

# CLARK COUNTY SCHOOL DISTRICT REGULATION

R-3310

## PURCHASING GUIDES

- I. To efficiently direct the purchasing operations of the Clark County School District, purchasing guides have been established as follows:
  - A. To provide for accountability, standardization, and replacement of equipment and supplies in compliance with sound business practices.
  - B. To procure goods and/or services of the quality and quantity in accordance with specifications that best serve the interests of the District.
  - C. To provide for all interested suppliers to compete in a fair and equitable manner as determined by conditions and specifications.
  - D. To encourage multiple-source competitive price bidding.
  - E. To encourage local procurement when quality is equal and cost is competitive.
  - F. To secure as many verbal or written quotations as possible for purchases within limited amounts as specified by Nevada statutes.
  - G. To ensure that purchases exceeding statutory limit be advertised, sealed bids in accordance with Nevada statutes.
  - H. To guarantee that the best interests of the District are served when making sole source or proprietary purchases.
- II. The Operational Services Unit is responsible for developing and implementing procedures for all matters pertaining to purchasing.

Legal Reference:	NRS Chapter 332 Purchasing: Local Governments
Review Responsibility:	Operational Services Unit
Adopted:	[3320/3321/3322/3323/3326/3327:9/9/65]
Revised:	6/77; 3/26/81; 10/8/20
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