



Safe Routes To School

Bicycle/Pedestrian Safety Assembly Request Form

To schedule an bicycle/pedestrian safety assembly, please fill out the information below. Each presentation is 20 minutes long with 5 minutes for Q & A. One assembly is targeted to K-2 students, the second assembly is targeted to 3-5 students.

Contact information for Bicycle/Pedestrian Safety Assembly, including the day of the presentation:

Name of person requesting the assembly: _____ School Name: _____

Name of contact person on the day of the assembly: _____

Contact phone number on the day of the assembly: _____

Assembly Date and Time Request

Note: We will follow up with you on which date we have scheduled your assembly.

Preferred assembly date #1
mm/dd/yyyy

K-2 assembly time #1
Example: 8:00a

3-5 assembly time #1
Example: 8:50a

Preferred assembly date#2

K-2 assembly time #2

3-5 assembly time #2

We need the following items to conduct the assembly. Please check the items that will be provided by the school.

- Screen
 Projector
 Computer
 Speakers
 Microphone

Who is the IT or ECS contact at your school if we run into trouble setting up our presentation.

Where will the assembly be held? _____

If the Safe Routes to School (SRTS) program does not have the SRTS Partnership Form on file for your school, you will receive a Partnership form to fill out. The SRTS Partnership Form requires the signature of the school's principal.

Are there any specific pedestrian safety concerns for your school's area I need to address to the students?

Fax or email completed form to: 702-799-6570 or srts@interact.ccsd.net

