

PAYBAC VOLUNTEER INFORMATION

PRESENTATION GUIDELINES

You as a member of Professionals And Youth Building a Commitment (PAYBAC) are about to participate in a meaningful program to motivate youth by telling them your story. It is an important story because you have reached a measure of success, and they can relate to that today. We ask that you tell that story in your own words.

PURPOSE

The purpose of the PAYBAC program is to motivate our youth to stay in school. It is hoped that these young people will continue their education or training so that they will achieve meaningful employment and enjoy a fruitful and productive life.

PREPARATION

Each of you is expected to tell your story to a group of students. Your story should include items such as (1) your level of achievement, (2) your plans and opportunities in the future, and (3) what it means to continue your education to reach those goals.

Not all young people will achieve a college education, but it is important that they understand that they should aspire to the highest level of education they can attain.

In your talk, stress items such as:

- The merits of a good education.
- How education has helped you personally.
- What students may expect if they prepare themselves.
- How you are improving yourself, if applicable.
- What students can expect if they do not prepare themselves.
- For female students, stress nontraditional fields open to them today which were not in the past; such as service technician, meter reader, construction, welders, etc.

DO

- Give the students some ideas of what to expect in industry (hours, pay, benefits, if there is drug testing and what happens if you are late or miss work frequently).
- Stress that they can find meaningful employment if they prepare themselves by continuing their education.
- Stress that they should seek the advice of their school counselor on what they can do to better prepare themselves for a chosen field, regardless if it includes college or development of a trade.

DO NOT

- Use profane language.
- Set yourself up as an expert in the field of counseling or employment.
- Establish policy for your company.
- Drift into areas where you feel uncomfortable.
- Be afraid to use personal examples.
- Reference religion in your presentation.
- Be negative about your own job of your company.

SUGGESTED OUTLINE

INTRODUCTION

Give your name, the company you work with, how long you have been there, and your education or training. It is probably a good idea to tell how long you have been out of high school or relate some personal experience to relieve your nervousness.

BODY

In your own words, describe what you do and how your education or training has helped you. If you have seen the need for more education, tell why you find the need.

Tell how you got your job and what qualifications are required. If you are continuing your education, tell how it will help you. To encourage some interaction with the students, you might ask a few what careers they intend to pursue.

CONCLUSION

Conclude by encouraging students to continue their education so that they may be better able to take advantage of the opportunities now open to everyone in our society. Feel free to leave your business card with the teacher.

INSTRUCTIONS FOR VOLUNTEERS (ON DAY OF VISIT)

You are limited to one class period for your talk and a question and answer period. It is the intent that two (2) PAYBAC speakers be assigned to each classroom. If there are two speakers, each of you should speak for about 20 minutes. If you are by yourself, speak for about 40 minutes. Please allow time for students to ask questions. Allocate your time accordingly!

Please print your name on the chalkboard (whiteboard) before you begin to speak. We try to get you to the classrooms before the bell so that you can meet the teacher in advance of your presentation. If your student guide or the teacher is uncomfortable about doing so, please introduce yourself (your co-speaker should do the same) to the class as the period begins.

The following are typical questions students might ask you:

- What kinds of jobs are available with your company?
- Is a high school diploma necessary to be hired by your company?
- What kind of training program does your company have for a high school graduate?
- How much education do you have? Where did you go to school? What was it like then?
- Can I wear a beard, long hair, or earrings (if male)?
- What is the difference between wages and salary? How much do you make?
- What are some of the benefits you are eligible for as an employee?
- Do I have to “conform” to work for your company?
- When you applied for your position, how did you prepare yourself?
- What were some of the questions that a personnel interviewer asked when you applied for your job?
- Does your company require drug testing of applicants?

When you return from the classroom, please complete a volunteer evaluation form.

Thank you for making a difference in students' lives.