

Representante/Voluntario del CCSD  
Instrucciones para la Solicitud

- Haga clic [AQUÍ](#) o teclee/pegue la dirección web siguiente en uno de los servidores (que funcione mejor, Chrome, Safari, and Firefox):

[https://ccsdjobs.searchsoft.net/ats/app\\_login?COMPANY\\_ID=MA000239](https://ccsdjobs.searchsoft.net/ats/app_login?COMPANY_ID=MA000239)

- Una vez que esté en la página principal de la solicitud. Haga clic “aquí” (here) bajo “Representantes/Voluntarios del CCSD”.

**Clark County School District**  
Standard Application

**Current Employees**  
Please click [here](#) to complete a Transfer Application. However, if applying for an administrative position, you must complete the Standard Application. Begin by creating an account on this page if applying for an administrative or licensed position.

**Volunteers**  
Please click [here](#) to complete a Volunteer Application. This application is only for student teachers/internships and/or pre-approved program volunteers.

**Recently reemployed CCSD teachers/administrators (within the past 3 years)**  
Please click [here](#) to complete a Recent District Teacher/Administrator Application if wanting to return as a substitute.

**Step 1**  
**Create an Account**  
After creating your username and password, please keep it safe! Each time you log in, you will need them.

**Step 2**  
**Complete your Application**  
You can save your progress and continue later, or complete the application in one sitting.

**Step 3**  
**Apply for Open Positions**  
Attach your completed application to specific jobs by clicking on the "Jobs" tab and selecting the jobs for which you are qualified and interested.

**User Login**  
Username   
Password   
**LOGIN**  
- or -  
**CREATE ACCOUNT**  
[having trouble logging in?](#)

**Available Jobs**  
click to view current openings  
[view open administrative positions](#) [view open alternative route to licensure positions](#)  
[view open licensed positions](#) [view open substitute positions](#)  
[view open support positions](#)

- Si esta es la primera vez que llena una solicitud en el sistema de seguimiento del CCSD SearchSoft, el primer paso es crear una cuenta, lo cual requiere de una dirección de correo electrónico. Si no tiene un correo electrónico, existen varios servicios gratuitos para correo electrónico. En cualquiera de los servidores, busque “cuentas gratuitas de correo electrónico”. Si ya tiene una cuenta, simplemente selecciones “Ingresar” (Login).

**Create an Account**  
You will need to create an account with a username and password when you first begin. Once your account has been created, you may return to update your profile or submit documents.

**User Login**  
Username   
Password   
**LOGIN**  
- or -  
**CREATE ACCOUNT**  
[having trouble logging in?](#)

- Después de haber completado la configuración de la cuenta, haga clic en “Mi Solicitud” (My Application), ubicada en la barra negra en la parte alta de la página. El texto en esta página no aplica a la Solicitud para Representante/Voluntario del CCSD.

**Application Help**

Welcome to the Online Application for the Clark County School District!

Below is a brief overview of the application process. For detailed instructions, application tips, and frequently asked questions, visit [Teach Vegas](#). If you have any other questions, please email us at [HR\\_Assistance@interact.ccsd.net](mailto:HR_Assistance@interact.ccsd.net) or call (702) 799-0088.

Our application process has **3 critical steps**:

- 1) Create an account.**
- 2) Complete your application.**
- 3) Apply to open positions.**

**1) Create an account.**  
You are 1/3 of the way there! Since you're on this page, your account is already created. Are we the only ones who put items on a to-do list that are already completed?

**2) Complete your application.**  
Help us help you! It can be challenging, and a big ask, but in order for your application to be complete, we must have the below information/documents. Remember, we are hiring for our students.

- Updated resume
- Email addresses and phone numbers of your 3 most recent supervisors (Yes, we need them to be correct and valid).
- Documents required for the position (CPR card, transcripts, test scores, etc.)
- Documents related to criminal/employment history, if applicable (Better to disclose than to be discovered!)
- Responses to 3 questions (licensed and administrative applicants only).

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- Una vez en la solicitud, haga favor de seleccionar el tipo de experiencia que está buscando (ej., estudiante de maestro/pasante, contratista, voluntario en la escuela, etc.) Si no está buscando una experiencia como estudiante de maestro/pasante, haga favor de dejar en blanco todos los campos que se muestran a continuación dentro de la caja azul y complete únicamente lo que está en la caja roja.

**My Application** Help - Jobs - Account Information - Email History -

**Email is CCSD primary method of contact. Keep your email address up to date and check it regularly.**

\*Preferred Email Address (Help)  
nigromh@gmail.com nigromh@gmail.com

\*Please select the type of volunteer experience for which you are seeking.  
Select one

**If "student teaching/internship" was selected, please select your college/university, add the name and contact information for the person supervising you throughout this experience.**

College/University (Help) choose your college  
College/University Supervisor  
Supervisor Phone Number

Area of Licensure Anticipated Graduation Date  
Select one

**If "Athletics/Activities" or "Other" was selected, please identify the specific type, entity/organization, and supervisor contact information for this volunteer experience.**

Entity/organization/department that is requesting the volunteer experience Supervisor's phone number Supervisor of entity/organization/department

- Recursos Humanos revisará su solicitud tan pronto como sea posible. Una vez completada la revisión, recibirá un correo electrónico con los pasos a seguir.
- Para cualquier pregunta y/o ayuda con la solicitud, haga favor de enviar un correo electrónico a: [HR\\_Assistance@interact.ccsd.net](mailto:HR_Assistance@interact.ccsd.net) o llame a Recursos Humanos al 702-799-0888.