

## CLARK COUNTY SCHOOL DISTRICT REGULATION

3611

### SALE OF DISTRICT PERSONAL PROPERTY

- I. In order to enable full utilization of district resources, schools and departments will have a final opportunity to review items that have been declared surplus, obsolete, or no longer required by the district before these items are sold to the public. Facilities Equipment Inspectors may review materials and assist schools in returning acceptable items to schools having unmet requirements.
- II. Equipment and materials owned by the Clark County School District that have been determined to be surplus, obsolete, or no longer required for District purposes may be sold to the general public, including District employees, in accordance with Nevada Revised Statutes. Any item having an estimated resale value of \$1,000 or less may be sold to the general public at a price to be determined by the Director, Purchasing Department, or the designated representative. Scrap metal or paper may be delivered to the local recyclers who offer the highest price to the District. Books declared obsolete by schools may be sold to resellers or other buyers at negotiated prices, with the remaining to be sold by sealed bid or at public auction.
- III. District personal property including books that remain after such sales as specified above may be donated to registered non-profit organizations with a Nevada sales tax exemption certificate.

Legal Reference:  
Review Responsibility:  
Adopted:  
Pol. Gov. Review:

NRS Chapter 332 Purchasing: Local Governments  
Business and Finance Services  
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6/28/01