

## CLARK COUNTY SCHOOL DISTRICT REGULATION

4121

### ADDITIONAL AND EXTENDED-DAY EXTRACURRICULAR ASSIGNMENTS: LICENSED PERSONNEL

- I. The superintendent may make, modify, and terminate assignments involving extra pay for extra duty. An employee has no continuing right to employment in an extra-duty assignment. The superintendent or his/her designee may assign, modify, or terminate any extra duty or additional assignment when it is believed to be in the best interest of the district.
- II. Extended-Day Extracurricular Assignments
  - A. School principals will identify licensed personnel for extended-day extracurricular assignments and will return the completed assignment form and written exceptions to the Licensed Personnel Department on a date determined by the Human Resources Division.
  - B. A licensed employee may be assigned to a maximum of two extra-pay activities during a school year. Any exception requires the approval of the appropriate regional superintendent.
    1. Extended-day activities for which extra pay is received shall not exceed 50 hours in any one calendar month nor 360 hours during one school year.
    2. Extended-day instructional activities, including behind-the-wheel driver training, which are conducted on Saturdays and holidays shall not be included in this limitation.
  - C. A licensed employee may be assigned to two extended-day extracurricular coaching assignments; however, only one assignment may be that of head coach unless an exception is approved by the appropriate regional superintendent. Individuals appointed to coaching positions will be assigned a full teaching schedule; athletic practices will not be conducted during the school day.
  - D. A licensed employee assigned as athletic director may not be assigned to a coaching position or to any other extended-day extracurricular assignment except in extenuating circumstances. When extenuating circumstances exist, the principal shall request an exception which must be approved by the appropriate regional superintendent.

1. Only senior high schools which operate a full-time interscholastic athletic program that includes all major sports may assign a licensed employee as athletic director.
  2. Individuals paid on the Unified Administrative Salary Schedule may serve as athletic director; however, they shall not receive additional compensation for the assignment.
- E. Combined junior-senior high schools and kindergarten through grade twelve schools shall be allotted one band and one chorus extra-pay assignment.
- F. District personnel assigned to swimming instruction, supervision, and/or athletics must hold a current Senior Life Saving Certificate or a Water Safety Instructor Certificate. The licensed employee must provide official documentation of possession of the required license to the principal and to the Licensed Personnel Department prior to instructing, supervising, or coaching swimming activities.

Legal Reference:	NRS Chapter 288 Matters Reserved to the Employer
Review Responsibility:	Human Resources Division
Adopted:	[4131/4731:6/72;7/75 4130:9/67;6/77 4731:6/72;7/75]
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