


## BYOD Guidelines & Expectations

- In accordance with current policy, all schools will continue to permit the use of personal technology and communication devices during nutrition/lunch periods, school sponsored activities, and while on District buses.
  - School principals will be given the flexibility to determine the use of personal technology and communication devices during instructional time at each school site.
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- BYOD policies provide for flexibility of implementation in a school. For example, BYOD could be implemented school-wide, in specific content areas, in specific grade levels, or other configurations.
  - Students should have a signed AUP & CCSD personal technology and communication device student agreement and are expected to exhibit digital citizenship.
  - It is a privilege for students to use their personally owned device at school and this privilege can be taken away if students act irresponsibly or violate school policy.
  - Student mobile learning devices may be collected and examined given reasonable suspicion of a violation of the student agreement, CCSD Policy 5136, as well as any other District policy or regulation, or state or federal law.
  - Students remain subject to all other school behavior rules. Specific behavior rules pertaining to personal devices are listed in CCSD Policy 5136.
  - Students must access the school filtered wireless network and may not connect to personal 3G/4G networks during instructional time.
  - Devices must be turned off and remain off unless the device is being used for a specific educational activity in compliance with CCSD Policy 5136.
  - CCSD offers many educational resources via the Internet, which can be accessed anytime and anywhere, extending learning beyond the classroom and the instructional day.
  - If a specific app or program is needed, teachers are asked to notify students ahead of time so they can download/install prior to use during instructional time.
  - Students should bring devices to school fully charged and in good working order. The District and School do not have the services or capacity to charge or repair student mobile learning devices.
  - Laptop and mobile learning devices can only be recharged on an exception basis. The activity of running or recharging a device on an AC adaptor is at the discretion of the teacher and should not interfere with classroom instruction.
  - Students experiencing trouble with their own technology should try to solve the problem using their owner's manuals or help menus or on their own.

- District and school staffs are not responsible or expected to provide support for student-owned devices. Teachers are welcome to help if they choose, but it is not a staff member's responsibility to ensure that student-owned technology is functioning properly.
- As many digital resources have audio, students may bring headphones/earbuds to use with their devices as appropriate for the instructional activity.
- If a student has more than one device, he/she should be courteous to other users and not have more than one device connected to the network simultaneously.