

CLARK COUNTY SCHOOL DISTRICT REGULATION

R-3533

SAFETY OF STUDENTS: TRANSPORTATION VEHICLES

- I. Student safety is one of the most important criterion in the operation of student transportation services.

A. Student Conduct

1. The Clark County School District has established the K – 12 Student Code of Conduct, which is available online at ccsd.net to students and parents or guardians. The Safety First Rules for School Bus Riders is posted in each school bus.
2. Misconduct may be cause to suspend or deny transportation services to the student as determined by the principal of the student's assigned school.

B. Driver Responsibility

1. District school bus drivers will be employed in compliance with the defined requirements set for the position and must possess the appropriate license, endorsements, and Nevada Department of Transportation physical. Exceptions to this requirement will be with prior approval of the Director, Transportation Department or a designated representative and only in emergency situations as determined by the Director, Transportation Department.
2. Drivers are expected to consistently enforce the Rules of Conduct for School Bus Riders whenever students are aboard their buses. Drivers must follow the discipline guidelines set in the Clark County School District Transportation Department Employee Procedure Handbook.
3. Drivers are to maintain respectful unbiased relationships with the student passengers. Proper precautions must be taken to avoid physical injury to student passengers and/or school employees.
4. Student refusal to adhere to the rules and regulations is sufficient cause for a driver to request assistance from the appropriate law enforcement agency, which has the authority to deny transportation for the remainder of the route or trip.
5. Drivers are to report student misconduct by issuance of a School Bus Incident Report. The report must state the specific circumstances of the violation.

6. Drivers must not permit weapons aboard a school bus. If a student with a weapon is discovered boarding, on board, or in the immediate vicinity of a school bus, the driver will immediately call the appropriate authorities. If the student has already boarded the bus, the driver will stop and secure the vehicle and wait for the proper authorities to arrive. The driver will not attempt to approach the student and possibly cause a violent reaction.

C. Responsibility of Principals

1. School buses and/or other District-owned vehicles operated by District employees are regarded as an extension of the school and classroom. It is, therefore, the responsibility of school principals to process and take the appropriate action regarding the School Bus Incident Report issued by drivers.
2. In an effort to maintain consistency between schools, the principal should take the appropriate disciplinary action as defined according to the category of offense in the K - 12 Student Code of Conduct.
3. The principal will mandate the length of in-house suspension and/or detention according to school policy. The principal will notify the Transportation Department of action taken.
4. If more than one category is indicated on the School Bus Incident Report, the principal shall determine the appropriate action based on the most serious offense.

D. Accidents Involving Transportation Vehicles

When a District vehicle or private vehicle being used under sanction of the District is involved in an accident, the authorized driver will immediately take appropriate action in accordance with applicable law enforcement agency requirements and District Regulation 3532 - Accidents Involving District Transportation Vehicles.

E. Vehicle Maintenance

1. All vehicles used for student transportation shall be maintained in compliance with Nevada statutes.

- II. The Operational Services Unit is responsible for developing and implementing procedures to ensure safety standards of student transportation vehicles.

Legal Reference:	NRS Chapter 392 Pupils State of Nevada Department of Education School Bus Standards
Cross Reference:	National Standards for School Transportation Transportation Department Employee Procedures Handbook, Section VI
Review Responsibility:	Operational Services Unit
Adopted:	[3545.1:9/1/78;3545.12:12/14/72]
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