REASSIGNMENT AND TRANSFER OF LICENSED TEACHER EMPLOYEES

 Student-teacher ratios are designed to identify needs on a district-wide basis. The ratios are not designed for the placement or assignment of staff on a per-school basis.

Reassignments of licensed employees are effected through voluntary transfer, involuntary transfer, or administrative assignment.

- A. A voluntary transfer involves a licensed employee submitting a request for transfer.
- B. An involuntary transfer entails reduction in staff at a location in order to adjust staffing patterns consistent to the needs of the educational program and to the welfare of the students; in order to make the best use of financial resources available to the district in equitably distributing the teacher load according to student enrollment; and, in order to utilize staff to most effectively meet the critical instructional needs of the district.
- C. An administrative assignment is implemented in order to meet district needs; the superintendent or his/her designee may assign a licensed employee to any location to an assignment for which the employee is licensed and qualified.

Legal Reference: NRS Chapter 288 Matters Reserved to the Employer

Review Responsibility: Human Resources Division

Adopted: [4141:7/63]

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