

## CLARK COUNTY SCHOOL DISTRICT REGULATION

6122

### INSTRUCTIONAL PLANS

- I. Curriculum guides or course syllabi will serve as the basis for instruction for each teacher.
  - A. Teachers shall develop instructional plans consistent with curricular and instructional requirements as specified by the Elements of Quality. The development of specific teaching techniques is the responsibility of the teacher and shall be consistent with Clark County School District objectives and proven principles of learning.
  - B. Teachers shall be provided with plan books or appropriate alternate forms and/or instructions for recording instructional plans.
- II. The initial requirement in instructional planning is to develop a long-range master plan by the semester or year. Daily, weekly, or unit plans are to be developed from the long-range master plan.
  - A. Plans for daily instruction shall be prepared at least one week in advance and should be specific enough to provide adequate direction to a substitute teacher. Daily and/or weekly plans should include the following:
    1. A statement of the objectives in terms of concepts, skills, or behaviors.
    2. A brief description of the procedures, materials, or other resources to be used for the lesson.
    3. An indication of the student grouping patterns and independent activities when applicable.
- III. A teacher's instructional plans may be requested for review at any time by responsible administrators.

Review Responsibility: Instructional Division  
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