9998-500174

# Clark County School District
# MILEAGE/TRAVEL/EXPENSE CLAIM

See Instructions On Reverse Side

CCF-174
Rev. 1/13

EMPLOYEE NAME
William Skorkowsky

| CONTACT NAME/PHONE # | PERSONNEL IDENTIFICATION NUMBER | WORK LOCATION CODE |
|---|---|---|
| Elizabeth Carrero - 799-5310 | [redacted] | 001 |

MAILING ADDRESS (Checks will not be mailed to a School District address.) (Must agree with the address as it appears on your payroll stub.)
[redacted]

PURPOSE OF TRAVEL OR EXPENSE
Nevada Association of School Superintendents/NASA Cabinet Workshop - January 10-11, 2014

**CLASSIFICATION:** ☑ **Travel** ☐ **Other Expense** ☐ **Travel Advance**

☐ Accumulated travel, normal duties, for the month of _____, 20____

☑ Special trip *(out of county)* LEAVE (time, date) 6:10 a.m., 1/10/14 RETURN (time, date) 1:50 p.m. 1/11/14

| DATE | DESCRIPTION OF TRAVEL and/or OTHER EXPENSE | PER DIEM | DISTRICT CREDIT CARD CHARGES | OTHER EXPENSES | OWN CAR MILES |
|---|---|---|---|---|---|
| 1/10/14 | Airfare - Southwest Airlines Dep: 1/10 - 1/11 | | 397.80 | | |
| | (CCSD will be reimbursed by NASA) | | | | |
| | | | | | |
| 1/10/14 | Lodging - Grand Sierra Resort Hotel, Reno: 1/10 | | 89.27 | | |
| | (CCSD will be reimbursed by NASA) | | | | |
| | | | | | |
| 1/11/14 | Parking - McCaran Int'l Airport: | | 32.00 | | |
| | (CCSD will be reimbursed by NASA) | | | | |
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| | | | | | |
| | **TOTALS** | $0.00 | $519.07 | $0.00 | 0.00 |
| | **56.5 cents per mile x** 0.00 = $0.00 | | | | |

| Cost Center, Internal Order, Grant, WBS (Select One) | Fund | G/L Account | Functional Area* |
|---|---|---|---|
| 1010001001 | 1000000000 | 5580000000 | |

**PLEASE PRINT NAME BESIDE SIGNATURE**

EMPLOYEE'S SIGNATURE Pat Skorkowsky DATE 2/12/14

SUPERVISOR'S SIGNATURE DATE 2-13-14

ADMINISTRATOR'S SIGNATURE (For Budget Being Charged) DATE

| | | |
|---|---|---|
| AMT. REQUESTED IN ADVANCE | $ | 0.00 |
| AMT. CLAIMED (ATTACH RECEIPTS) | $ | 0.00 |
| BALANCE DUE EMPLOYEE | $ | 0.00 |
| BALANCE DUE CCSD | $ | 0.00 |

***NOTE:*** In all cases of payment the employee's **Personnel Identification Number** is required before payment can be issued.

060 *Functional Area is only required when using an Internal Order or Grant.

CCSD CLARK COUNTY SCHOOL DISTRICT