## Clark County School District MILEAGE/TRAVEL/EXPENSE CLAIM

See Instructions On Reverse Side

EMPLOYEE N	NAME Skorkowsky					
CONTACT NAME/PHONE # Elizabeth Carrero - 799-5310		PERSONNEL IDENTIFICATION NUMBER			WORK LOCATION CODE	
MAILING ADD	DRESS (Checks will not be mailed to a School District address ) (Must acree with the	he address as i	t appears on you	r payroll stub.)		
	TRAVEL OR EXPENSE of the Great City Schools - 57th Annual Fall Conferen	nce Hyatt	Regency;	Albuquerque. N	ew Mexico	
CLASSIFICATION: Difference Contraction Classification Characteristics Classification			Travel Advance			
	Imulated travel, normal duties, for the month of	m		11/3/12 c	, 20	
DATE	DESCRIPTION OF TRAVEL and/or OTHER EXPENSE		PER	DISTRICT CREDIT CARD	OTHER	OWN CAR
	Airfare - Southwest Airlines Dep: 10/29 - 11/3		DIEM	CHARGES 579.80	EXPENSES	MILES
10/30/13	Lodging - Hyatt Regency, Albuquerque: 10/30 - 11/2			596.79		
10/30/13	Registration - Council of the Great City Schools			0.00		
	(No Registration Fee)					
11/2/13	Car Rental - Hertz: 10/30-11/2			179.70		
11/2/13	Parking - McCarran Int'l Airport: 10/30-11/2			70.00		
	<b>56.5 cents per mile x</b> 0.00 =	ALS \$0.00	\$0.0	00 \$1426.29	\$0.00	0.00
Cost Center, Internal Order, Grant, WBS (Select One)			und	G/L Account	Functiona	al Area*
1010001001			000000 55800000000			
PLEASE PR	INT NAME BESIDE SIGNATURE					
EMPLOYEE'S SI	Pat Skorkowsky		1/13	AMT. REQUESTED IN ADVANCE	s	0.00
SUPERVISOR'S	SIGNATURE	DATE	10	AMT. CLAIMED (ATTACH RECEIPT:	S) \$	0.00
ADMINISTRATO	R'S SIGNATURE (For Budget Being Charged)	DATE	-15	BALANCE DUE EMPLOYEE	\$	0.00
				BALANCE DUE CCSD	\$	0.00

*NOTE:* In all cases of payment the employee's **Personnel Identification Number** is required before payment can be issued. CCSD CLARK COUNTY SCHOOL DISTRICT