Clark County School District MILEAGE/TRAVEL/EXPENSE CLAIM

See Instructions On Page 3

EMPLOYEE I	NAME	Dwight [longs									
CONTACT NA	AME/PHONE #	Dwight L		IDENTIFICATIO	N NUI	MRFR	WORK LOCATION	ON CODE				
Elizabeth Carrero / 799-5310				T ENGOTIVE IDENTITION TO MIGHE				001				
MAILING ADDRESS (Checks will not be mailed to a School District address.) (Must agree with the address as it appears on your payroll stub.)												
PURPOSE O	F TRAVEL OR EXPENSE											
West Ed Board Meeting; San Francisco, California; April 20-23, 2011												
CLASSIFICATION:						☐ Travel Advance						
Accumulated travel, normal duties, for the month of						, 20						
Special trip (out of county) LEAVE (time, date)4/19/1			RETURN (time, date) _			ate)	9)					
DATE	DESCRIPTION OF TRAVEL and/o	r OTHER EXPENSE		PER DIEM		DISTRICT CREDIT CARD CHARGES	OTHER EXPENSES	OWN CAR MILES				
4/20/11	Fuel for rental car - Arco (Superintendent Jones paid cash						16.00					
	and will be reimbursed by West Ed.)											
4/20/11	1 Room Service - W. San Francisco					42.05						
	(to be reimbursed by West Ed)											
4/23/11	Parking - W. San Francisco (to be	reimbursed by \	West Ed)			164.25						
4/23/11	Lodging was arranged and paid for	by West Ed.										
4/23/11	Fuel for rental car - Shell (Superin	tendent Jones u				33.80						
personal credit card and will be reimbursed by West Ed.)												
Since	the WestEd reimbursement check was											
written to the Office of the Superintendent, Clark County School District, there is no balance to Page 1 TC			TALS	\$0	.00	\$206.30	\$49.80	0.00				
CCSD; therefore, Mr. Jones will receive a reimbursement of \$49.78 from CCSD. Page 2 To						207.98	0.00	0.00				
			TALS			\$414.28	\$49.80	0.00				
-	51 cents per mile x 0.00	=	\$0.00			Ψ111.20	Ψ40.00	0.00				
Cost Center, Internal Order, Grant, WBS (Select One)			F	Fund G/I		L Account	Functional Area*					
1010001001				558		80000000						
EMPLOYEE'S S	SIGNATURE		DATE									
4-2.						AMT. REQUESTED IN ADVANCE	\$	0.00				
SUPERVISOR'S SIGNATURE DATE					\neg	AMT. CLAIMED (ATTACH RECEIPTS	S) \$	0.00				
ADMINISTRATOR'S SIGNAJURE (For Budget Being Charged) DATE					-	BALANCE DUE EMPLOYEE	\$	0.00				
- //						BALANCE DUE CCSD	\$	414.28				

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EMPLOYEE NAME Dwight D. Jones		CONTACT NAME/PHONE # Elizabeth Carrero / 799-5310					
DATE	DESCRIPTION OF TRAVEL and/or OTHER EXPENSE	PER DIEM	DISTRICT CREDIT CARD CHARGES	OTHER EXPENSES	OWN CAR MILES		
4/24/11	Rental Car - Hertz Rent-A-Car Superintendent utilized a		207.98	EXILENCES	- MILLO		
	rental car to drive from Las Vegas to Carson City						
	(Legislative Meeting) then to San Francisco.						
	The total charge of \$259.97 was divided between CCSD						
	and West Ed. The Legislative Meeting took place for one	 					
	day and CCSD will pay this charge (259.97 / 5 = \$51.99).						
	West Ed will reimburse the remaining balance of \$207.98.				1000		
	-				- asia-samaana pro-		
					,		
	TOTALS PAGE 2	0.00	207.98	0.00	0.00		
EMPLOYER'S SI	GNATURE DATE						
	1-2-1	//					
SUPERVISOR'S	SIGNATURE	,					
SUPERVISOR'S SIGNATURE CONTROL (0.02.11							
ADMINISTRAT	ADMINISTRATION DATE DATE						