



## Clark County School District MILEAGE/TRAVEL/EXPENSE CLAIM

See Instructions On Page 3

EMPLOYEE NAME <p style="text-align: center;">Dwight D. Jones</p>		CONTACT NAME/PHONE # <p style="text-align: center;">Elizabeth Carrero / 799-5310</p>			
DATE	DESCRIPTION OF TRAVEL and/or OTHER EXPENSE	PER DIEM	DISTRICT CREDIT CARD CHARGES	OTHER EXPENSES	OWN CAR MILES
5/6/11	Fuel for rental car - Shell Gas Station			5.35	
	Superintendent Jones used personal funds and will be reimbursed by CCSD.				
5/6/11	Rental Car - Hertz Rent-A-Car		154.17		
	Superintendent Jones utilized a rental car to drive from Las Vegas to Los Angeles (Milken Institute Global Conference) then to Carson City. The total charge of \$231.27 was divided between CCSD and the Milken Institute. The legislative meetings took place for four days (231 / 6 = \$ 38.55) which totals \$154.17, with the remaining balance of \$77.10 to be paid by the Milken Institute.				
<b>TOTALS PAGE 2</b>		0.00	154.17	5.35	0.00
EMPLOYEE'S SIGNATURE 		DATE <p style="text-align: center; font-size: 1.2em;">6-2-11</p>			
SUPERVISOR'S SIGNATURE 		DATE <p style="text-align: center; font-size: 1.2em;">6.02.11</p>			
ADMINISTRATOR'S SIGNATURE (For Budget Being Charged)		DATE			

**NOTE:** In all cases of payment the employee's Personnel Identification Number must be entered before payment can be issued.