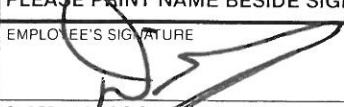



## Clark County School District MILEAGE/TRAVEL/EXPENSE CLAIM

See Instructions On Page 3

EMPLOYEE NAME <p style="text-align: center;">Dwight D. Jones</p>					
CONTACT NAME/PHONE # Elizabeth Carrero / 799-5310		PERSONNEL IDENTIFICATION NUMBER [REDACTED]		WORK LOCATION CODE 001	
MAILING ADDRESS (Checks will not be mailed to a School District address.) (Must agree with the address as it appears on your payroll stub.) [REDACTED]					
PURPOSE OF TRAVEL OR EXPENSE Legislative Meetings; Carson City, Nevada; May 3-6, 2011					
CLASSIFICATION: <input checked="" type="checkbox"/> Travel <input type="checkbox"/> Other Expense <input type="checkbox"/> Travel Advance <input type="checkbox"/> Accumulated travel, normal duties, for the month of _____, 20____ <input checked="" type="checkbox"/> Special trip (out of county) LEAVE (time, date) <u>5/3/11</u> RETURN (time, date) <u>5/6/11</u>					
DATE	DESCRIPTION OF TRAVEL and/or OTHER EXPENSE	PER DIEM	DISTRICT CREDIT CARD CHARGES	OTHER EXPENSES	OWN CAR MILES
5/5/11	Fuel for rental car - Arco Gas Station			35.01	
	Superintendent Jones used personal funds and will be reimbursed by CCSD.				
5/6/11	Lodging - Courtyard Marriott		306.90		
5/6/11	Fuel for rental car - Super 7 Food Store			23.50	
	Superintendent Jones used personal funds and will be reimbursed by CCSD.				
5/6/11	Fuel for rental car - Speedee Mart			21.00	
	Superintendent Jones used personal funds and will be reimbursed by CCSD.				
<b>Page 1 TOTALS</b>		\$0.00	\$306.90	\$79.51	0.00
<b>Page 2 TOTALS</b>		0.00	154.17	5.35	0.00
<b>TOTALS</b>		\$0.00	\$461.07	\$84.86	0.00
<b>51 cents per mile x</b> <u>0.00</u> = <u>\$0.00</u>					
Cost Center, Internal Order, Grant, WBS (Select One) <p style="text-align: center;">1010001001</p>		Fund	G/L Account	Functional Area*	
			5580000000		
PLEASE PRINT NAME BESIDE SIGNATURE					
EMPLOYEE'S SIGNATURE 		DATE <p style="text-align: center;">6-2-11</p>	AMT. REQUESTED IN ADVANCE \$ 0.00		
SUPERVISOR'S SIGNATURE 		DATE <p style="text-align: center;">6.02.11</p>	AMT. CLAIMED (ATTACH RECEIPTS) \$ 0.00		
ADMINISTRATOR'S SIGNATURE (If For Budget Being Charged)		DATE	BALANCE DUE EMPLOYEE \$ 84.86		
			BALANCE DUE CCSD \$ 0.00		

**NOTE:** In all cases of payment the employee's Personnel Identification Number is required before payment can be issued.  
\*Functional Area is only required when using an Internal Order or Grant.

## Clark County School District MILEAGE/TRAVEL/EXPENSE CLAIM

See Instructions On Page 3

EMPLOYEE NAME <p style="text-align: center;">Dwight D. Jones</p>		CONTACT NAME/PHONE # <p style="text-align: center;">Elizabeth Carrero / 799-5310</p>			
DATE	DESCRIPTION OF TRAVEL and/or OTHER EXPENSE	PER DIEM	DISTRICT CREDIT CARD CHARGES	OTHER EXPENSES	OWN CAR MILES
5/6/11	Fuel for rental car - Shell Gas Station			5.35	
	Superintendent Jones used personal funds and will be reimbursed by CCSD.				
5/6/11	Rental Car - Hertz Rent-A-Car		154.17		
	Superintendent Jones utilized a rental car to drive from Las Vegas to Los Angeles (Milken Institute Global Conference) then to Carson City. The total charge of \$231.27 was divided between CCSD and the Milken Institute. The legislative meetings took place for four days (231 / 6 = \$ 38.55) which totals \$154.17, with the remaining balance of \$77.10 to be paid by the Milken Institute.				
<b>TOTALS PAGE 2</b>		0.00	154.17	5.35	0.00
EMPLOYEE'S SIGNATURE 		DATE <p style="text-align: center; font-size: 1.2em;">6-2-11</p>			
SUPERVISOR'S SIGNATURE 		DATE <p style="text-align: center; font-size: 1.2em;">6.02.11</p>			
ADMINISTRATOR'S SIGNATURE (For Budget Being Charged)		DATE			

**NOTE:** In all cases of payment the employee's Personnel Identification Number must be entered before payment can be issued.