
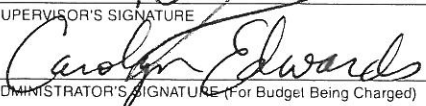


## Clark County School District MILEAGE/TRAVEL/EXPENSE CLAIM

See Instructions On Page 3

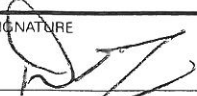
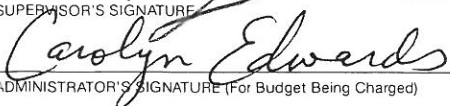
EMPLOYEE NAME <p style="text-align: center;">Dwight D. Jones</p>					
CONTACT NAME/PHONE # Elizabeth Carrero / 799-5310		PERSONNEL IDENTIFICATION NUMBER [REDACTED]		WORK LOCATION CODE 001	
MAILING ADDRESS (Checks will not be mailed to a School District address.) (Must agree with the address as it appears on your payroll stub.) [REDACTED]					
PURPOSE OF TRAVEL OR EXPENSE U.S. Department of Education Meeting; Washington, D.C.; September 29-30, 2011					
CLASSIFICATION: <input checked="" type="checkbox"/> Travel <input type="checkbox"/> Other Expense <input type="checkbox"/> Travel Advance <input type="checkbox"/> Accumulated travel, normal duties, for the month of _____, 20____ <input checked="" type="checkbox"/> Special trip (out of county)    LEAVE (time, date) <u>9/25/11</u> RETURN (time, date) <u>9/30/11</u>					
DATE	DESCRIPTION OF TRAVEL and/or OTHER EXPENSE	PER DIEM	DISTRICT CREDIT CARD CHARGES	OTHER EXPENSES	OWN CAR MILES
	This trip was taken in conjunction with the Education Nation trip that took place September 25-28, 2011.				
9/28/11	Rail Transportation for Superintendent Jones from New York City to Washington, D.C., was arranged and paid for by the U.S. Department of Education.				
9/28/11	Per Diem - The Washington Court Hotel This charge will be reimbursed to CCSD by Superintendent Jones.		54.25		
9/30/11	Lodging - The Washington Court Hotel Lodging was arranged and paid for by the U.S. Department of Education.				
<b>Page 1 TOTALS</b>		\$0.00	\$54.25	\$0.00	0.00
<b>Page 2 TOTALS</b>		0.00	101.00	18.00	0.00
<b>TOTALS</b>		\$0.00	\$155.25	\$18.00	0.00
55.5 cents per mile x <u>0.00</u> = <u>\$0.00</u>					
Cost Center, Internal Order, Grant, WBS (Select One) <p style="text-align: center;">1010001001</p>		Fund	G/L Account 5580000000	Functional Area*	
<b>PLEASE PRINT NAME BESIDE SIGNATURE</b>					
EMPLOYEE'S SIGNATURE 		DATE <u>10-13-11</u>	AMT. REQUESTED IN ADVANCE                      \$                      0.00		
SUPERVISOR'S SIGNATURE 		DATE <u>11.02.11</u>	AMT. CLAIMED (ATTACH RECEIPTS)                      \$                      0.00		
ADMINISTRATOR'S SIGNATURE (For Budget Being Charged)		DATE	BALANCE DUE EMPLOYEE                      \$                      18.00		
			BALANCE DUE CCSD                      \$                      54.25		

**NOTE:** In all cases of payment the employee's **Personnel Identification Number** is required before payment can be issued.

060 \*Functional Area is only required when using an Internal Order or Grant.



**Clark County School District**  
**MILEAGE/TRAVEL/EXPENSE CLAIM**  
 See Instructions On Page 3

EMPLOYEE NAME Dwight D. Jones		CONTACT NAME/PHONE # Elizabeth Carrero / 799-5310			
DATE	DESCRIPTION OF TRAVEL and/or OTHER EXPENSE	PER DIEM	DISTRICT CREDIT CARD CHARGES	OTHER EXPENSES	OWN CAR MILES
9/30/11	Taxi - Superintendent Jones used personal funds to utilize a taxi from the Washington Court Hotel to the airport. Mr. Jones paid \$20.00, however \$2.00 was for a tip. Mr. Jones will be reimbursed \$18.00 by CCSD.			18.00	
9/30/11	Baggage - US Airways		25.00		
9/30/11	Airfare - US Airways The U.S. Department of Education arranged and paid for Superintendent Jones's airfare from Washington, D.C., to Las Vegas.				
9/30/11	Parking - McCarran International Airport Superintendent Jones utilized parking during the Education Nation trip which took place September 25-28, 2011, and this trip.		76.00		
<b>TOTALS PAGE 2</b>		0.00	101.00	18.00	0.00
EMPLOYEE'S SIGNATURE 		DATE			
SUPERVISOR'S SIGNATURE 		DATE 11.02.11			
ADMINISTRATOR'S SIGNATURE (For Budget Being Charged)		DATE			

**NOTE:** In all cases of payment the employee's Personnel Identification Number must be entered before payment can be issued.