THE POSITION
The person selected for this licensed administrative position will plan, develop, and provide professional development, curricular support, and coordinate all aspects of the Investing in Innovation (I3) Grant for the Clark County School District. Leadership responsibilities include designing and implementing professional development initiatives and collaborating with participating schools, the University of Nevada Las Vegas, and community partners. This individual selected for this position will be directly responsible to the Director of K-12 Science, Health, Physical Education, Foreign Language, and Driver Education in the Curriculum and Professional Development Division.

RESPONSIBILITIES
1. Provide leadership in the development, implementation, and oversight of the Investing in Innovation (I3) Pathways to STEM Initiative program.
2. Manage and monitor the I3 grant budget to ensure compliance with federal guidelines.
3. Provide leadership, content knowledge, and expertise in STEM-related curricula to participating school administrators and teachers.
4. Assign STEM partners to school sites to conduct weekly STEM sessions at participating middle schools.
5. Coordinate internships and job-shadow opportunities with STEM partners for high school students at participating schools.
6. Collaborate with participating school principals and teachers to plan and implement STEM clubs, tutoring opportunities, and summer camps for students at participating schools.
7. Work with an external evaluator to examine the impact of the Pathways to STEM Initiative program activities on student achievement, behavior, and attitudes.
8. Work with an external evaluator to examine teacher STEM-related knowledge, preparedness, and efficacy in implementing Project Lead The Way curriculum.
9. Search for grant opportunities to fund future STEM initiatives within the District.
10. Develop and present professional development activities to participating school administrators and teachers.
11. Coordinate the development and implementation of effective science instructional practices in alignment with District goals.
12. Serve as a role model for secondary science teachers to promote a hands-on, inquiry-based science instructional approach.
13. Assist with technology applications necessary to implement Project Lead The Way curriculum.
14. Remain current on research related to science content knowledge, the Framework for K–12 Science Education, the Next Generation Science Standards, STEM best-practices, and pedagogy.
15. Work collaboratively and professionally with teachers and administrators throughout the District to ensure consistency with implementation of the Project Lead The Way curriculum, focusing on project goals, objectives, and outcomes.
16. Serve as a liaison among community partners, public agencies, informal educators, and participating schools.
17. Gather, evaluate, and disseminate research-based best practices in curriculum, instruction, and assessment.
18. Perform other duties related to the position, as assigned.

MINIMUM QUALIFICATIONS
1. Hold a Master’s degree in Curriculum and Instruction, Educational Leadership, Educational Technology, or a related field from an accredited college or university.
2. Hold or be able to acquire, by the time of appointment to the position, an appropriate Nevada school administrative endorsement.
3. Currently serving as a regular-status employee of the Clark County School District.
4. Have previously demonstrated at least five (5) years of successful licensed teaching experience.
5. Have experience in developing and conducting professional development programs for educators.
6. Have a thorough knowledge of National and State science standards, curriculum, and District initiatives.
7. Possess a willingness to complete online readiness modules and attend summer training in *Project Lead The Way* curriculum.

8. Have experience with classroom applications of instructional technology.

**PREFERRED QUALIFICATIONS**
Successful experience in leading professional development sessions for teachers in the areas of science and/or instructional technology.

**POSITION EXPECTATIONS**
1. High level of self-confidence, initiative, self-direction, and motivation.
2. High-level skills in planning, organizing, and coordinating job-related tasks.
3. Possess excellent verbal, written, and presentation skills.

**SALARY**
This is a twelve-month position with placement on Range 40 ($65,964 - $88,404) of the Unified Administrative Salary Schedule. Placement will be made in accordance with Clark County School District Administrative Regulation 4291 (Placement and Advancement on the Unified Administrative Salary Schedule).

**APPLICATION**
Persons interested in the position and who meet the minimum qualifications should submit the required online application through our web page at www.ccsd.net/jobs by **12:00 noon (PST), on Thursday, March 7, 2013.**

To receive consideration in this selection process, the following required materials: a signed copy of the electronic application, three (3) letters of recommendation of which one (1) must be from the applicant’s current supervisor, a current resume, and complete set of college transcripts (copies of official transcripts will be accepted), must be submitted to Specialized Human Resources Services, Human Resources Division, 2832 E. Flamingo Road, Las Vegas, NV 89121, **no later than the closing date specified above.**

The letters of recommendation should be composed to Dr. Staci Vesneske, Chief Human Resources Officer, Clark County School District, 2832 E. Flamingo Road, Las Vegas, NV 89121.

And, the letters of recommendation (a minimum of 3 letters required) may be submitted using one of the following methods:

1. Via e-mail to: shrsmail@interact.ccsd.net
2. Via U.S. mail: Specialized Human Resources Services
   Attention: Jean King
   2832 E. Flamingo Road
   Las Vegas, NV 89121
3. Via fax: (702)799-5115

Current and previous employers may be contacted for references, and applicants for this position are subject to a thorough background investigation. Please direct all questions to Specialized Human Resources Services at (702)799-5484. Internet applications may be accessed at the Clark County School District Education Center, 2832 E. Flamingo Road, Las Vegas, NV 89121. Interested applicants may also contact their local public libraries for information regarding Internet access in their area.

An Affirmative Action/Equal Opportunity Employer

This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, or national origin.