

# Food Service Truck Driver

## Position Details

Class Code: 3089

Job Family: Service/Operations Workers

Classification: Support Professional

Terms of Employment: [Pay Grade 50 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

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## Position Summary

Under general supervision, drives a truck to deliver supplies, equipment, and food to schools and offices, and operates equipment.

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## Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Drives various types of tractor-trailers and trucks to schools, departments, warehouses, and storage centers.
  2. Checks items being loaded or unloaded against delivery or pick-up documents.
  3. Loads and unloads trucks.
  4. May operate hydraulic elevators, jacks, forklifts, and/or skip loaders.
  5. May use blocks, tackles, skids, flats, pallets, dollies, and other loading, transporting, and storing devices.
  6. Services vehicles and reports necessary truck or equipment repairs.
  7. Prepares mileage, accident, or damage reports.
  8. Conforms to safety standards, as prescribed.
  9. Performs other tasks related to the position, as assigned.
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## Distinguishing Characteristics

Involves delivery of food supplies, goods, and equipment via truck, including delivery of grounds equipment and operation of skip loaders and/or other pieces of grounds maintenance equipment.

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## Knowledge, Skills, and Abilities (Position Expectations)

1. Knowledge of warehouse delivery practices.
  2. Knowledge of material handling.
  3. Knowledge of safe driving practices.
  4. Ability to communicate clearly both verbally and in writing.
  5. Ability to drive trucks and related equipment safely and efficiently.
  6. Ability to learn locations of schools and offices.
  7. Ability to learn and apply established procedures.
  8. Ability to perform hard physical labor.
  9. Ability to pass required medical examinations and vision tests.
  10. Ability to work flexible hours or shifts.
  11. Ability to work cooperatively with employees, other agencies, and the public.
  12. Ability to recognize and report hazards and apply safe work methods.
  13. Possess physical and mental stamina commensurate with the responsibilities of the position.
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## Position Requirements

### Education, Training, and Experience

Six (6) months of experience driving any vehicle with a gross vehicle weight rating (GVWR) of 26,001 or more pounds or any such vehicle towing a vehicle not in excess of 10,000 pounds GVWR.

**NOTE: Individuals may not promote, demote, or move laterally from the hired position unless he or she earns a high school diploma or General Education Development (GED) and uploads the document into his/her online application.**

## **Licenses and Certifications**

1. A valid Class A Commercial driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada. License must be maintained for the duration of the assignment.
2. Copy of current driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles (DMV) at time of application or Qualified Selection Pool (QSP) placement and at time of interview prior to final selection.
3. Hold or be able to acquire a Material Handling Equipment Certification from the Clark County School District. If certificate is not in possession at time of application or QSP request, it must be obtained within five (5) months of hire.

Applicants/employees are subject to all aspects of mandatory drug and/or alcohol tests as required by law and/or Clark County School District regulations and procedures.

## **Preferred Qualifications**

High school graduation or other equivalent (i.e., GED, foreign equivalency, etc.).

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## **Document(s) Required at Time of Application**

1. A valid Class A Nevada Commercial driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada.
  2. Copy of current driving history (dated within six (6) months from the date printed) issued by the DMV.
  3. Copy of Material Handling Equipment Certification, if applicable.
  4. Specific documented evidence of training and experience to satisfy qualifications.
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## **Examples of Assigned Work Areas**

Various office settings (i.e., purchasing and warehousing, food service, maintenance, and driving various tractor-trailers and trucks weighing 26,001 lbs., or more). Extensive travel to and from schools and other facilities.

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## **Work Environment**

### **Strength**

Medium/heavy - exert force of 50-100 lbs., frequently; 25-50 lbs., occasionally; or 10-20 lbs., constantly.

### **Physical Demand**

Frequent sitting, standing, walking, pushing, pulling, stooping, kneeling, crouching, reaching, handling, and repetitive fine motor activities. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and to maintain concentration for an extended period of time. Vision: Frequent near acuity, occasional far acuity, and color vision. Vision to read printed and online materials, a Video Display Terminal (VDT) screen, or other monitoring devices.

### **Environmental Conditions**

Varies from a climate-controlled office setting, walk-in freezers, to work outdoors with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud for occasional to frequent time periods. Exposure to gasoline, motor oils, and exhaust fumes from vehicles.

### **Hazards**

Frequent electrical shock hazards. Furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment).

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## **Examples of Equipment/Supplies Used to Perform Tasks**

Various District-issued tractor-trailers and trucks, forklifts, two (2)-wheel hand trucks, pallet jacks (electrical and manual), dollies, tie-down equipment, hydraulic lift gates, dock plates, radios, refer units, diesel fuels, personal computers, etc.

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### **AA/EOE Statement**

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender

identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

## **Job Revision Information**

- Revised: 05/08/23
- Created: 02/03/22