

APPROVAL PROCEDURE

Products are required by law to have ingredient statements and nutritional information on the packaging. Below is the procedure for submitting product information for approval as an addition to the CCSD approved snack or beverage list. Once the required information is submitted, it will be evaluated for compliance with the CCSD Wellness Policy.

The following information must be provided via FAX, e-mail or US Mail.

1. Name of Product/Manufacturer Product Code
2. Weight (ounces) or Volume (fluid ounces) of product
3. Complete Ingredient Statement of Product
4. Complete Nutritional Analysis of product (including grams of sugars)
5. Country of Origin
6. Type of packaging and pack sizes available
7. Contact Person information/phone number

Schools or vendors that have products they would like approved for student service may submit product information to the CCSD Food Service Department for review. If the product is approved, the product will be added to the official listing of Approved Snack Foods or Approved Beverages on the CCSD Food Service website. If the product is not approved, the requestor will be notified of the status and reason for disapproval. If further information is needed to complete the evaluation process, the requester will be contacted for additional information. The approval procedure cannot be completed until all required information is submitted.

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