



# BEHAVIOR GUIDELINES

*for*

# SECONDARY STUDENTS





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## STUDENT CODE OF ETHICS

As a secondary student in the Clark County School District I will, at all times strive to demonstrate the five qualities of moral character fundamental to human conduct: **Integrity, Respect, Justice, Responsibility, and Manners.**

**Integrity** -- Standing up for what is right instead of just trying to go along with the group.

**Respect** -- Treating myself and others with honor and obeying school rules and laws of my country.

**Justice** -- Being fair to others as well as to myself, balancing praise and blame in accord with my actions.

**Responsibility** -- Accepting complete responsibility for my own actions and the effects they have on myself and on others.

**Manners** -- Following the fundamental principles of good manners. Students should be conscientious of and respectful to adults and to each other at **all** times.

# CODE OF CONDUCT FOR SECONDARY STUDENTS

Our schools reflect an image of what occurs in our communities; therefore, it is essential that schools prepare students academically and morally to meet today's challenges. The Clark County School District has an obligation to provide a proper academic and social structure so that all who participate in the educational process can do so in a productive and positive educational environment. Qualities of integrity, respect, justice, responsibility, and manners are fundamental to human conduct. Students are expected to demonstrate these character traits at all times.

Most students are very serious about taking full advantage of the time they spend in school. They are conscientious about their academic endeavors and their school behavior. They have a good attitude toward school. Students who come to school to learn and participate in school activities seldom have difficulty complying with school rules.

Unfortunately, there are some students who are less sincere about school. They experience difficulty in maintaining a reasonable attitude toward school rules, and the resulting inappropriate behavior creates problems for themselves as well as for fellow students, parents, and school personnel. Student behavior that disrupts the educational process must be addressed and corrected. To this end, the Clark County School District Board of School Trustees has promulgated policies and regulations upon which this Student Code of Conduct is based.

Education is a process which requires reasonable order and decorum. Conduct is the manner in which students are expected to act so that order and decorum can be maintained. Students have certain basic rights under the Constitution of the United States and Nevada State Law. Those rights, however, do not extend to infringement on the rights of teachers to teach and other students to learn. Those rights cannot be exercised in an environment of disturbance and fear.

It is the responsibility of each principal to take appropriate actions as necessary to protect students and school personnel from dangerous or socially detrimental actions of students. A student who obstructs any teaching, administrative, or extra curricular activity is subject to such disciplinary actions as set forth in this **STUDENT CODE OF CONDUCT** handbook, or in Clark County School District Regulation 5141.1 Discipline: Control of Dangerous and Antisocial Behavior. Every student is strictly accountable for his/her conduct in school or school-related functions, away from school property or off school property when that conduct directly impacts the health, welfare, and safety of students or school employees.

To assist students, parents, and staff in maintaining such an environment, this **STUDENT CODE OF CONDUCT** has been developed. Disciplinary offenses and consequences set forth herein are based upon CCSD Regulation 5141.1 Discipline: Control of Dangerous and Antisocial Behavior.

This parent/student booklet describes problem behavior areas and consequences for such behavior.

This booklet describes only major behavior areas. At any time, students may be corrected and counseled by teachers, administrators, or other school district personnel regarding their behavior. Students will be informed as to what they need to do to correct inappropriate behavior.

After reading the **STUDENT CODE OF CONDUCT**, students are asked to share it with their parents or guardians. It is a basic code of conduct designed to assist and support students by providing an atmosphere where they have full freedom to learn.

Special education students are also responsible for complying with the **STUDENT CODE OF CONDUCT** and will be disciplined in accordance with the guidelines set forth under the Individuals with Disabilities Education Act (IDEA).

# HOW TO USE THIS PUBLICATION

Through careful reading of this booklet, students and parents should be able to understand the expected **Code of Conduct**. They will be aware that inappropriate behavior will result in correction of such behavior through constructive and corrective disciplinary action.

It is advisable that the reader first become familiar with the Student Code of Ethics and Table of Contents.

This booklet is divided into three main sections:

The first section provides DEFINITIONS\* for specific behavior offenses that are cause for disciplinary action to be taken by school personnel.

The second section provides a chart titled BEHAVIOR OFFENSES AND CONSEQUENCES which outlines specific behavior offenses and a series of subsequent disciplinary actions that may occur. The sequence of disciplinary actions listed demonstrates the minimal disciplinary action, which may be taken, and defines possible additional consequences for each behavior offense. School officials accept responsibility for administering appropriate consequences from the list of corrective disciplinary actions. The decision regarding the consequence will be based on circumstances unique to each individual incident of inappropriate behavior. Factors such as the cause and severity of the offense, the student's attitude, length of time since the last incident, and the student's past behavior records may influence the disciplinary action to be taken. A good record of behavior can result in the administration of minimal disciplinary actions while the student who is more frequently involved in problem behavior can expect more severe consequences. A single incident of severe inappropriate behavior may require application of more than one consequence(s). (For example, a student may be placed on **Suspension**, recommended for **Expulsion**, and referred to the Student – Parent Substance Abuse Awareness Program.)

There are major problem areas that not only violate school rules but federal, state, and local laws as well. When inappropriate behavior violates law, school officials will take appropriate disciplinary action as well as make a **referral to law enforcement and Clark County Juvenile Justice Services authorities for criminal misconduct**. Any action law enforcement authorities might take such as a citation or arrest is separate from any action taken by the school. If the student is arrested, law enforcement officials will normally transport the student to the Clark County Juvenile Detention Center. In accordance with juvenile court practices, the parent is notified by the Clark County Juvenile Justice Services personnel when a child is detained. In accordance with district regulation, the decision to notify parents/legal guardians that a child has been taken into protective custody will be made by the person taking the child into custody. If a parent/legal guardian requests information concerning the child, the parent/legal guardian must be referred to the person who made the decision to take the child into protective custody.

The third section provides descriptions of CORRECTIVE DISCIPLINARY ACTIONS that may be administered in the event of inappropriate behavior. The remainder of this booklet contains: BULLYING, CYBER-BULLYING, HARASSMENT, AND INTIMIDATION, the STUDENT DRESS CODE, RULES OF CONDUCT FOR SCHOOL BUS RIDERS, UNDERSTANDING THE WARNING SIGNS OF VIOLENCE, the NEVADA CODE OF HONOR, and the EDUCATIONAL INVOLVEMENT ACCORD.

## DEFINITIONS\*

**ALCOHOL/SUBSTANCES REPRESENTED TO BE ALCOHOL** Use, possession, or sale of alcoholic beverages or substances represented to be alcohol. **NOTE: STUDENTS WHO POSSESS ALCOHOL/SUBSTANCES REPRESENTED TO BE ALCOHOL SHALL BE RECOMMENDED FOR EXPULSION FROM SCHOOL AND PROSECUTED TO THE FULL EXTENT OF THE LAW.** (See chart)

**ARSON** Intentionally setting fire, or attempting to set fire, or intentionally engaging in conduct which may reasonably be foreseen to set fire to property of another, participating in, or encouraging another person to participate in such conduct. **NOTE: STUDENTS WHO COMMIT ARSON SHALL BE RECOMMENDED FOR EXPULSION FROM SCHOOL AND PROSECUTED TO THE FULL EXTENT OF THE LAW.**

**ASSAULT** Attempt to cause physical injury intentionally or behave in such a way as could reasonably cause physical injury  
*\*Consequence(s) for offenses requiring an expulsion recommendation are noted.*

to a person or group of persons. **NOTE: STUDENTS WHO COMMIT ASSAULT OR BATTERY ON A SCHOOL EMPLOYEE SHALL BE RECOMMENDED FOR EXPULSION FROM SCHOOL AND PROSECUTED TO THE FULL EXTENT OF THE LAW.**

**AUTOMOBILE MISUSE** Inappropriate use of an automobile on school property or during school events.

**BATTERY** Unlawful and offensive hitting or touching of another person, a person's clothes, or anything attached or held by him/her. **NOTE: STUDENTS WHO COMMIT ASSAULT OR BATTERY ON A SCHOOL EMPLOYEE SHALL BE RECOMMENDED FOR EXPULSION FROM SCHOOL AND PROSECUTED TO THE FULL EXTENT OF THE LAW.**

### **BULLYING, CYBER-BULLYING, HARASSMENT, and INTIMIDATION**

- A. Bullying means a willful act or course of conduct on the part of one or more pupils which is not authorized by law and which exposes a pupil repeatedly and over time to one or more negative actions which is highly offensive to a reasonable person and is intended to cause and actually causes the pupil to suffer harm or serious emotional distress.
- B. Cyber-bullying means bullying through the use of electronic communication. "Electronic communication" means the communication of any written, verbal or pictorial information through the use of an electronic device, including, without limitation, a telephone, a cellular phone, a computer or any similar means of communication.
- C. Harassment is any verbal, visual or physical conduct that is sufficiently severe, persistent or pervasive that adversely affects, or has the purpose or logical consequence of interfering with a student's educational program or creates an intimidating, hostile, or offensive school atmosphere because of that person's actual or perceived race, color, national origin, sex (including non-conformity to gender stereotypes), sexual orientation, age, disability, and/or religious preference. Harassment, whether it is by students, staff, or third parties in the school community, is strictly prohibited, and will subject the perpetrator to disciplinary action.
- D. Intimidation means a willful act or course of conduct that is not otherwise authorized by law and:
  - a. Is highly offensive to a reasonable person; and
  - b. Poses a threat of immediate harm or actually inflicts harm to another person or to the property of another person.

Examples of bullying, cyber-bullying, harassment and intimidation include, but are not limited to, behaviors that ridicule, degrade, or harass a person because of that person's actual or perceived race, color, national origin, age, sex (including non-conformity to gender stereotypes), sexual orientation, disability, and/or religious preferences such as:

1. Unwelcome comments, ethnic, racial, or anti-gay slurs or jokes, threats;
2. Cartoons, graffiti, posters, visuals, etc., with offensive connotations though nothing shall prohibit use of such materials for genuine academic, educational, or instructional purposes;
3. Sabotage, criticism, unreasonable monitoring of student's work, etc., and or
4. Hitting, intentionally blocking the path of, body, hand, or facial gestures.

CCSD Regulation 5141.2 Discipline: Harassment and CCSD Policy 5137 Safe and Respectful Learning Environment provide further detail regarding the district's policy against harassment.

**BUS MISBEHAVIOR** Refusal to obey bus rules, and/or any action which creates a safety hazard or distracts the attention of the driver. (SEE RULES OF CONDUCT FOR BUS RIDERS - Page 17)

**CAMPUS DISRUPTION** Participating in or causing a disturbance at school or school-related activities, e.g., riots, gang fights, false fire alarms, bomb threats, or similar disturbances.

**COMPUTER MISCONDUCT** Any authorized, unacceptable, or inappropriate use of computer activities, computer access, computer software, or any computer equipment; and/or any activity that affects or disrupts the school's or the district's computer hardware, software, or computer systems (local area network and/or mainframe).

**CONTROLLED SUBSTANCE/SUBSTANCES REPRESENTED TO BE CONTROLLED SUBSTANCES** Any student who is found in the last 12 calendar months to have possessed, used, sold, or to have in any way encouraged the possession, use, sale by another of any controlled substance including narcotic drugs, prescription or over the counter drugs except in accordance with CCSD Regulation 5150 Health and Welfare, drug paraphernalia or alcoholic beverages or any represented to be a drug paraphernalia, or alcoholic beverage shall be suspended until an investigation is conducted. **NOTE: STUDENTS WHO POSSESS A CONTROLLED SUBSTANCE/SUBSTANCES REPRESENTED TO BE CONTROLLED SUBSTANCES SHALL BE RECOMMENDED FOR EXPULSION FROM SCHOOL AND PROSECUTED TO THE FULL EXTENT OF THE LAW.** (See chart)

**DEFIANCE OF SCHOOL PERSONNEL** Refusal to comply with reasonable requests of school personnel.

**DISCRIMINATION** Discrimination is defined as a failure to treat all persons equally where no reasonable distinction can be found between those favored and those not favored. It is the unfair treatment or denial of privileges to persons because of their actual or perceived race, color, national origin, age, sex (including non-conformity to gender stereotypes), sexual orientation, age, disability, and/or religious preference.

**DISORDERLY CONDUCT, PROFANITY, AND OBSCENE BEHAVIOR** Conduct and/or behavior which is disruptive to the school environment such as vulgar, abusive or coarse language, or behavior offensive to decency.

**DRESS CODE VIOLATION** Failure to observe the school's dress code as defined in CCSD Regulation 5131 Dress and Appearance. (See Student Dress Code - Page 16)

**EXPLOSIVE DEVICES OR POISON GAS** Possession, use, or sale of explosive devices, inflammable material, or poison gas, including but not limited to bombs, dynamite, fireworks, firecrackers, or any substance prepared chemically that explodes, or is capable of explosion, or emits a poison gas, or a collection of parts from which an explosive device may be readily constructed. **NOTE: STUDENTS WHO POSSESS AN EXPLOSIVE DEVICE, POISON GAS, OR OTHER SIMILAR ITEM AS DEFINED IN NRS AS A DANGEROUS WEAPON MUST BE RECOMMENDED FOR EXPULSION FROM SCHOOL AND PROSECUTED TO THE FULL EXTENT OF THE LAW.**

**EXTORTION** Solicitation of money, information, or something of value from another person in return for protection, or in connection with a threat to inflict harm, or through intimidation.

**FIGHTING** Engaging in or threatening physical contact for the purpose of inflicting harm on another person.

**FIREARMS** Any weapon which will expel a projectile by the action of an explosive or other propellant as defined by the Federal Gun-Free Schools Act, the frame or receiver of any such weapon, or any firearm muffler or firearm silencer, including but not limited to pistol, rifle, zip gun, shot gun, BB gun, pellet gun, or destructive device whether operable or inoperable, loaded or unloaded. **NOTE: STUDENTS WHO POSSESS A FIREARM AS DEFINED BY THE GUN-FREE SCHOOLS ACT AND/OR NRS (DANGEROUS WEAPONS) MUST BE RECOMMENDED FOR EXPULSION FROM SCHOOL AND PROSECUTED TO THE FULL EXTENT OF THE LAW.**

**FORGERY** Writing and using the signature or initials of another person for an illegal or unauthorized purpose.

**GAMBLING** Participating in games of chance for the purpose of exchanging money and/or other valuables.

**GANG ACTIVITY** Wearing any clothing or carrying any symbol on school district property that denotes membership in or an affiliation with a criminal gang, or engaging in activity that encourages participation in a criminal gang, or facilitates illegal acts of a criminal gang, as defined in CCSD Regulation 5141.1 Discipline: Control of Dangerous and Antisocial Behavior.

**HABITUAL DISCIPLINARY PROBLEM** A student shall be deemed a habitual disciplinary problem if the school in which the pupil is enrolled has written evidence which documents that in one school year the student has: threatened or extorted, or attempted to threaten or extort another student, or a teacher, or other personnel employed by the school; or been suspended for initiating at least two fights on school property; or has record of five (5) suspensions from school for any reason. The suspension can occur for fighting at school, on the way to or from school or events, and has a one hour window before or after school or the event. Students declared a Habitual Disciplinary Problem must be suspended or expelled from school for a minimum of 18 weeks.

**HABITUAL DISREGARD OF SCHOOL RULES** Repeated occurrences of not following school rules regardless of efforts to correct such behavior.

**HAZING** An activity in which a person intentionally or recklessly endangers the physical health of another person for the purpose of initiation into or affiliation with a student organization, academic association, or athletic team of a school.

**ILLEGAL CONDUCT** Behavior that violates the statutes and/or ordinances of the State of Nevada or any political subdivision of the State of Nevada.

**IMMORAL CONDUCT** Behavior which the administration determines is not in conformity with the accepted principles of right and wrong and which is contrary to the moral standards of the community. This includes inappropriate, suggestive, or explicit sexual behavior. **NOTE: STUDENTS WHO PARTICIPATE IN IMMORAL CONDUCT AS IT PERTAINS TO SEXUAL BEHAVIOR BETWEEN INDIVIDUALS SHALL BE RECOMMENDED FOR EXPULSION FROM SCHOOL.**

**NUISANCE ITEMS** Items that are disruptive to the educational environment such as, electronic games, laser pointers, iPods, MP3 players, trading cards, etc.

**PERSONAL COMMUNICATION DEVICE** Use of personal communication devices by students such as cell phones, pagers/beepers or other similar electronic communication devices is prohibited at all district school campuses during the instructional day. As long as use is not disruptive, students may use these devices during scheduled nutrition or lunch periods and while on district buses as defined in CCSD Regulation 5136 Personal Communication Devices.

**RACIALLY DEROGATORY REMARKS** Use of abusive and/or inappropriate words or phrases directed toward an individual's race or heritage is considered harassment and/or verbal assault.

**ROBBERY** Illegally taking property by using force or the threat of force.

**SCHOLASTIC DISHONESTY** Includes, but is not limited to, cheating on tests, plagiarism, and collusion.

**A. Cheating** on a test includes:

1. Copying from another student's test paper;
2. Using material during a test which is not authorized by the individual administering the test;
3. Collaborating with another student during a test without authorization;
4. Knowing, using, buying, selling, stealing, transporting, or soliciting in whole or in part the

contents of an unadministered test.

5. Substituting for another student or permitting another student to substitute for one's self, to take a test; or
6. Bribing another person to obtain a test that is to be administered.

**B. Plagiarism** means the use of another's work and the unacknowledged incorporation of that work into one's own written work for credit.

**C. Collusion** means the unauthorized collaboration with another person in preparing a written assignment.

**SPRAY PROPELLANTS** All liquid, gaseous, or solid substances intended to produce temporary physical discomfort through being vaporized or other wise dispersed into the air, including but not limited to: Tear Gas, Mace, Capstun, Pepper Spray, etc.

**TARDINESS** Arriving late to class. Please be aware that students who arrive to class 30 or more minutes after the scheduled start of that class will be marked absent for that class period.



**THEFT** Taking property that does not belong to the taker.

**TOBACCO** Use of tobacco on any school campus or at any school sponsored activity or event is prohibited.

**TRESPASSING** Unauthorized presence on school district property or at a school sponsored activity or event without express prior permission of the principal, and/or a refusal to leave the property after having been directed or warned to do so.

**TRUANCY** A student shall be deemed a truant who is absent from school for one or more class periods or the equivalent of one or more class periods during the school day without the written approval of his/her teacher or the principal of the school, unless the student is physically or mentally unable to attend. (NRS 392.130)

**TRUANCY – HABITUAL TRUANT** A habitual truant is defined as a student who has accumulated three or more unapproved or unexcused absences (truancies) from school. Habitual truants are referred to law enforcement for the issuance of a misdemeanor citation. The penalties for habitual truancy include a fine of \$100.00 or 8-16 hours of community service **and** the suspension of the student's driver's license (or future ability to apply for one) for 30 days to 6 months for the first offense. Students cited again for truancy are subject to a \$200.00 fine, 10 hours of community service, and the suspension of the student's driver's license (or future ability to apply for one) for 6 months to 1 year. Penalties for habitual truancy are prescribed by Nevada State Law and cannot be appealed through the school district.

**VANDALISM, DESTRUCTION, OR DEFACEMENT OF PROPERTY** Willfully and maliciously destroying, defacing, or mutilating the property of another, or intentionally engaging in conduct which could reasonably result in destruction or damage to the property of another. This includes tagging.

**WEAPONS** Possession, use, transmittal, or concealment of **ANY** operable or inoperable weapon or simulated look-alike weapon. Weapons are defined as firearms, including but not limited to pistol, rifle, zip gun, shot gun, BB gun, pellet gun, explosive, explosive propellant, destructive device, or ammunition--whether operable or inoperable, loaded or unloaded; knives, including but not limited to switch blade, pen knife, pocket knife, hunting knife, and similar objects; other weapons, including but not limited to razor blades, ice picks, dirks or other sharp instruments, nunchaku, metal knuckles, pipes, Chinese stars, billy clubs, and machetes; explosive or inflammable material, including but not limited to bombs, fireworks, or firecrackers; or any other items that may cause bodily injury or death. All weapons, whether or not listed herein, are similarly prohibited. The use of any normally non-dangerous implement such as a stone, table fork, board, stick, or baseball bat as a weapon, shall come under the provisions of this section. **NOTE: STUDENTS WHO POSSESS A WEAPON SHALL BE REFERRED TO THE APPROPRIATE LAW ENFORCEMENT AGENCY AND SUSPENDED FROM SCHOOL UNTIL A THOROUGH INVESTIGATION IS MADE OF THE CIRCUMSTANCES. SHOULD THE TYPE AND/OR CIRCUMSTANCE INVOLVED IN THE OFFENSE FALL UNDER THE GUN-FREE SCHOOLS ACT OR NRS, THE STUDENT MUST BE RECOMMENDED FOR EXPULSION FROM SCHOOL.**

# BEHAVIOR OFFENSES AND CONSEQUENCES

x - minimum consequences  
 o - possible additional consequences  
 (depending on severity and/or frequency)

PARENT NOTIFICATION	COUNSELOR/STUDENT CONFERENCE	ADMINISTRATOR/STUDENT CONFERENCE	IN-SCHOOL PROCEDURES	REQUIRED PARENT CONFERENCE	SUSPENSION	INVOLVEMENT OF LAW ENFORCEMENT	BEHAVIOR SCHOOL	EXPULSION	OTHER	OTHER SPECIFIED
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<b>ALCOHOL, Use of</b>											
1st Offense-----	X	O			X	X	X	O	O	X	Substance Abuse Awareness Program
2nd Offense-----	X	O			X	X	X		X	X	Substance Abuse Awareness Program
<b>ALCOHOL, Distribution of</b>											
Any Offense-----	X	O			X	X	X		X	X	Substance Abuse Awareness Program
<b>ARSON</b> -----	X		X		X	X	X		X	O	Restitution
<b>ASSAULT</b>											
School Employee-----	X	O			X	X	X		X		
Non School Employee-----	X	O			X	O	O	O	O		
<b>AUTOMOBILE MISUSE</b> -----	X		X	X	O		O			O	Revocation of Parking Privileges
<b>BATTERY</b>											
School Employee-----	X	O			X	X	X		X		
Non School Employee-----	X	O			X	O	O	O	O		
<b>BUS MISBEHAVIOR</b>	SEE CHART ON PAGE 17										
<b>BULLYING, CYBERBULLYING, HARASSMENT, and INTIMIDATION</b>	X	O	X	X	X	O	O	O	O		
<b>CAMPUS DISRUPTION</b> -----	X	O	X	X	X	O	O	O	O		
<b>COMPUTER MISCONDUCT</b>											
1st Offense-----	X	O	X	X	X	O	O	O		O	Restitution
2nd Offense-----	X		X	O	X	O	O	O		O	Restitution
<b>CONTROLLED SUBSTANCES, Use and/or Possession of -</b>											
1st Offense-----	X	O	X		X	X	X	O	O	X	Substance Abuse Awareness Program
2nd Offense-----	X	O	X		X	X	X		X	X	Substance Abuse Awareness Program
<b>Sale and/or Distribution of -</b>											
Any Offense-----	X	O	X		X	X	X		X	X	Substance Abuse Awareness Program

# BEHAVIOR OFFENSES AND CONSEQUENCES

x - minimum consequences  
 o - possible additional consequences  
 (depending on severity and/or frequency)

	PARENT NOTIFICATION	COUNSELOR/STUDENT	ADMINISTRATOR/STUDENT CONFERENCE	IN-SCHOOL PROCEDURES	REQUIRED PARENT CONFERENCE	SUSPENSION	INVOLVEMENT OF LAW ENFORCEMENT	BEHAVIOR SCHOOL	EXPULSION	OTHER	OTHER SPECIFIED
<b>DEFIANCE OF SCHOOL PERSONNEL</b> -----	x	o	x	o	o	o	o	o	o		
<b>DISORDERLY CONDUCT</b> -----	x	o	x		x	o	o	o	o		
<b>DRESS CODE VIOLATION</b>											
1st Offense-----	o	o	o	x						o	School specific policy
2nd Offense-----	x		x	x	o					o	School specific policy
<b>EXPLOSIVE DEVICES - FIRECRACKERS OR POISON GAS</b> ---	x	o	x		x	x	x		x	x	Confiscation
<b>EXTORTION</b> -----	x	o	x		x	x	x	o	o	o	Restitution
<b>FIGHTING</b> -----	x	o	x		x	o	o	o	o		
<b>FIREARMS</b> -----	x	o	x		x	x	x		x	x	Confiscation
<b>FORGERY</b> -----	x	o	x	x	o	o	o	o			
<b>GAMBLING</b> -----	x	o	x	x	o	o	o	o			
<b>GANG ACTIVITY</b> -----	x	o	x	x	x	o	o	o	o		
<b>HABITUAL DISCIPLINARY PROBLEM</b>	x	o	x		x	x				x	Expulsion from CCSD schools for minimum of one semester (18 weeks)
<b>HABITUAL DISREGARD OF SCHOOL RULES</b> -----	x	o	x	x	x	o		o	o		
<b>HAZING</b> -----	x	o	x	o	o	o	x	o	o		

**GRADUATION CEREMONY**  
*Participation in graduation ceremonies is a privilege for graduating seniors. Offenses of school regulations may result in loss of the privilege to participate in the graduation ceremony.*

# BEHAVIOR OFFENSES AND CONSEQUENCES

x - minimum consequences  
 o - possible additional consequences  
 (depending on severity and/or frequency)

PARENT NOTIFICATION	COUNSELOR/STUDENT CONFERENCE	ADMINISTRATOR/STUDENT CONFERENCE	IN-SCHOOL PROCEDURES	REQUIRED PARENT CONFERENCE	SUSPENSION	INVOLVEMENT OF LAW ENFORCEMENT	BEHAVIOR SCHOOL	OTHER	OTHER SPECIFIED
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<b>ILLEGAL CONDUCT</b> -----	X	O	X		X	O	O	O	O		
<b>IMMORAL CONDUCT</b>											
Sexual-----	X	X	X		X	X	X		X		
Non-sexual-----	X	X	X		X	O	O	O	O		
<b>NUISANCE ITEMS</b> -----	O	O	O	X	O					X	Confiscation
<b>PERSONAL COMMUNICATION DEVICE</b> -(Inappropriate use)-----	X			X	X	X	O	O			O Loss of Privilege/Confiscation
<b>RACIALLY DEROGATORY REMARKS</b> -----	X	O	X	X	O	O			O		
<b>ROBBERY</b> -----	X		X		X	X	X	O	O	O	Restitution
<b>SCHOLASTIC DISHONESTY</b> -----	X	O	O	X	O	O	O	O			
<b>SPRAY PROPELLANTS</b> -----	X		X	X	X	O			O	X	Confiscation
<b>TARDINESS</b> -----	O	O	O	X	O	O					
<b>THEFT</b> -----	X	O	X	X	X	O	O	O	O	O	Restitution
<b>TOBACCO, Use of</b> -----	O	O	O	X	O	O				X	Confiscation
<b>TRESPASSING</b> -----	X		X		O	O					
<b>TRUANCY- 1st and 2nd offense</b> ----	X	O	X	O	O						
<b>TRUANCY - Habitual</b> -----	X	O	X	O	O		X				
<b>VANDALISM/DESTRUCTION OR DEFACEMENT OF PROPERTY</b> ---											
Less than \$500 damage-----	X	O	X	O	X	O	O	O		O	Restitution
Greater than \$500 damage-----	X	O	X	O	X	O	O	O	O	O	Restitution
<b>WEAPONS</b>											
Dangerous Weapons (NRS)-----	X	O	X		X	X	X		X		
Unspecified weapons-----	X	O	X		X	X	O	O	O		

COMMIT THESE CRIMES AND  
YOU WILL BE SUBJECT TO

# EXPULSION

## ARSON

The willful burning of property.

## ASSAULT AND/OR BATTERY ON A SCHOOL EMPLOYEE

Physical abuse and/or threats of physical abuse directed at a school employee.

## DRUGS/ALCOHOLIC BEVERAGES

Use, possession and/or distribution of a controlled and/or illicit substance or any substance represented to be such.

## IMMORAL CONDUCT

Contact as it pertains to sexual behavior between individuals.

## WEAPONS

Possession, use, transmittal, or concealment of ANY operable or inoperable weapon. Weapons are defined as firearms, knives, explosives, inflammable materials, or other items that may cause bodily injury or death. BB and pellet guns, pocket knives, and fireworks are weapons. The Gun-Free Schools Act and NRS 392.466 specify expulsion requirements based on type of weapons, and/or circumstances surrounding the infraction.

STUDENTS FOUND IN VIOLATION OF THE ABOVE WILL BE REFERRED  
FOR PROSECUTION TO THE FULLEST EXTENT OF THE LAW



# **CORRECTIVE DISCIPLINARY ACTIONS**

**DISCIPLINE** is the combination of a mental attitude and a system of personal self-control that results in a standard of behavior demonstrated by appropriate conduct in all situations.

In education, it is a process which strengthens, molds, and corrects student behavior through a system of essential rules, and when necessary, just and constructive consequences.

## **INFORMAL CONFERENCE**

School official talks with the student and attempts to reach an agreement regarding the student's behavior.

## **CONFERENCE**

Formal conference is held between the student and one or more school officials. During this conference, the student must agree to correct his/her behavior or additional disciplinary measures may be considered.

## **REQUIRED PARENT CONFERENCE – (RPC)**

A Notice of Required Parent Conference (CCF-805) is to be used by deans, assistant principals, and principals when a student-parent conference is required. The school office is to schedule the conference as soon as possible.

## **IN-SCHOOL PROCEDURES**

School official administers disciplinary procedures intended to correct inappropriate behavior while allowing the student to remain in a class or classes. Such in-house procedures may include telephone contact to parent, teacher assigned discipline, loss of classroom credit for scholastic dishonesty, detention, bus citation including revocation of bus-riding privileges, removal from extracurricular activities, placement in In-House Suspension Program or temporary alternative placement (removal of student from class or classes and temporary placement in an alternative setting), revocation of privileges, and other appropriate in-house procedures.

## **SUSPENSION**

If a student commits an offense that merits his/her removal from school, the Notice of Suspension (CCF-806) may be used. Suspension is defined as the temporary removal of a student from school for the period of time necessary to (1) seek problem resolution, or (2) ensure that the student's presence at the school does not constitute a danger to himself/herself or others, or (3) accomplish stringent disciplinary actions such as a behavior school referral or expulsion. Students on suspension status are not allowed on a school campus or at any school sponsored activity for any reason without the express prior permission of the school principal.

## **CORRECTIONAL EDUCATION PROGRAM**

Students expelled for serious offenses are subject to arrest and referral to the Clark County Juvenile Justice Services for adjudication. The court may act to place students under its jurisdiction. In doing so, the student is enrolled in a school district education program.

## **BEHAVIOR SCHOOL REFERRAL**

A behavior school provides instruction for school age students in grades 6 through 12 who have had behavior problems in a comprehensive school. Placement duration is dependent upon positive student performance in this more restrictive program with the opportunity to return to a comprehensive school. Such interim placement generally lasts from 4 to 9 weeks.

### **EXPULSION (LIMITED)**

Long-term termination of enrollment in the regular schools in the Clark County School District, with the potential that a student may return to a regular school campus, under the provisions of a trial enrollment, following a successful period of Continuation School placement. **FOR THOSE ACTIONS LISTED ON PAGE 12, IT IS CONTEMPLATED THAT THESE BEHAVIORS WILL RESULT IN A RECOMMENDATION FOR EXPULSION.**

### **EXPULSION (PERMANENT)**

Total termination of enrollment in the regular schools in the Clark County School District, with potential future enrollment only in an alternative education program. **FOR THOSE ACTIONS LISTED ON PAGE 12, IT IS CONTEMPLATED THAT THESE BEHAVIORS WILL RESULT IN A RECOMMENDATION FOR EXPULSION.**

### **EXPULSION (HABITUAL DISCIPLINARY PROBLEM)**

Pursuant to NRS 392.466(3), a student who is expelled from any Clark County School District school for habitual discipline as defined by NRS 392.4655, and as set forth in these guidelines, may not return to ANY Clark County School District school for a period of at least 18 weeks, but must instead continue education not provided by the District through programs such as home schooling or private schooling.

### **HABITUAL TRUANCY REFERRAL**

Referral to law enforcement for habitual truancy disposition on occasion of third incidence of truancy.

### **STUDENT/PARENT SUBSTANCE ABUSE AWARENESS PROGRAM REFERRAL**

When the behavior problem area is related to alcohol/substance use or possession, the student and the parent must attend the substance abuse awareness program which involves participation in sessions totaling approximately eight (8) hours of instruction.



# BULLYING, CYBER-BULLYING, HARASSMENT, and INTIMIDATION

## **Bullying, Cyber-Bullying, Harassment and Intimidation Is Prohibited in Public Schools**

**Section 1. Chapter 388 of NRS** is hereby amended by adding thereto the provisions set forth as sections 1.5, 2 and 3 of this act.

**Sec. 1.5.** “Bullying” means a willful act or course of conduct on the part of one or more pupils which is not authorized by law and which exposes a pupil repeatedly and over time to one or more negative actions which is highly offensive to a reasonable person and is intended to cause and actually causes the pupil to suffer harm or serious emotional distress.

**Sec. 2.** “Cyber-bullying” means bullying through the use of electronic communication.

**Sec. 3.** “Electronic communication” means the communication of any written, verbal or pictorial information through the use of an electronic device, including, without limitation, a telephone, a cellular phone, a computer or any similar means of communication.

**NRS 388.125 “Harassment” defined.** “Harassment” means a willful act or course of conduct that is not otherwise authorized by law and is:

1. Highly offensive to a reasonable person; and
2. Intended to cause and actually causes another person to suffer serious emotional distress.

**NRS 388.129 “Intimidation” defined.** “Intimidation” means a willful act or course of conduct that is not otherwise authorized by law and:

1. Is highly offensive to a reasonable person; and
2. Poses a threat of immediate harm or actually inflicts harm to another person or to the property of another person.

**NRS 388.132 The Legislature declares that:**

1. A learning environment that is safe and respectful is essential for the pupils enrolled in the public schools in this State to achieve academic success and meet this State’s high academic standards;
2. Any form of bullying, cyber-bullying, harassment or intimidation in public schools seriously interferes with the ability of teachers to teach in the classroom and the ability of pupils to learn;
3. The use of the Internet by pupils in a manner that is ethical, safe and secure is essential to a safe and respectful learning environment and is essential for the successful use of technology;
4. The intended goal of the Legislature is to ensure that:
  - (a) The public schools in this State provide a safe and respectful learning environment in which persons of differing beliefs, characteristics and backgrounds can realize their full academic and personal potential;
  - (b) All administrators, principals, teachers and other personnel of the school districts and public schools in this State demonstrate appropriate behavior on the premises of any public school by treating other persons, including, without limitation, pupils, with civility and respect and by refusing to tolerate bullying, cyber-bullying, harassment or intimidation; and
  - (c) All persons in public schools are entitled to maintain their own beliefs and to respectfully disagree without resorting to bullying, cyber-bullying, violence, harassment or intimidation; and
5. By declaring its goal that the public schools in this State provide a safe and respectful learning environment, the Legislature is not advocating or requiring the acceptance of differing beliefs in a manner that would inhibit the freedom of expression, but is requiring that pupils with differing beliefs be free from abuse and harassment.

**NRS 388.133**

1. The Department shall, in consultation with the boards of trustees of school districts, educational personnel, local associations and organizations of parents whose children are enrolled in public schools throughout this State, and individual parents and legal guardians whose children are enrolled in public schools throughout this State, prescribe by regulation a policy for all school districts and public schools to provide a safe and respectful learning environment that is free of bullying, cyber-bullying, harassment and intimidation.
2. The policy must include, without limitation:
  - (a) Requirements and methods for reporting violations of NRS 388.135; and
  - (b) A policy for use by school districts to train administrators, principals, teachers and all other personnel employed by the board of trustees of a school district. The policy must include, without limitation:

Training in the appropriate methods to facilitate positive human relations among pupils without the use of bullying, cyber-bullying,

harassment and intimidation so that pupils may realize their full academic and personal potential;

- (2) Methods to improve the school environment in a manner that will facilitate positive human relations among pupils; and
- (3) Methods to teach skills to pupils so that the pupils are able to replace inappropriate behavior with positive behavior.

**NRS 388.134** The board of trustees of each school district shall:

1. Adopt the policy prescribed pursuant to NRS 388.133 and the policy prescribed pursuant to subsection 2 of NRS 389.520. The board of trustees may adopt an expanded policy for one or both of the policies if each expanded policy complies with the policy prescribed pursuant to NRS 388.133 or pursuant to subsection 2 of NRS 389.520, as applicable.
2. Provide for the appropriate training of all administrators, principals, teachers and all other personnel employed by the board of trustees in accordance with the policies prescribed pursuant to NRS 388.133 and pursuant to subsection 2 of NRS 389.520.
3. On or before September 1 of each year, submit a report to the Superintendent of Public Instruction that includes a description of each violation of NRS 388.135 occurring in the immediately preceding school year that resulted in personnel action against an employee or suspension or expulsion of a pupil, if any.

**NRS 388.135** A member of the board of trustees of a school district, any employee of the board of trustees, including, without limitation, an administrator, principal, teacher or other staff member, or any pupil shall not engage in bullying, cyber-bullying, harassment or intimidation on the premises of any public school, at an activity sponsored by a public school or on any school bus.

## STUDENT DRESS CODE

The Clark County School District Basic Dress Code serves to provide guidelines for student dress and appearance at all District schools (whether or not they adopt Standard Student Attire). Students are to be dressed in such a manner that their appearance in the school contributes to the learning environment. Exemption from the CCSD Basic Dress Code may be permitted for medical or religious reasons. Students have a responsibility to dress in alignment with the Clark County School District dress and appearance guidelines.

1. Require the wearing of shoes with soles. House slippers and shoes with wheels are not permitted.
2. All clothing must be sufficient to conceal any and all undergarments. No skin will show between bottom of shirt/blouse and top of pants or skirts at any time. All sleeveless shirts must have straps at least three inches wide. Prohibited tops include, but are not limited to, crop tops, tank tops, strapless, low-cut clothing, clothing with slits, or tops and outfits that provide minimum coverage.
3. Require that all shorts, skorts, skirts, and jumpers/dresses must be at fingertip length.
4. All jeans, pants, and trousers must be secured at waist level. Sagging is strictly prohibited. Jeans, pants, and trousers are not to have rips or tears that expose undergarments and/or are located mid-thigh or higher.
5. Headgear (hats, hoods, caps, bandanas, hair grooming aids, etc.) is not permitted on campus except for designated school approved uniforms, special events, authorized athletic practices, documented medical conditions, bona fide religious reasons, or CCSD/school sanctioned activities.
6. Slogans or advertising on clothing, jewelry, buttons, and/or accessories which by their controversial, discriminatory, profane, and/or obscene nature disrupt the educational setting are prohibited.
7. Any clothing, jewelry, buttons, and/or accessories that promote illegal or violent conduct, or affiliation with groups that promote illegal or violent conduct such as, but not limited to, the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia, or clothing that contains threats are prohibited.
8. Spiked or studded clothing, jewelry, and/or accessories are prohibited.
9. Outerwear such as coats, mittens, and scarves must be removed upon entering the classrooms/buildings. Administrators, teachers, and staff may use their discretion as appropriate based on the temperature in the facility.

The school administration shall have the right to designate which types of dress, fashion, fads, or appearance disrupt or detract from the educational program and may be a potential safety hazard. The principal shall retain the authority to grant exceptions for spirit days, special event dress days, and school wide free dress days. On those CCSD/school sanctioned exception days, schools will notify the students and parents/guardians of the unique dress provisions. Additional information regarding student dress and appearance, including Standard Student Attire, is contained in CCSD Regulation 5131 Dress and Appearance.

## Rules of Conduct for School Bus Riders

*The students on the bus are under the immediate supervision of the bus driver and are, thus, subject to the rules set by the Clark County Board of School Trustees and the State of Nevada. Any offense of these rules by a student is to be documented on a School Bus Incident Report to Parents issued by bus drivers concerning the disciplinary offense with copies distributed to the principal, the parents, and the Clark County School District Transportation Office.*

**In order to provide for safety to passengers and effective, efficient use of buses, the following rules of conduct are established:**

Bus students must stand in an orderly single-file line at pickup points until the bus comes to a complete stop.

Students must board the bus in an orderly fashion and go directly to a seat.

All students must remain seated while the bus is in motion. Students must remain seated until the bus has fully stopped, then enter the aisle and go directly to the front exit door. Exit through the front exit door after the bus has come to a complete stop. If you must cross the road, walk forward 10 feet or more, wait for the driver's signal, then cross when it is safe to do so.

## School Bus/Personal Vehicle Instructions:

- When driving your personal vehicle, it is unlawful to pass a school bus with its flashing red lights and stop arms activated (unless a median separates your portion of the roadway from the portion of the roadway where the bus is loading/unloading).
- It is unlawful to cross any portion of a crosswalk within the school-crossing zone until all students and the crossing guard has cleared the entire crosswalk. When traveling within the school zone, you must ensure that you are traveling at the appropriated post speed limit. Always be alert and watch for children.
- The school bus loading/unloading zones are designated for school buses only. Any distracting action by the student creates a safety hazard by demanding unnecessary attention of the driver. Such actions are forms of misconduct. Specifically, loud talking, use of profanity, fighting, throwing things, smoking, damaging the bus or bus seats, standing, and eating or drinking, are examples of misconduct that may result in disciplinary action.

## School Bus Student Behavior Offenses/Consequences

*Any distracting action by the student creates a safety hazard by demanding unnecessary attention of the driver. Such actions are forms of misconduct. Specifically, loud talking, use of profanity, fighting, throwing things, smoking, damaging the bus or bus seats, standing, and eating or drinking, are examples of misconduct that may result in disciplinary action. Misconduct at the bus stop is considered a violation. When a student is guilty of misconduct on the bus, it will be reported to the principal of the student's school.*

**Parents will be held responsible for any bus damage that may result from the student's misconduct.**

**Misconduct may be cause to deny the privilege of transportation to the student for a limited, specified time. Continued misconduct may result in loss of riding privileges.**

*In conformance with the rules of conduct, the site administrator will address offenses in the following manner:*

1. *Confer with the student, the parent/guardian, or appropriate transportation staff, as necessary, to resolve student conduct problems.*
2. *Designate students as ineligible for transportation services when warranted and notify the Transportation Department and the parent or guardian of the action taken.*

## CCSD School Bus Student Offenses/Consequences

### OFFENSE:

#### CATEGORY I

- Deliberate littering of paper, gum, etc.
- Excessive noise and outbursts
- Continuous eating/drinking on bus
- Failing to sit in assigned seat
- Failing to remain seated
- Rude, discourteous conduct
- Riding unauthorized bus
- Getting on or off the bus at an unassigned bus stop
- Repeatedly late to the bus
- Other behavior that has not improved after driver has given several verbal warnings

#### CATEGORY II

- Hanging out of window/door
- Throwing objects in or out of bus
- Refusing to obey driver
- Improper boarding/departing
- Bringing unauthorized objects aboard the bus
- Inappropriate language
- Other behavior resulting in the driver's attention being taken off the road

#### CATEGORY III

*(Immediate administrative response required)*

- Possession of a weapon
- Smoking on bus/arson
- Fighting/pushing/tripping
- Destruction of property
- Tampering with bus equipment
- Verbal or physical assault
- Indecent exposure
- Harassment or taunting others
- Other acts resulting in damage or injury to self or others

## MINIMUM ADMINISTRATIVE ACTION: (In accordance with CCSD Regulation 3533 Safety of Students: Transportation Vehicles)

### CATEGORY I

- 1st Offense = Student-School Conference; Parent Notification
- 2nd Offense = Student-School-Driver and In-house Suspension or Detention
- 3rd Offense = Improper boarding/departing Three-day Bus Suspension and Required Parent Conference

### CATEGORY II

- 1st Offense = Student-School Conference; Parent Notification
- 2nd Offense = Three-day Bus Suspension and Required Parent Conference
- 3rd Offense = Loss of Riding Privileges for remainder of School Year

### CATEGORY III

- 1st Offense = Three-day Bus Suspension and Required Parent Conference
- 2nd Offense = Loss of Riding Privileges for remainder of School Year

**If more than one category is indicated on the bus incident report, the principal shall determine the appropriate action based on the most serious offense.**

# Understanding the warning signs of VIOLENCE — tips for families

The information listed below is to acquaint you with the warning signs of violence and some tips for prevention. This information should be used as a guideline only. The presence of one or more of these warning signs does not always mean that a young person will exhibit violent behavior. It is important to keep in mind that there are many possible factors that could contribute to youth violence. Please contact a school counselor for an appropriate community referral.

## WARNING SIGNS

- > Threatening physical harm
- > Difficulty controlling anger
- > Plans to get back at or even with other
- > Bullying and intimidating
- > Treatment of others as personal property
- > Punching or fighting
- > Engaging in racial or other ethnic conflict
- > Violent outbursts
- > Abusive language, especially aimed at authority figure or friend
- > Suicidal plans, thoughts or ideation
- > Continued failure to take responsibility for actions
- > Previous aggressive behavior
- > Little or no remorse for actions
- > Withdrawn - little social interaction with peers
- > Vandalizing school property
- > Engaging in sexual harassment

## TIPS FOR PREVENTING VIOLENCE

- > Teach students that reporting violence or threats of violence is important
- > Parents are encouraged to communicate with schools, especially when a child is experiencing problems
- > Work as a team with school personnel to address early behavior which may lead to violence
- > Talk to young people about violence in advance
  - Do not wait until the issue comes up because of a specific incident
- > When a specific incident occurs either at school or in the media, discuss how it might have been prevented
  - What constructive choices might have been available?
- > Encourage students to get involved in school activities
- > Watch for any unusual behavior and report it to appropriate school personnel
- > Set expectations for appropriate student behavior and communicate consequences
- > Set a good example

## FOR MORE INFORMATION, CONTACT

### Clark County School District

Department of Pupil Personnel Services.....	855-9775	Guidance Services .....	799-8441
Operation Crime Free Schools Hotline.....	799-0228	Psychological Services.....	799-7449
School Police Dispatch.....	799-5411	Safe & Drug Free Schools .....	799-8411

### County Police Crime Prevention

Boulder City.....	293-9224	Henderson .....	267-4757
Las Vegas Metropolitan.....	385-5555	North Las Vegas .....	633-1840
Clark County Social Service Neighborhood Justice Center.....			455-3898
Westcare Incorporated .....			385-3330

# Nevada Code of Honor and the Educational Involvement Accord

In accordance with NRS 392.461, the following two pages provide samples of forms - the *Nevada Code of Honor* and the *Educational Involvement Accord* – which must be used by all CCSD. These two forms, **along with the materials listed below**, are required to be distributed to each student’s parent(s) or guardian(s) at the beginning of each school year or upon a student’s enrollment in the class, as applicable.

- Information describing how the parent or legal guardian may contact the pupil’s teacher and the principal of the school in which the pupil is enrolled;
- The curriculum of the course or standards for the grade in which the pupil is enrolled, as applicable, including, without limitation, a calendar that indicates the dates of major examinations and the due dates of significant projects, if those dates are known by the teacher at the time that the information is distributed;
- The homework and grading policies of the pupil’s teacher or school;
- Directions for finding resource materials for the course or grade in which the pupil is enrolled, as applicable;
- Suggestions for parents and legal guardians to assist pupils in their schoolwork at home;
- The dates of scheduled conferences between teachers or administrators and the parents or legal guardians of the pupil;
- The manner in which reports of the pupil’s progress will be delivered to the parent or legal guardian and how a parent or legal guardian may request a report of progress;
- The classroom rules and policies;
- The dress code of the school, if any;
- The availability of assistance to parents who have limited proficiency in the English language;
- Information describing the availability of free and reduced-price meals, including, without limitation, information regarding school breakfast, school lunch, and summer meal programs;
- Opportunities for parents and legal guardians to become involved in the education of their children and to volunteer for the school or class; and
- The code of honor relating to cheating prescribed pursuant to NRS 392.461.

Schools will provide the *Educational Involvement Accord* to each student’s parent/legal guardian and provide the parent/legal guardian with a reasonable timeline to sign the *Educational Involvement Accord* and return it to school. Additional guidelines regarding the implementation of these requirements are available on the Nevada Department of Education website at <http://www.doe.nv.gov/parents/accord.html>.

# CODE OF HONOR

## Nevada Department of Education

There is a clear expectation that all students will perform academic tasks with honor and integrity, with the support of parents, staff, faculty, administration, and the community. The learning process requires students to think, process, organize and create their own ideas. Throughout this process, students gain knowledge, self-respect, and ownership in the work that they do. These qualities provide a solid foundation for life skills, impacting people positively throughout their lives. Cheating and plagiarism violate the fundamental learning process and compromise personal integrity and one's honor. Students demonstrate academic honesty and integrity by not cheating, plagiarizing or using information unethically in any way.

### What is cheating?

Cheating or academic dishonesty can take many forms, but always involves the improper taking of information from and/or giving of information to another student, individual, or other source. Examples of cheating can include, but are not limited to:

- Taking or copying answers on an examination or any other assignment from another student or other source
- Giving answers on an examination or any other assignment to another student
- Copying assignments that are turned in as original work
- Collaborating on exams, assignments, papers, and/or projects without specific teacher permission
- Allowing others to do the research or writing for an assigned paper
- Using unauthorized electronic devices
- Falsifying data or lab results, including changing grades electronically

### What is plagiarism?

Plagiarism is a common form of cheating or academic dishonesty in the school setting. It is representing another person's works or ideas as your own without giving credit to the proper source and submitting it for any purpose. Examples of plagiarism can include, but are not limited to:

- Submitting someone else's work, such as published sources in part or whole, as your own without giving credit to the source
- Turning in purchased papers or papers from the Internet written by someone else
- Representing another person's artistic or scholarly works such as musical compositions, computer programs, photographs, drawings, or paintings as your own
- Helping others plagiarize by giving them your work

All stakeholders have a responsibility in maintaining academic honesty. Educators must provide the tools and teach the concepts that afford students the knowledge to understand the characteristics of cheating and plagiarism. Parents must support their students in making good decisions relative to completing coursework assignments and taking exams. Students must produce work that is theirs alone, recognizing the importance of thinking for themselves and learning independently, when that is the nature of the assignment. Adhering to the Code of Honor for the purposes of academic honesty promotes an essential skill that goes beyond the school environment. Honesty and integrity are useful and valuable traits impacting one's life.

*Questions or concerns regarding the consequences associated with a violation of the Code of Honor may be directed towards your child's school administration and/or the school district.*

# EDUCATIONAL INVOLVEMENT ACCORD

## Nevada Department of Education

### PARENT

I understand that as my child's first teacher my participation in my child's education will help his/her achievement. Therefore, to the best of my ability, I will continue to be involved in his/her education by:

- Reading to my child or encouraging my child to read;
- Being responsible for my child's on-time attendance;
- Reviewing and checking my child's homework;
- Monitoring the activities of my child, such as the amount of time spent watching television, using a computer, playing video games, etc.; and
- Contributing at least 5 hours of time each school year in the area such as:
  - Attending school-related activities;
  - Attending organized parent meetings, such as PTA, PTO, or parent advisory committees;
  - Attending parent-teacher conference(s);
  - Volunteering at the school;
  - Chaperoning school-sponsored activities;
  - Communicating with my child's teacher(s) regarding his/her progress, as needed.

Parent/Legal Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

### STUDENT

I realize that my education is important. Therefore, I agree to carry out the following responsibilities to the best of my ability by:

- Arriving at school each day on time and being prepared;
- Showing effort, respect, cooperation, and fairness to all;
- Using all school equipment and property appropriately and safely;
- Completing and submitting homework in a timely manner; and
- Reading each day before and after school.

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

### TEACHER AND SCHOOL STAFF

We understand the importance of providing a supportive, effective learning environment that enables the children at our school to meet the State's academic achievement standards through our role as educators and models. Therefore, staff agrees to carry out the following responsibilities to the best of our ability by:

- Ensuring that each student is provided high-quality curriculum and instruction, supervision and positive interaction;
- Maximizing the educational and social experience of each student;
- Carrying out the professional responsibility of educators to seek the best interest of each student; and
- Providing frequent reports to parents on their children's progress, and providing reasonable access of staff to the parents and legal guardians of students to discuss their concerns.

School Staff Designee Signature \_\_\_\_\_ Date: \_\_\_\_\_

