

CLARK COUNTY SCHOOL DISTRICT

CLASS TITLE: TIRE INSPECTOR/REPAIRER

Class Code: 6080

Range: 54

CLASS DEFINITION AND SUMMARY:

Under general supervision inspects, repairs and replaces tires, rims and tubes on vehicles/heavy duty equipment.

ESSENTIAL TASKS OF THE POSITION: (Illustrative, not inclusive)

Inspects tires, tubes and rims on vehicles (e.g., school buses, trucks, cars, trailers, tractors, heavy duty, and miscellaneous equipment for their safety and repair).

Evaluates tires for conformance to specified tolerances and measures tread width and sidewall dimensions to ensure compliance with state and federal safety regulations.

Diagnoses cause of abnormal tire wear or vehicle handling problems.

Inspects used tires to be retread for automobiles, buses, trucks, and other construction equipment.

Repairs and/or replaces tires and tubes using adhesive materials, patches and/or rubber plugs.

Removes wheels and tires using hand and power tools.

Performs visual inspection of brakes and steering components.

Reassembles repaired or new tires on wheels and vehicles.

Balances wheels using computerized balancing equipment.

Coordinates and schedules vehicle and construction equipment tire repair/maintenance work to be performed throughout the district.

Responds to calls to repair or replace damaged tires in the field in hazardous environments e.g. freeways.

Prepares and maintains records of tire usage.

Operates computer terminal to log in and out of work order system; initiates and logs in computer system.

Monitors inventory and initiates requests for supplies and equipment for repairs.

Communicates and works with outside vendors and service provides regarding warranties, special repairs, and supplies.

Performs road tests of vehicles, as required or needed.

Responsible for the safe handling and disposal of hazardous materials.

Conforms to safety standards prescribed.

Performs other tasks related to the position as assigned.

Coordinates with parts department for tire adjustments for warranty defects, poor performance /workmanship.

DISTINGUISHING CHARACTERISTICS:

Involves inspection, repair, and/or replacement of tires and associated parts on all vehicles and construction equipment.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of safe analysis and guidelines for mounting and dismounting of various sizes and types of tires.

Knowledge of tire changing and balancing equipment and the balancing of tires.

Ability to inspect, evaluate, and determine required repair of tires and wheels of various sizes.

Ability to recognize tire and wheel defects.

Ability to determine vehicle problems abnormal tire wear e.g. brake rotor, drums, steering arms, suspensions etc.

Ability to work independently.

Ability to write legibly, prepare, and maintain accurate records.

Ability to learn to operate a computer and software applications.

Ability to perform strenuous physical work.

Ability to safely move and relocate heavy objects.

Ability to obtain a Class B Nevada Driver's License.

Ability to work flexible hours or shifts.

Ability to work in confined areas.

Ability to withstand heights and perform work safely.

Ability to work cooperatively with employees, other agencies, and the public.

Ability to recognize and report hazards and apply safe work methods.

QUALIFICATIONS:

TRAINING AND EXPERIENCE:

High school graduation or other equivalent (e.g., GED, college, technical or trade school transcript, foreign equivalency, etc.).

Two (2) years experience in tire inspection and repair of light and commercial type vehicles (e.g., trucks, buses, trailers, tractors, or heavy-duty equipment).

Must have own set of tools at time of hire (set of impact sockets, air impact gun and hand tools).

Safe driving record.

LICENSES AND CERTIFICATES:

Valid Class B Commercial Nevada Driver's License. (If valid Class B Commercial Driver's License is not in possession at time of application a valid Class C Nevada Driver's License must be in possession and the Class B Commercial License with passenger endorsement must be obtained within five (5) months of hire date). Must be maintained for the duration of the assignment.

Copy of driving history issued by the Department of Motor Vehicles at time of application or Qualified Selection Pool (Q.S.P.) placement **and** at time of interview prior to final selection.

Applicants/employees are subject to all aspects of mandatory drug and/or alcohol tests as required by law and/or district regulations and procedures.

DOCUMENT (S) REQUIRED AT TIME OF APPLICATION:

1. High school graduation or other equivalent, (e.g., GED, college, technical or trade school transcript, foreign equivalency, etc.).
2. Valid Class C Nevada Driver's License.
3. Copy of current driving history issued by the Department of Motor Vehicles.
4. Specific documented evidence of training and experience to satisfy qualifications.

EXAMPLES OF ASSIGNED WORK AREA:

Clark County School District garage facilities, roadside service (public roads and freeways), parking lots, etc.

Strength: Medium/Heavy - Exert force 50-100 lbs. frequently, 25-50 lbs. occasionally or 10-20 lbs. constantly. May involve significant stand/walk/push/pull/carry.

Physical Demands: Frequent stooping, kneeling, crouching, reaching, handling, fingering, feeling, hearing, climbing and balancing. Vision: Frequent near and far acuity, depth perception, focal length change and color vision. Vision to read printed materials VDT screens or other monitoring devices. Hearing and speech to communicate in person or over the telephone.

Environmental Conditions: Varies from a climate controlled office setting to work outdoors with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud and occasional to frequent time periods. Frequent exposure to fumes of vehicles and solvents.

EXAMPLES OF EQUIPMENT/SUPPLIES USED TO PERFORM TASKS:

Tire changers and computer balancers (heavy and light trucks and cars), tires spreaders, air compressors, one ton tire trucks, impact wrenches, numerous air and hydraulic jacks, tire and tube buffers (air), various hand and power tools, forklift, etc.

Individuals with a disability who require reasonable accommodation(s) during any step of the screening process or who have questions about qualifications should notify a representative in Support Staff Personnel. Notification may be made in person, in writing, or by calling: (702) 799-5334 (V) or (702) 799-0217 (TDD).

08/20/91

Revised: (08/14/95; 09/02/99; 03/06/03)