

Focus on Assessment

Volume 3, Issue 2

December 2017

Grade Book: Semester 1 Reporting

The report card is an excellent opportunity to share student achievement with parents. Here are some helpful reminders and resources for the upcoming reporting period.

Reminders:

- Starting this year, the reporting period is earlier than it has been in the past. Semester 1 ends on **December 22, 2017**, and the grading window closes for elementary schools on January 15, 2018, and for secondary schools on January 12, 2018.
- Secondary Semester 1 report cards will be printed by Graphic Arts. Report card distribution dates for elementary schools is on January 12, 2018, and secondary schools is on January 23, 2018.

In preparation for reporting, teachers should ensure that grades accurately reflect the level of achievement students have demonstrated towards mastery of course standards.

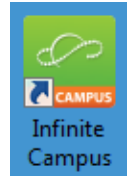
Grades Report: Administrators and teachers can run a Grades Report to ensure that grades are posted for each student to the appropriate term. For details, see the InterAct resources below.

Transfer Students: Teachers should use their professional judgement when entering student transfer grades. Adding assignments in the grade book for information received as a part of a transfer grade and marking the exclude feature for the other students is an appropriate way to report this information. Details on this process are included in the *Infinite Campus Grade Book Guide*. Elementary teachers are reminded that they use a year-long grade book, and not all standards will have been assessed summatively.

Resources: Grade book support is available in the following formats:



- Guidance (PDF) in InterAct: District Link > Infinite Campus > Instruction and Grade Book
- Pathlore.ccsd.net (Videos): Search Online Professional Learning for the term: Grade Book
- Submit a Quick-IT or call (702) 799-3300



ACT Awareness and Preparation Resources

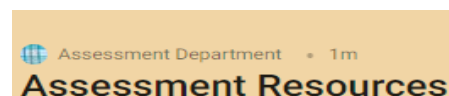


The purpose of the ACT Plus Writing exam is to provide students with the information needed to plan for college and career choices. The District's initial test date is February 27, 2018, and the opportunity to delve into some intense preparation is now. ACT and the Nevada ACT Council have partnered to provide a variety of resources that will help schools, educators, and students to prepare for this upcoming administration. Students can begin preparing for the ACT Plus Writing exam by building a profile and accessing free affordable tools. Educators can explore the many resources available to assist students with planning for college and career readiness. Discover all of these resources and more from Nevada's ACT information online resource: <http://www.act.org/content/act/en/products-and-services/state-and-district-solutions/nevada.html>.

Test Administration Resources for Test Coordinators



The Assessment Department has created a new Web site called the **Assessment Resources padlet**, which is accessible to all District employees. This new communication tool will host all important assessment resources relevant to test coordinators. The padlet Web site will replace the InterAct **Student Assessment** icons and will contain test administration information. Test coordinators will continue to receive assessment communications via the District's Google e-mail system. Please visit the padlet regularly for updates at <http://bit.ly/assess005>. Contact the Assessment Department at (702) 799-1041, option 2 with questions.



WIDA ACCESS Training Opportunities

The Assessment Department will be offering various training opportunities in preparation of the WIDA testing window. Below is the schedule of upcoming WIDA trainings which are available in Pathlore. Please call (702) 799-1041, option 2 with any questions.

TRAINING	DATE	TIME	LOCATION	KEYWORDS
Administering the WIDA Kindergarten Annual Assessment	Tuesday December 5, 2017	8:00 a.m.-10:30 a.m. 12:00 p.m.-2:30 p.m.	Vegas PBS Room 102	Kindergarten ACCESS
Administering the WIDA Kindergarten Annual Assessment	Thursday December 7, 2017	8:00 a.m.-10:30 a.m. 12:00 p.m.-2:30 p.m.	CPD Room 143	Kindergarten ACCESS
WIDA Preparing for Administration	Tuesday December 5, 2017	9:00 a.m.-9:30 a.m. 1:00 p.m.-1:30 p.m. Playback On-demand	Saba Link	WIDA Preparing
WIDA Alternate Administration	Monday December 4, 2017	8:00 a.m.-10:00 a.m. 10:30 a.m.-12:30 p.m.	Spring Valley High School	WIDA Alternate
WIDA Alternate Administration	Tuesday December 12, 2017	8:00 a.m.-10:00 a.m. 10:30 a.m.-12:30 p.m.	Spring Valley High School	WIDA Alternate
NDE WIDA Test Administration	Wednesday or Thursday January 17-18, 2018	8:00 a.m.-10:00 a.m. 11:00 a.m.-1:00 p.m. 2:00 p.m.-4:00 p.m.	ECTA	WIDA Administration
WIDA Test Administration	Wednesday or Thursday January 17-18, 2018	10:00 a.m.-11:00 a.m. 1:00 p.m.-2:00 p.m. 4:00 p.m.-5:00 p.m.	ECTA	WIDA Open Lab

Best Practices in Grading


Establishing accurate grading practices is critical in providing a grading system that promotes a growth mindset. In order to assist schools in the journey into grading reform, the Assessment Department is pleased to announce training opportunities that are connected to the Nevada Educator Performance Framework (NEPF) and are referenced in each of the courses. Below is a description of each of the available trainings.

Grading Reform for Administrative Teams

- Face-to-face sessions
- Explores best practice in grading and assessment
- Resources provided to implement grading reform conversations with staff



Best Practice In Grading

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- Based upon the book, *A repair Kit for Grading: 15 Fixes for Broken Grades*
 - Self-paced through Canvas LMS
 - Explore sound grading practices
 - Teacher Contact Units available
 - Open to all K-12 licensed educators

Grading Reform: Changing the Mindset

- Based upon the book, *Grading from the Inside Out*
- Self-paced through Canvas LMS
- Six sessions offered through Summer 2018
- PDE credit available
- Open to all K-12 licensed educators

Visit Pathlore to view available dates for any of the above training or course opportunities by searching for instructor-led professional development using keyword: **Grading**.