

CLARK COUNTY SCHOOL DISTRICT
STUDENT SERVICES DIVISION
ASSISTIVE TECHNOLOGY SERVICES DEPARTMENT
AGREEMENT FOR LOAN OF ASSISTIVE TECHNOLOGY EQUIPMENT

Please sign and return this form so the _____ can begin to go home.
Understand that this piece of equipment **must** travel back and forth to school and is **not** for home use only.

The Clark County School District (CCSD) reserves the right to refrain from sending the equipment home if it is repeatedly returns uncharged, in non-working condition, or repeatedly fails to come back to school.

Student: _____ School: _____ Grade _____

Parent: _____

Address: _____ Phone: _____

Equipment Loaned: _____

Model: _____ Serial # _____ AST# _____

Date Issued: _____ Return Date: _____

Equipment Issued By: _____ Title: _____

I agree to return the above equipment in good working order to CCSD, Student Services Division at the end of the loan period. If, for any reason, return of the equipment is not possible, I will replace it with identical equipment or reimburse the CCSD at the current replacement cost. Present replacement cost for this instrument is \$_____. This price is subject to change. This agreement is made in accordance with NRS 393.170 and Clark County School District Policy and Regulation 5134 which governs other CCSD owned property such as library books, textbooks, supplies, and equipment.

If the equipment is not returned in good working order, I understand that I will be responsible for the costs of repair and that replacement equipment may not be provided without a monetary deposit.

If this loan form pertains to an augmentative communication device, you will be able to change and program the device following training at Assistive Technology Services on _____. We ask that you refrain from changing any of the settings on the device until you have been to training.

Also, please note that you are responsible for charging the device each evening and sending the charger back and forth to school daily so the device will be ready to use.

Parent/Guardian Signature

Date

Student Signature*

Date

* Students of Middle School Level and above should co-sign this form

Please return a signed copy of this agreement to: Assistive Technology Services (Location #197) or Fax to 855-8448

CLARK COUNTY SCHOOL DISTRICT REGULATION 5134

CARE OF SCHOOL PROPERTY

- I. **Responsibility for Material:** Students and their parents or guardians shall be responsible for all damage to or loss of textbooks, library books, or other materials, equipment, or school property loaned to or used by the student and shall reimburse the Clark County School District for such loss or damage.
- II. **Damage Assessment**
 - A. The principal or whoever is delegated shall be responsible for collecting the full purchase price of any such item that is lost, destroyed, or so damaged as to make the item unfit for future use.
 - B. The principal may discipline students for damage or loss of textbooks, withhold the right to participate in student activities, and require a monetary deposit for replacement textbooks from students who have previously lost or damaged textbooks or materials.
 - C. Information about prices can be obtained from the following three sources:
 1. Textbooks: Textbook Procedures Manual/Catalog or textbook control clerk.
 2. Library Books: Library Services Office, Curriculum and Professional Development.
 3. Supplies and Equipment: Purchasing and Warehousing Department.
- III. **Accounting:** Money collected as prescribed above is to be turned in to the Accounting Department

NRS 393.170 Library books, textbooks and other school supplies: Purchase; payment for damage; ownership; penalty.

1. The board of trustees of a school district shall purchase all new library books and supplies, all new textbooks and supplementary schoolbooks which are necessary and have been approved by the State Board of Education, and school supplies necessary to carry out the mandates of the school curriculum to be used by the pupils of the school district. The cost of the books and supplies is a legal charge against the school district fund.
 2. All books purchased by the board of trustees must be held as property of the school district, and must be loaned to the pupils of the school in the school district while pursuing a course of study therein.
 3. The parents and guardians of pupils are responsible for all books and any and all other material or equipment loaned to the children in their charge, and shall pay to the clerk of the board of trustees, or to any other person authorized by the board to receive the same, the full purchase price of all such books, material or equipment destroyed, lost or so damaged as to make them unfit for use by other pupils succeeding to their classes. The board of trustees shall establish reasonable rules and regulations governing the care and custody of such school property and for the payment of fines for damage thereto.
 4. Equipment and materials for use in manual training, industrial training and teaching domestic science may be supplied to the pupils in the same manner, out of the same fund, and on the same terms and conditions as books. No private ownership may be acquired in such equipment or material, unless sold in the manner prescribed by law when such equipment or material are no longer used or required for the schools of the school district.
 5. Authorized supplementary books and desk books for the use of teachers must be purchased under [NRS 393.160](#) to [393.210](#), inclusive, and remain the property of the school district for which they were purchased, unless sold in accordance with the provisions of this chapter.
 6. The clerk of the board of trustees shall turn over to the county treasurer, within 30 days after receiving it, all money, collected under the provisions of this section, and the money must be credited to the school district fund.
 7. Any person violating any of the provisions of this section is guilty of a misdemeanor.
- [425:32:1956]—(NRS A 1967, 567; 1973, 235; 1991, 478)