ITEM	TRT	Begin	End	Begin	End	PERFORMER: Activity	Technical Directions	Notes
		AM SESSION		SSION PM SESSION			-	
1		5:00am				Catering Load-in/Setup Project Manager Arrival	Loading dock - catering trucks Tricaster in cry room, 3 cameras	
		6:00am				Tech Arrival		
2		6:30				Volunteers, Presenters, Lobby Displays and Staff Arrive		All volunteers enter via Stage Door east side of building All bus drop-offs enter through VIP door on east side
3	30 mins	6:45				Rehearsal	Podium stage right Stairs left and right Flags: 1 stage right, 1 stage left Screen mid-stage, black drape behind Confidence Monitor 2nd row Clicker on podium Lights full for walk-in Seat assignments first 4 rows (CCSD)	SPECS: PowerPoint 16:9 format Video: .mov 1920x1080 (or 1280x720) All materials due 8/3
4		7:00		Noon		Smith Center Doors Open	VIDEO LOOP on lobby monitors 10 tables set up in lobby for partner displays	Volunteers arrive starting 5:00am but do not unlock doors to attendees until 7:00am
5		7:00		Noon		Continental Breakfast / Lunch Start	Setup by 6:45am/11:45am Ushers will direct: No food allowed in Theater	Stanchions on balcony entry (allow food/mingling on upper landing)
6	10 mins	7:50	8:00	12:50	1:00	Theater Doors Open / Drumline Performance	1-SLIDE: Drumline (AM) 2-SLIDE: Drumline (PM) Stage performance	Lower doors only to start; upper levels only as needed AM: Chaparral HS (District G/PZ14) PM: Gibson MS (District C/PZ8)
7		7:50		12:50		Chimes	(performance continues)	
8		7:55		12:55		Chimes	(performance continues) 3-SLIDE: Sponsor	
9	4	8:00	8:04	1:00	1:04	OPENING VIDEO	VIDEO 1: Opening Intro	

ITEM	TRT	Begin	End	Begin	End	PERFORMER: Activity	Technical Directions	Notes
		AM SE	SSION	PM SESSION			•	
10	15	8:04	8:19	1:04	1:19	MYRON MARTIN: Welcome Introduce Master of Ceremonies	4-SLIDE: Myron Martin 1 adult: podium stage right Lights: podium light, House to half Lighting for interpreter (HR) VIDEO 2 (on cue): Awards Sizzle	
11	3	8:19	8:22	1:19	1:22	EMCEE 1: Brief greeting/introduction Thank Myron Martin/Smith Center staff Please rise for Presentation of Colors.	5-SLIDE: Emcee 1 adult: podium stage right Lights: podium light; interpreters	
12	3	8:22	8:25	1:22	1:25	ROTC: Present Colors	7-SLIDE: Flag Student entry – use both staircases left and right No mics	AM: Durango HS (District F/PZ12) PM: Basic HS (District A/PZ9)
13	1	8:25	8:26	1:25	1:26	STUDENT Leads Pledge of Allegiance	7-SLIDE: Flag (continued) 1 student, short mic on stand next to podium	Jydstrup ES (District D/PZ12) Staton ES (District E/PZ2)
14	3	8:26	8:29	1:26	1:29	TEACHER VOCAL ENSEMBLE: National Anthem	7-SLIDE: Flag (continued) 16 adults, need mics, center stage	Arrive 6:45am for staging (enter via stage door east side of bldg)
15	3	8:29	8:32	1:29	1:32	ROTC DRILL PERFORMANCE	8-SLIDE: ROTC (AM) 9-SLIDE: ROTC (PM) ROTC Drill performance	AM: Durango HS (District F/PZ12) PM: Basic HS (District A/PZ9)
16	3	8:32	8:35	1:32	1:35	EMCEE 2: Recognize: *CCSD Teacher Vocal Ensemble *Student Leader of the Pledge *ROTC Introduce President, CCSD Board of School Trustees	10-SLIDE: Pledge 1 adult: podium stage right Lights: podium light; interpreters	Leaders to sit in first four rows
17	1	8:35	8:36	1:35	1:36	VIDEO: Board of Trustees Vision	VIDEO 3: Board Vision	
18	2	8:36	8:38	1:36	1:38	BOARD PRESIDENT: Speaks briefly to Board Vision, invites fellow Trustees to stage, introduces Board members	11-SLIDE: Board of Trustees6 adults, mic center stage	

Updated 8/7/15

2015 BACK-TO-SCHOOL KICKOFF

ITEM	TRT	Begin	End	Begin	End	PERFORMER: Activity	Technical Directions	Notes
		AM SE	SSION	PM SESSION				
19	2	8:38	8:40	1:38	1:40	ALL TRUSTEES: We're here to introduce the special guest; all members speak, Board President cues video	11-SLIDE: (continued) 6 adults, need mics, center stage	
20	:30	8:40	8:41	1:40	1:41	VIDEO: Special Guest	VIDEO 4 (on cue): Special Guest	
21	:30	8:40	8:41	1:40	1:41	LIVE AUDIENCE ON SCREEN Standing Ovation	Lights: house lights full Switch to camera on audience/live display on screen	
22	3	8:41	8:44	1:41		STUDENT ACHIEVEMENT HIGHLIGHT: Rancho HS Marching Band	12-SLIDE: Band Lights: house lights full Continue live audience display Enter back doors from lobby/play down aisles/climb stairs to finish performance on stage	Rancho HS Marching Pep Band (District D/PZ5)
23	2	8:44	8:46	1:44	1:46	EMCEE 3: Recognize Rancho HS Marching Pep Band Introduce Pat Skorkowsky, Superintendent of Schools	13-SLIDE: Superintendent 1 adult: podium stage right Lights: podium light; interpreters	
24	10	8:46	8:56	1:46		SUPERINTENDENT SKORKOWSKY: Part I: Pledge to Make the Difference	1-PPT: Superintendent Part 1 1 adult: podium stage right Lights: podium light; interpreters Lavalier	
25	4	8:56	9:00	1:56	2:00	VIDEO: What Do Teachers Make?	VIDEO 5: Teachers	
26	2	9:00	9:02	2:00	2:02	VIDEO TRUSTEE YOUNG: Spoof Video	VIDEO 6: Young Spoof	
27	8	9:02	9:10	2:02	2:10	TRUSTEE YOUNG: President's remarks; introduce Board of Trustee presentations	14-SLIDE: Trustee Young 2-PPT: Trustee Young 1 adult: podium stage right Lights: podium light; interpreters	
28	1	9:10	9:11	2:10	2:11	VIDEO TRUSTEE WRIGHT: Spoof Video	VIDEO 7: Wright Spoof	
29	3	9:11	9:14	2:11	2:14	TRUSTEE WRIGHT: Introduce POA Goal: Proficiency	15-SLIDE: Trustee Wright 1 adult: podium stage right Lights: podium light; interpreters	

ITEM	TRT	Begin	End	Begin	End	PERFORMER: Activity	Technical Directions	Notes		
		AM SESSION		AM SESSION		PM SE	SSION			
30	3	9:14	9:17	2:14	2:17	GOAL VIDEO: Proficiency	VIDEO 8: Proficiency			
31	3	9:17	9:20	2:17	2:20	MIKE BARTON: Proficiency	3-PPT: Mike Barton			
32	3	9:20	9:23	2:20	2:23	STUDENT ACHIEVEMENT HIGHLIGHT: Robotics Demonstration	16-SLIDE: Robotics One set of robots to come down the aisles, another robot on stage doing a filing demonstration	Cimarron Memorial HS (District E/PZ14) Sierra Vista HS (District F/PZ11)		
33	1	9:23	9:24	2:23	2:24	VIDEO TRUSTEE GARVEY: Spoof Video	VIDEO 9: Trustee Garvey			
34	3	9:24	9:27	2:24	2:27	TRUSTEE GARVEY: Introduce POA Goal: Achievement Gaps	(video continued from above)	Trustee Garvey will not be attending in person - her intro will be done via video		
35	3	9:27	9:30	2:27	2:30	GOAL VIDEO: Achievement Gaps	(video continued from above)			
36	3	9:30	9:33	2:30		STUDENT ACHIEVEMENT HIGHLIGHT: Academics Forensics Presentation	17-SLIDE: Forensics Mic center stage (1 student)	Chace Avecilla Green Valley HS (District G/PZ10) Comparisons Oration		
37	1	9:33	9:34	2:33	2:34	VIDEO TRUSTEE CRANOR: Spoof Video	VIDEO 10: Cranor Spoof			
38	3	9:34	9:37	2:34	2:37	TRUSTEE CRANOR: Thank student performers (Robotics and Forensics) Introduce POA Goal: Graduation	18-SLIDE: Trustee Cranor 1 adult: podium stage right Lights: podium light; interpreters			
39	3	9:37	9:40	2:37	2:40	GOAL VIDEO: Graduation	VIDEO 11: Graduation			
40	4	9:40	9:44	2:40		STUDENT ACHIEVEMENT HIGHLIGHT: Athletic Championships/Cheerleaders	19-SLIDE: Athletics Pull Screen Fly midstage to reveal 22 cheerleaders upstage Pep cheer first and then cue music AUDIO (on cue): Welcome Back Reposition screen after mat performance VIDEO 12: Cheer	Rogich MS Cheer Team (District E/PZ2)		

Run of Show

8:00 a.m. Administrators 1:00 p.m. Teacher Leaders

ITEM	TRT	Begin	End	Begin	End	PERFORMER: Activity	Technical Directions	Notes
		AM SE	SSION	PM SESSION				
41	:15	9:44	9:45	2:44	2:45	EMCEE 4: Recognize Cheer team and state champion athletic teams. Introduce 15-minute break: Food Service survey Executive Cabinet tables Thank sponsor Silver State Schools CU	1 adult: podium stage right Lights: podium light; interpreters	
42	20	9:45	10:05	2:45	3:05	Break	4-PPT: Intermission Loop (AM/PM) Lights: house lights full Food service continues in lobby	Recognition slide show
43		10:00	10:00	3:00	3:00	Chimes		
44	3	10:05	10:08	3:05	3:08	EMCEE 5: Welcome Back Recognize leaders & CCSD partners in the audience (stand and wave)	1 adult: podium stage right Lights: house lights full Switch to camera on audience/live display on screen	
45	1	10:08	10:09	3:08	3:09	VIDEO TRUSTEE TEW: Spoof Video	VIDEO 13: Tew Spoof	
46	3	10:09	10:12	3:09	3:12	TRUSTEE TEW: Introduce POA Goal: Engagement	20-SLIDE: Trustee Tew 1 adult: podium stage right Lights: podium light; interpreters	
47	3	10:12	10:15	3:12	3:15	GOAL VIDEO: Engagement	VIDEO 14: Engagement	
48	3	10:15	10:18	3:15	3:18	DEPUTY SUPERINTENDENT WOODEN: Engagement	5-PPT: Kim Wooden NEW	
49	1	10:18	10:19	3:18	3:19	VIDEO TRUSTEE CHILD: Spoof Video	VIDEO 15: Child Spoof	
50	3	10:19	10:22	3:19	3:22	TRUSTEE CHILD: Introduce POA Goal: Student Safety	21-SLIDE: Trustee Child (click to build phone number on cue) 1 adult: podium stage right Lights: podium light; interpreters	
51	3	10:22	10:25	3:22	3:25	GOAL VIDEO: Student Safety	VIDEO 16: Student Safety	
52	3	10:25	10:28	3:25	3:28	BILLIE RAYFORD: Student Safety	22-SLIDE: Rayford	

Run of Show

8:00 a.m. Administrators 1:00 p.m. Teacher Leaders

ITEM	TRT	Begin	End	Begin	End	PERFORMER: Activity	Technical Directions	Notes
		AM SE	SSION	PM SE	SSION			
53	3	10:28	10:31			STUDENT ACHIEVEMENT HIGHLIGHT: Dance Team MORNING SESSION ONLY	23-SLIDE: Dance Pull screen Fly midstage curtains to reveal dance team AUDIO: Dance Music Stage performance, 15 dancers Reposition screen after dance	Varsity Dance Team Foothill HS (District A/PZ13)
54	1	10:31	10:32	3:28	3:29	VIDEO TRUSTEE EDWARDS: Spoof Video	VIDEO 17: Edwards Spoof	
55	3	10:32	10:35	3:29		TRUSTEE EDWARDS: Thank student performers (Foothill HS Dance Team) MORNING ONLY Introduce POA Goal: College and Career Readiness	24-SLIDE: Trustee Edwards 1 adult: podium stage right Lights: podium light; interpreters	
56	3	10:35	10:38	3:32	3:35	GOAL VIDEO: College & Career Readiness	VIDEO 18: College Career	
57	3	10:38	10:41	3:35		JHONE EBERT: College and Career Readiness	6-PPT: Jhone Ebert	
58	:15	10:41	10:42	3:38	3:39	EMCEE 6: Re-introduce Pat Skorkowsky	SLIDE: LOGO 1 adult: podium stage right	
59	20	10:42	11:02	3:39		SUPERINTENDENT SKORKOWSKY: Part II Thank emcee Keynote speech At end of speech: dismiss audience	7-PPT: Superintendent Part 2 1 adult: podium stage right Lights: podium light; interpreters Lavalier AUDIO: Fight Song at very end	
						END OF SHOW; audience exits	House lights on AUDIO: Repeat Fight Song as needed SLIDE: LOGO	