

## Grade 12 - How to Support Your Child's Education

### August-September:

- Make sure your child registers online for the [ACT/SAT I](#) if not taken as a junior or if not satisfied with score; request the scores be sent to the colleges he/she is considering
- Encourage your child to consider taking Early Studies courses at the local university or college for dual credit
- Encourage your child to ask appropriate community leaders, counselor, and/or teachers to write recommendations for you; ask early in the year or at least two weeks before application deadlines; follow your school's procedure for requesting recommendations
- Review your child's transcript; make sure he/she is on-target to graduate
- Encourage your child to explore options to retrieve credits, if necessary
- Plan to make-up/re-take Proficiency Exams, if necessary; inquire about tutoring at school
- Review your child's schedule to make sure courses meet college admission requirements
- Help your child update resume
- Encourage your child to stay involved in school activities and community service
- Make decisions regarding your child's post-secondary goals
- Encourage your child to utilize the Nevada Career Information System (NCIS) to investigate current career and educational information  
[www.nvcis.intocareers.org](http://www.nvcis.intocareers.org)
- Help your child research apprenticeship programs, technical trade schools and military options, if interested  
[www.ccsd.net/cpd/guidance/apprentice.html](http://www.ccsd.net/cpd/guidance/apprentice.html)
- Have your child email colleges not previously contacted for applications; help your child organize files, photocopy applications and begin to fill out rough drafts; pay particular attention to deadlines; competitive colleges often have November deadlines for regular admissions; many college applications may be completed online.
- Register online for the NCAA Clearinghouse. Athletes must be cleared to play sports at Division I and II colleges  
[www.ncaaclearinghouse.net](http://www.ncaaclearinghouse.net)
- Apply for ROTC Scholarships
- Encourage your child to initiate contact with coaches regarding athletic scholarship opportunities; help prepare a resume and/or video to highlight athletic talent
- Encourage your child to attend college visitations on campus
- Attend college information meetings with your child
- Help your child contact possible colleges and arrange on-campus visits
- Monitor your child's decision on the number of colleges to which he/she will apply; research the cost to apply
- Gather financial records and get financial counseling, if needed
- Make sure your child writes letters to college financial aid offices requesting information and applications for scholarships and financial aid
- Remember; the best source of money is university-based
- Encourage your child to check the schools scholarship bulletin and apply for scholarships; watch deadlines!
- Help your child search for scholarships on Internet websites, libraries or the career center
- Your child needs to consider sending in "early decision" and "early action" applications, be sure you and your child understand the meaning of these terms

**TIP:** Find out when counselors will conduct informal meeting with seniors. Often, counselors disseminate important information to selected senior classes. If not enrolled in those classes or if absent, important information will be missed.

**October:**

- Make sure your child attends post-secondary school and career presentations on campus
- Photocopy or print extra copies of the applications your child completes to use as a backup
- Encourage your child to search for scholarships in the Financial Aid Sort Program in the Nevada Career Information System (NCIS) [www.nvcis.intocareers.org](http://www.nvcis.intocareers.org)
- Monitor your child's research, comparing colleges, and reduce list to approximately five schools; make sure your child meets with counselor to review college lists
- Attend School/Community Culturally Diverse Scholarship and Financial Aid Workshops with your child
- Help your child keep track of all deadlines for scholarships, transcripts, recommendations, etc.
- Attend UNLV/CCSD sponsored Free Application for Federal Student AID (FAFSA) Workshops with your child
- Attend College Fair Plus sponsored by CCSD School Counselors and CCSD with your child [www.ccsd.net/collegefair](http://www.ccsd.net/collegefair)
- Encourage your child to apply for private, local, state, national, and university-based scholarships
- Apply for In-State College/University Scholarships – November 15 Priority deadline at UNR

**November:**

- Make sure your child makes up Proficiency Exams, if necessary
- Remind your child of last chance to register by mail for [ACT/SAT I](#) to be considered for most scholarships and Nevada Scholars Award
- Gather financial records and get financial counseling, if needed
- Make sure your child completes the CSS Profile, if necessary [www.collegeboard.org](http://www.collegeboard.org)
- Monitor your child's updating of resume
- Mail ROTC and Military Academy Scholarship application
- Encourage your child to continue to search out and apply for scholarships; watch deadlines
- Apply to UNLV or UNR – February 1 deadline

**December:**

- Monitor your child's effort to update resume
- Help your child plan for holiday visits to colleges; remember to send thank you notes
- Plan to attend Financial Aid Night at your child's high school (December or January)
- Make sure your child obtains the FOW (FAFSA on the web worksheet) from counselor or download it from the internet [www.fafsa.ed.gov](http://www.fafsa.ed.gov) ; work with your child to complete it.
- Make sure your child continues to research open applications periods for apprenticeship and technical/trade schools; apply if applicable.
- Encourage your child to continue to apply for scholarships; watch deadlines
- Apply to UNLV or UNR – February 1 deadline

**January:**

- Review your child's 7th semester grades; make sure he/she is on-target to graduate
- Encourage your child to explore options to retrieve credits, if necessary
- Check to make sure your child's courses meet college admission requirements

- Monitor your child's progress toward the Millennium Scholarship requirements [www.nevadatreasurer.gov](http://www.nevadatreasurer.gov)
- Help your child complete the FAFSA electronically [www.fafsa.ed.gov](http://www.fafsa.ed.gov) after January 1
- Help your child complete and mail university/college-based scholarship and financial aid forms; most are due in February
- Monitor your child's progress in meeting the February 1st deadline for UNLV, UNR, and NSC
- Encourage your child to continue to apply for scholarships; watch deadlines

#### **February:**

- Make sure your child requests the school's registrar send 7th semester transcripts to colleges that request them
- Make sure your child makes up Proficiency Exams, if necessary
- Be sure your child's midyear report, if required, has gone out to the colleges to which they have applied
- Make sure your child provides colleges with any new honors or accomplishments that were not in the original application/resume
- Make sure your child checks that the college has received all required application and financial aid information; when can he/she apply for housing
- Make sure your child informs the college counselor of first choice colleges; stay in contact with the representative at those colleges
- Complete and mail university/college-based scholarship and financial aid forms; most are due in February; deadline for UNLV, UNR, and NSC is February 1
- Some college acceptance letters may arrive; make sure your child informs the counselor
- Help your child complete the FAFSA electronically [www.fafsa.ed.gov](http://www.fafsa.ed.gov) if not already done so
- Encourage your child to continue to apply for scholarships; watch deadlines

#### **March:**

- Make sure your child registers and pays for Advanced Placement (AP) exams
- Help your child contact possible colleges and arrange on-campus visits during spring break; remember to write thank you notes
- Most college acceptance letters will arrive; make sure your child informs counselor
- Watch for the Student Aid Report (SAR) to arrive, giving the amount of student aid for which your child is eligible; report generated from your FAFSA; make sure your child's colleges receive it; keep the original; call 1-800-4FED-AID if you have questions
- Make sure your child notifies college counselor of scholarships/academic awards received
- Encourage your child to continue to apply for scholarships; watch deadlines
- Make sure your child makes up Proficiency Exams, if necessary

#### **April:**

- Review with your child the acceptances and financial aid offers received
- Encourage your child to continue to apply for scholarships
- Make sure your child continues to notify counselor of scholarships/academic awards received
- Help your child make decision on which college to attend and send tuition deposit
- Make sure your child notifies college counselor of the college chosen to attend
- Make sure your child notifies the colleges not chosen

- Find out when payments for tuition, dormitory and meal plans are due; plan accordingly

**May:**

- Make sure your child takes Advanced Placement exams
- Remind your child of last chance to notify counselor of college he/she is attending and of scholarships/academic awards received
- Make sure your child sends thank you notes to teachers, counselor, and anyone who helped complete the process
- Make sure your child makes up Proficiency Exams, if necessary
- Help your child register on line for June ACT [www.actstudent.org](http://www.actstudent.org) June SAT I and II [www.collegeboard.org](http://www.collegeboard.org) Subject Tests
- Work with your child to establish a budget for books, supplies and living expenses for college
- Make sure your child sends thank you notes to scholarship donors
- Watch your child's calendar for end of school year deadlines
- Attend Awards Night with your child
- Make sure your child makes up Proficiency Exams, if necessary
- Attend with your child all advising days, open houses, orientation programs, and registration offered by the college.
- Encourage your child to read books on how to survive in college – physically, emotionally, academically, etc.
- Encourage your child to enroll in summer Freshman Orientation Session or Freshman Experience
- Encourage your child to inquire about Math/English Placement Exams required for enrollment in freshman classes
- Make sure your child checks with the college for shot records required for enrollment

**June:**

- Make sure your child requests the registrar mail a final copy of his/her transcript to the college of their choice
- A final copy of the transcript also needs to be submitted to the NCAA if your child will participate in Division I or Division II sports
- Make sure your child notifies the college of private grants or scholarships
- Understand the financial aid disbursement your child has received
- Enroll in summer Freshman Orientation

**July:**

- Complete and return the Millennium Scholarship Award packet (even if you are not planning to attend college in state)