

Documents

Delete

Print Mailing Label

Case Manager

Contact Log

Print Envelope

Identifying a Student's Case Manager in Infinite Campus

Team Members

Save

12:00 AN

The Case Manager tab must be updated at the beginning of each school year and whenever a student's program changes or the Case Manager changes. This critical information is used to help determine special education units for your school.

Person Summary Report

New Status

08/21/201

Case Mana

End Date

6/1/2016

08/21/2014

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Summary

De

- 1. Select the Case Manager Tab
- If there are previous entries, select each entry & enter an end date. Do this for all past entries.
- 3. Select save





Status Time

12:00 AM Source district: Clark County

Program Code SP: Speech Only

- 5. Type your name in the **Case Manager** field (as it appears in InterAct)
- Select the Program Code dropdown and select the student's program (not the student's disability)
- 7. Select Save

