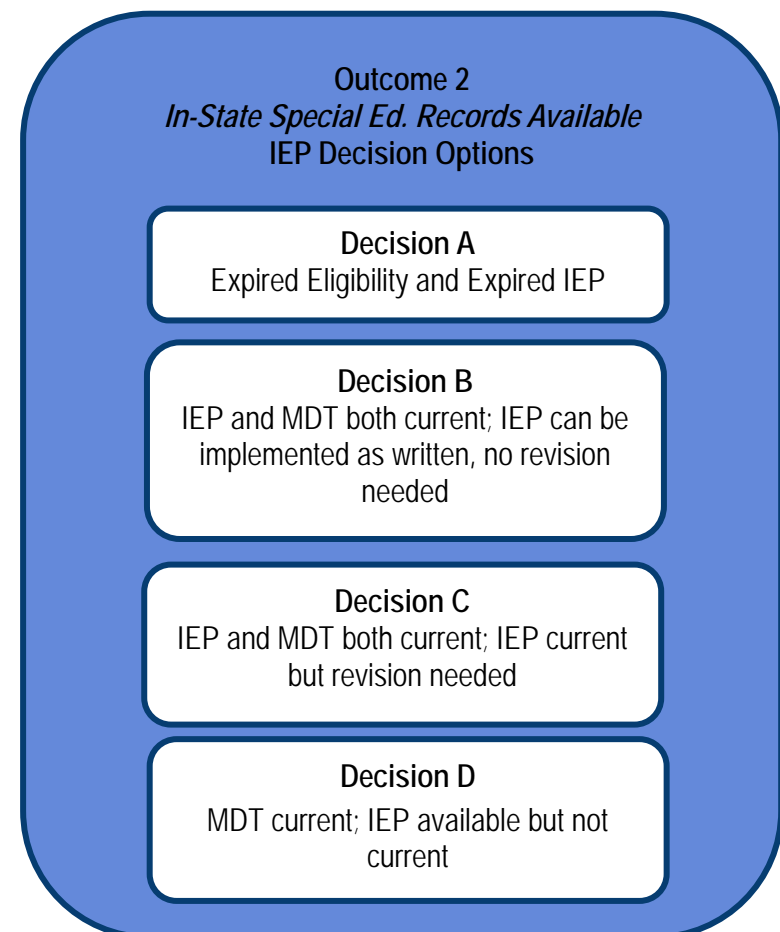
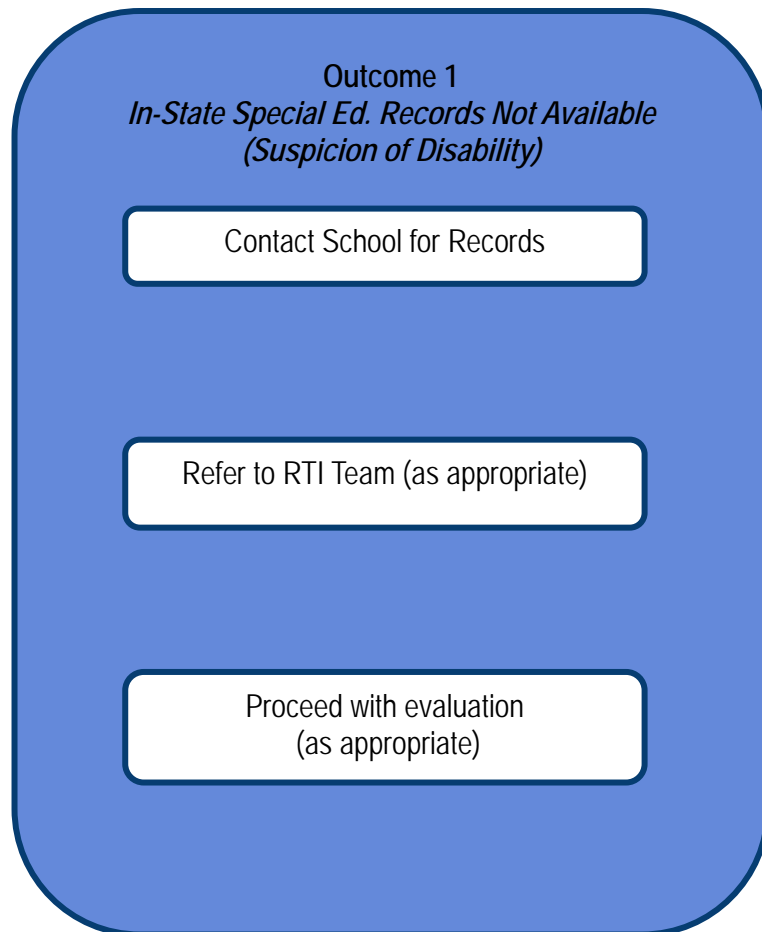


## In-State Special Education Transfer in Infinite Campus

Review In-State records to determine which outcome is appropriate for the student.  
Follow the appropriate flow chart in Infinite Campus.



**Decision A**  
Expired Eligibility and  
Expired IEP

Contact School for Records

Refer to RTI Team  
(as appropriate)

Proceed with evaluation  
(as appropriate)

**Decision B**  
IEP and MDT both current; IEP  
can be implemented as written, no  
revision needed.

**Create an Evaluation Plan:**  
Complete the following editor:

- Eligibility Header: **Evaluation Type** = from In-State IEP or Eligibility form
- **Evaluation Date** = from In-State IEP or Eligibility form
- Scan In-State Eligibility form to Evaluation Plan

**Create a Data Plan:**

- Dates match the In-State IEP  
Complete the following editors:
- Education Plan: **Meeting Type** = from In-State IEP
- Enrollment Status
- Scan In-State IEP and staple to Data Plan

OR

**Create an Evaluation Plan:**  
Complete the following editor:

- Eligibility Header: **Evaluation Type** = from In-State IEP or Eligibility form
- **Evaluation Date** = from In-State IEP or Eligibility form
- Scan In-State Eligibility form to Data Plan

**Create IEP With or Without  
Transition Plan:**

- Dates match the In-State IEP  
Complete the following editors:
- Education Plan
- Goals with Benchmarks/Objectives
- Supplementary Aids and Services
- Enrollment Status
- Scan In-State IEP and staple to IEP Plan

**Decision C**  
IEP and MDT both current; IEP  
revision needed.

**Create an Evaluation Plan:**  
Complete the following editor:

- Eligibility Header: **Evaluation Type** = from In-State IEP or Eligibility form
- **Evaluation Date** = from In-State IEP or Eligibility form
- Scan In-State Eligibility form to Evaluation Plan

**Create IEP With or Without  
Transition Plan:**

- **Meeting Type** = Revision to IEP Dated
- **Date** = Date of NV IEP
- **Date of Meeting** = Date of Revision IEP
- **IEP Services will Begin** = Date of Revision IEP
- **Anticipated Duration of Services** = 1 year minus a day from annual date
- **Eligibility Date** = Date of NV Eligibility
- **Anticipated 3-Yr Reevaluation Date** = 3 years minus one day from NV eligibility date

Complete the following editors:

- Education Plan
- Goals with Benchmarks/Objectives
- Supplementary Aids and Services
- All other editors needed for revision
- Enrollment Status
- Scan In-State IEP and staple to IEP Plan

**Decision D**  
MDT current; IEP  
available but not current

**Create an Evaluation Plan:**  
Complete the following editor:

- Eligibility Header: **Evaluation Type** = from In-State IEP or Eligibility form
- **Evaluation Date** = from In-State IEP or Eligibility form
- Scan In-State Eligibility form to Evaluation Plan

**Create IEP With or Without  
Transition Plan:**

- **Meeting Type** = Interim IEP
- **Date of Meeting** = Date of Interim IEP
- **IEP Services will Begin** = Date of Interim IEP
- **Anticipated Duration of Services** = 30 calendar days after IEP Services will Begin Date
- **Eligibility Date** = Date of NV Eligibility
- **Anticipated 3-Yr Reevaluation Date** = 3 years minus one day from NV eligibility date
- Complete editors necessary for Interim IEP
- Scan In-State IEP and staple to IEP