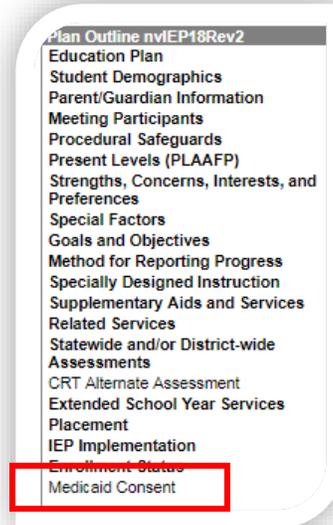


Completing the Medicaid Consent Editor in Infinite Campus (IC)

Complete the Medicaid Consent editor prior to locking an IEP when it is an initial IEP, the parent/guardian is changing their consent choice during an IEP meeting **or** at the first IEP meeting following a return to CCSD.

1. Select the **Medicaid Consent editor** from the Plan Outline



2. Select **Print in Plan** to ensure the Medicaid Consent prints. It will print as a separate, unnumbered page.

Select the box reflecting the parent/guardians choice

Enter the parent/guardian's name and the date signed.

Select 'Save' or 'Save and Continue'.

Upload the signed Consent form.

*The Medicaid Consent form in Spanish can be downloaded from the SEMS website (sems.ccsd.net > *Special Ed Forms*). Complete the Medicaid Consent editor indicating the parent's consent choice. Scan and staple the signed Medicaid Consent form in Spanish to the IEP.