

Out-of-State (OOS) Special Education Transfer in Infinite Campus

Review Out-of-State records to determine which outcome is appropriate for the student.
Follow the appropriate outcome in Infinite Campus.

Outcome 1
*OOS Special Ed. Records Not Available
or
OOS Eligibility is Not Current*

Contact School for Records

Refer to RTI Team (as appropriate)

Proceed with evaluation
(as appropriate)

Outcome 2
*OOS Special Ed. Records Available;
OOS Eligibility is Current*
**If NV eligibility is current, contact the school psychologist or
the speech and language pathologist*

IEP Decision Options

Decision A

- IEP current and can be implemented as written; no revision needed

Decision B

- IEP current and cannot be implemented as written
- IEP revision needed within 10 school days

Decision C

- IEP available but not current
- Interim IEP needed within 10 school days

Decision A

Current OOS Eligibility, IEP current and can be implemented as written; no revision needed

Complete the following forms:

- Notice of Temporary Placement (CCF - 554)
- Prior Notice (CCF - 563)
- Consent for Eval (CCF - 555) **OR** No Additional Assessments Needed (CCF - 607)

Create a Data Plan:

- **Meeting Type** = Other: "Out-of-State IEP"
- **Date of Meeting** = from OOS IEP
- **IEP Services will Begin** = Date of signed CCF - 554
- **Anticipated Duration of Services** = 45 school days plus 30 calendar days after "IEP Services will Begin" date
- **Eligibility Date** = Date of OOS Eligibility
- **Anticipated 3-Yr Reevaluation** = 45 school days after the "IEP Services will Begin" date
- Enrollment Status
- Scan In-State IEP and staple to Data Plan

Initial Eligibility:

- Up to 45 school days later
- If student is found not eligible, do NOT complete CCF- 556 nor stop the current plan

Complete the following form:

- Consent for Initial Provision of Services (CCF - 556) if student was **not** previously in CCSD

Create Initial IEP:

- Up to 30 calendar days after initial eligibility

Decision B

Current OOS Eligibility, IEP current but revision is needed

Complete the following forms:

- Notice of Temporary Placement (CCF - 554)
- Prior Notice (CCF - 563)
- Consent for Eval (CCF - 555) **OR** No Additional Assessments Needed (CCF - 607)

Create an IEP With or Without Transition Plan:

- **Meeting Type** = Revision to IEP Dated
- **Date:** Date of OOS IEP
- **Date of Meeting** = Date of revision IEP
- **IEP Services will Begin** = Date of revision IEP
- **Anticipated Duration of Services** = 45 school days plus 30 calendar days after "IEP Services will Begin" date
- **Eligibility Date** = Date of OOS eligibility
- **Anticipated 3-Yr Reevaluation** = 45 school days after the "IEP Services will Begin" date
- Enrollment Status
- Scan In-State IEP and staple to IEP Plan

Initial Eligibility:

- Up to 45 school days later
- If student is found not eligible, do NOT complete CCF- 556 nor stop the current plan

Complete the following form:

- Consent for Initial Provision of Services (CCF - 556) if student was **not** previously in CCSD

Create Initial IEP:

- Up to 30 calendar days after initial eligibility

Decision C

Current OOS Eligibility, IEP not current but interim is needed

Complete the following forms:

- Notice of Temporary Placement (CCF - 554)
- Prior Notice (CCF - 563)
- Consent for Eval (CCF - 555) **OR** No Additional Assessments Needed (CCF - 607)

Create an IEP With or Without Transition Plan:

- **Meeting Type** = Interim IEP
- **Date of Meeting** = Date of interim IEP
- **IEP Services will Begin** = Date of interim IEP
- **Anticipated Duration of Services** = 30 calendar days after "IEP Services will Begin" date
- **Eligibility Date** = Date of OOS eligibility
- **Anticipated 3-Yr Reevaluation** = 30 calendar days after the "IEP Services will Begin" date
- Enrollment Status
- Scan In-State IEP and staple to IEP Plan

Initial Eligibility:

- Up to 30 calendar days later
- If student is found not eligible, do NOT complete CCF- 556 nor stop the current plan

Complete the following form:

- Consent for Initial Provision of Services (CCF - 556) if student was **not** previously in CCSD

Create Initial IEP:

- Up to 30 calendar days after initial eligibility