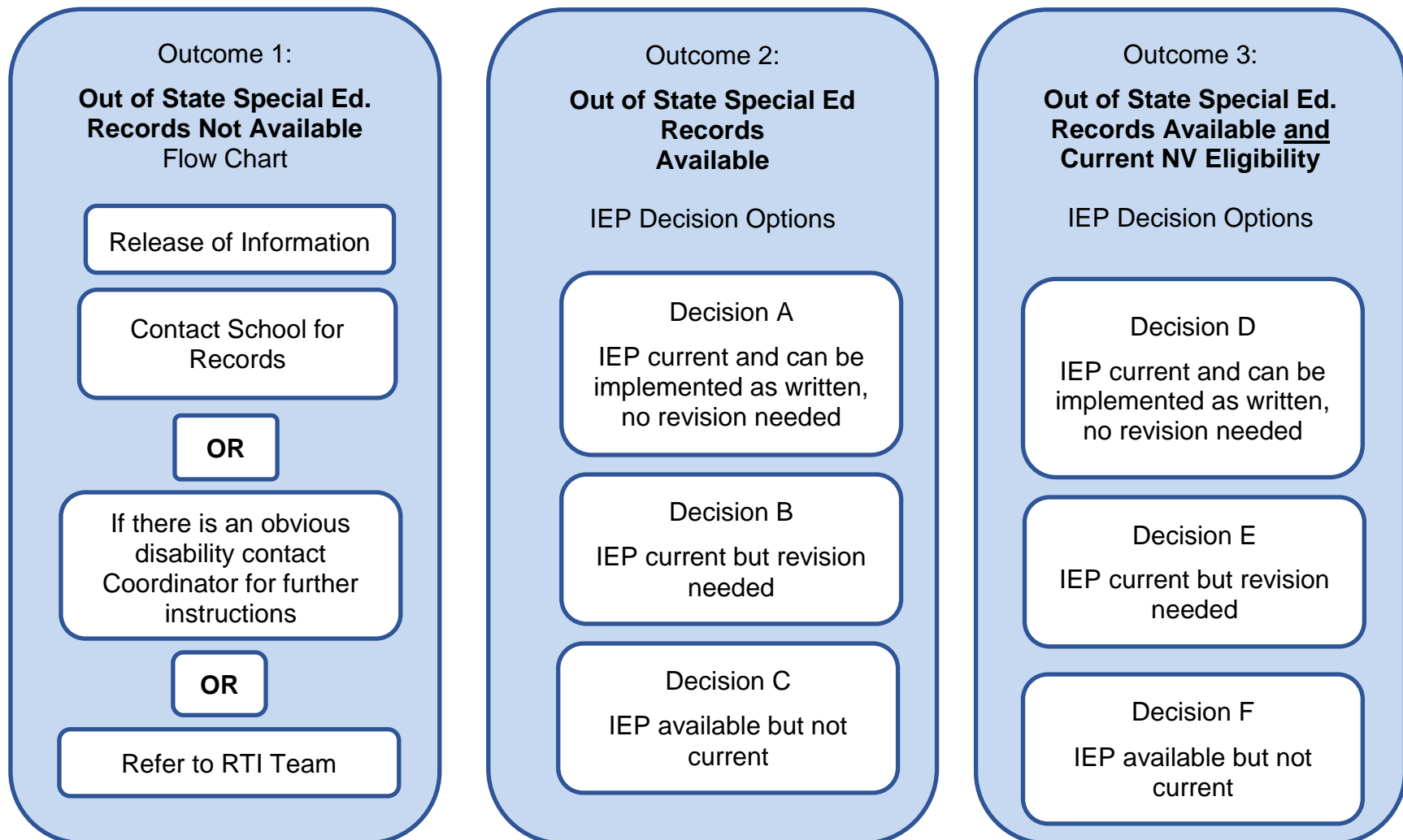**Out-of-State Transfer Quick Reference**
Flow Chart in Infinite Campus

Review out of state records and determine which outcome is appropriate for the student then follow the appropriate flow chart in Infinite Campus.

Outcome 1:

Out of State Special Ed. Records Not Available
Flow Chart

Release of Information

Contact School for Records

OR

If there is an obvious disability contact Coordinator for further instructions

OR

Refer to RTI Team

Outcome 2:

Out of State Special Ed Records Available

IEP Decision Options

Decision A

IEP current and can be implemented as written, no revision needed

Decision B

IEP current but revision needed

Decision C

IEP available but not current

Outcome 3:

Out of State Special Ed. Records Available and Current NV Eligibility

IEP Decision Options

Decision D

IEP current and can be implemented as written, no revision needed

Decision E

IEP current but revision needed

Decision F

IEP available but not current

If Outcome 2 was appropriate, then <u>also</u> select Decision Option A, B or C.

Decision Option A:

Current OOS Eligibility, **IEP current and can be implemented as written; no revision needed**
Flow Chart

- Develop Notice of Temporary Placement (Parent Consent Form)
- Prior Notice
- Consent for Eval **OR** No Add. Assessments Needed
- **Data Plan:** Use Meeting Type and Date of Meeting from OOS IEP. IEP Services will Begin = Date of Signed 554. Anticipated Duration of Services = 45 school days after IEP Services will Begin Date, Eligibility Date = Date of OOS Eligibility, Anticipated 3-Yr Reevaluation = 45 days after IEP Services will Begin Date
- Up to 45 School Days later: Initial Eligibility
- Consent for Initial Placement if student was **not** previously in CCSD
- Initial IEP

Decision Option B:

Current OOS Eligibility, **IEP current but revision needed**
Flow Chart

- Develop Notice of Temporary Placement (Parent Consent Form)
- Prior Notice
- Consent for Eval **OR** No Add. Assessments Needed
- **IEP With or Without Transition Plan:** Meeting Type = Revision to IEP dated; Date = Date of OOS IEP, Date of Meeting= Date of OOS IEP, IEP Services will Begin = Date of Revision IEP, Anticipated Duration of Services = 45 school days after IEP Services will Begin Date, Eligibility Date= Date of OOS Eligibility, Anticipated 3-Yr Reevaluation = 45 school days after IEP Services will Begin Date
- Up to 45 School Days later: Initial Eligibility
- Consent for Initial Placement if student was **not** previously in CCSD.
- Initial IEP

Decision Option C:

Current OOS Eligibility, **IEP available but not current**
Flow Chart

- Develop Notice of Temporary Placement (Parent Consent Form)
- Prior Notice
- Consent for Eval **OR** No Add. Assessments Needed
- **IEP With or Without Transition Plan:** Meeting Type = Interim IEP; Date of Meeting= Date of OOS IEP, IEP Services will Begin = Date of Interim IEP, Anticipated Duration of Services = 30 *calendar* days after IEP Services will Begin Date, Eligibility Date= Date of OOS Eligibility, Anticipated 3-Yr Reevaluation = 30 *calendar* days after IEP Services will Begin Date
- Up to 30 *Calendar* Days later: Initial Eligibility
- Consent for Initial Placement if student was **not** previously in CCSD
- Initial IEP

If **Outcome 3** is appropriate, then also follow Decision Option D, E, or F.

Decision Option D:

Current NV Eligibility, **IEP current and can be implemented as written; no revision needed**
Flow Chart

> Develop Temporary Placement

> Implement IEP

> Data Plan

> Consent for Initial Placement if student was **not** previously in CCSD

> Up to 45 school days later: Initial IEP

Decision Option E:

Current NV Eligibility, **IEP current but revision needed**
Flow Chart

> Develop Temporary Placement

> Prior Notice

> **IEP With or Without Transition Plan:**
> Meeting Type = Revision to IEP dated; Date = Date of OOS IEP, Date of Meeting= Date of OOS IEP, IEP Services will Begin = Date of Revision IEP, Anticipated Duration of Services = 45 school days after IEP Services will Begin Date, Eligibility Date and Anticipated 3-Yr Reevaluation = from NV Eligibility

> Consent for Initial Placement if student was **not** previously in CCSD

> Up to 45 school days later: Initial IEP

Decision Option E:

Current NV Eligibility, **OOS IEP available but not current**
Flow Chart

> Develop Temporary Placement

> Prior Notice

> **IEP With or Without Transition Plan:**
> Meeting Type = Interim IEP; Date of Meeting= Date of OOS IEP, IEP Services will Begin = Date of Interim IEP, Anticipated Duration of Services = 30 *calendar* days after IEP Services will Begin Date, Eligibility Date and Anticipated 3-Yr Reevaluation = from NV Eligibility

> Up to 30 *calendar* days later: Initial IEP

> Consent for Initial Placement if student was **not** previously in CCSD