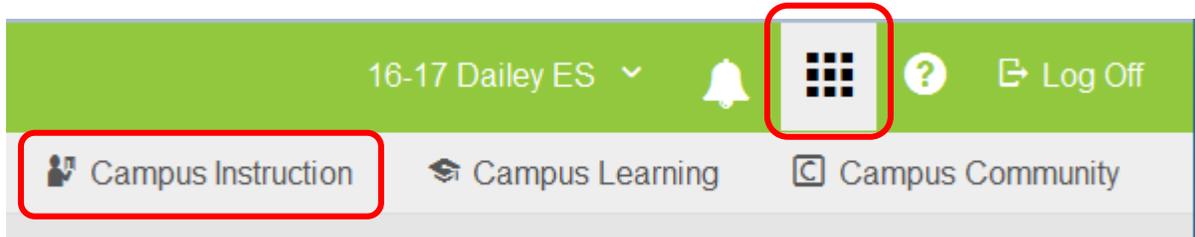


## How a Classroom Teacher Views an IEP

Select **App Switcher**

Select **Campus Instruction**



Select **Roster**

Choose correct section

Locate Student

Place the mouse over the paper icon and it will show who the Case Manager is and how to get in contact with him/her.

Double click **paper icon**, located in the IEP column, to view IEP

The IEP will populate in Adobe.

Name	Gender	Grade	DOB	Start Date	End Date	Flags	Health	IEP	PLP	ITI
	M	10								
	M	10		11/04/2015						
	F	09		09/15/2015						
	M	09								
	M	09		09/12/2015						

If the IEP does not populate, make sure that the gen ed teacher is Fetched on the Team Member's Tab.  
**\*\*\* The student MUST have a LOCKED IEP.**