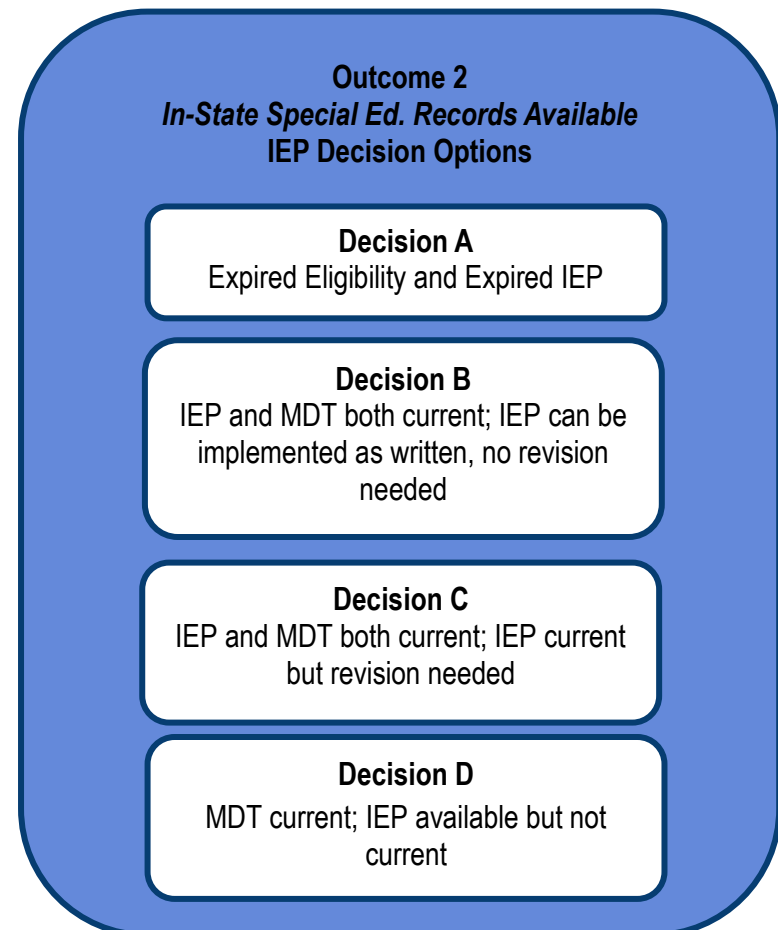
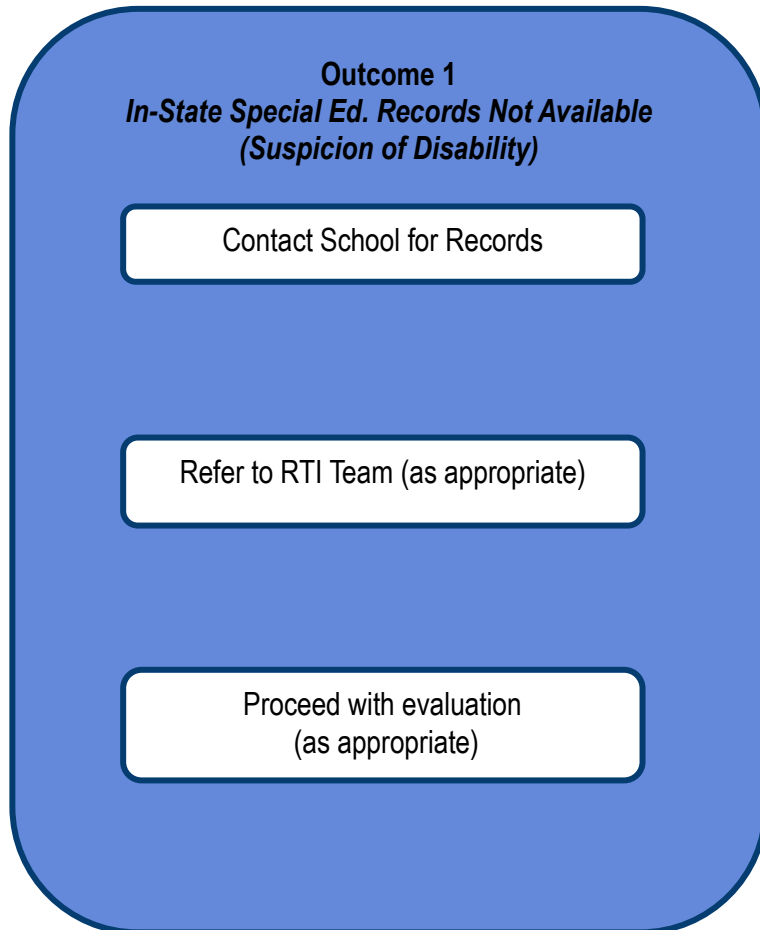


In-State Special Education Transfer in Infinite Campus

Review In-State records to determine which outcome is appropriate for the student.
Follow the appropriate flow chart in Infinite Campus.



**Decision A
Expired Eligibility and
Expired IEP**

Contact School for Records

Refer to RTI Team
(as appropriate)

Proceed with evaluation
(as appropriate)

**Decision B
IEP and MDT both current; IEP
can be implemented as written, no
revision needed.**

Create an Evaluation Plan:
Complete the following editor:

- Eligibility Header: **Evaluation Type** = from In-State IEP or Eligibility form
- **Evaluation Date** = from In-State IEP or Eligibility form
- Scan In-State Eligibility form to Evaluation Plan

Create a Data Plan:

- Dates match the In-State IEP
Complete the following editors:
- Education Plan: **Meeting Type** = from In-State IEP
- Enrollment Status
- Scan In-State IEP and staple to Data Plan

OR

Create an Evaluation Plan:
Complete the following editor:

- Eligibility Header: **Evaluation Type** = from In-State IEP or Eligibility form
- **Evaluation Date** = from In-State IEP or Eligibility form
- Scan In-State Eligibility form to Data Plan

**Create IEP With or Without
Transition Plan:**

- Dates match the In-State IEP
Complete the following editors:
- Education Plan
- Goals with Benchmarks/Objectives
- Supplementary Aids and Services
- Enrollment Status
- Scan In-State IEP and staple to IEP Plan

**Decision C
IEP and MDT both current; IEP
revision needed.**

Create an Evaluation Plan:
Complete the following editor:

- Eligibility Header: **Evaluation Type** = from In-State IEP or Eligibility form
- **Evaluation Date** = from In-State IEP or Eligibility form
- Scan In-State Eligibility form to Evaluation Plan

**Create IEP With or Without
Transition Plan:**

- **Meeting Type** = Revision to IEP Dated
- **Date** = Date of NV IEP
- **Date of Meeting** = Date of Revision IEP
- **IEP Services will Begin** = Date of Revision IEP
- **Anticipated Duration of Services** = 1 year minus a day from annual date
- **Eligibility Date** = Date of NV Eligibility
- **Anticipated 3-Yr Reevaluation Date** = 3 years minus one day from NV eligibility date

Complete the following editors:

- Education Plan
- Goals with Benchmarks/Objectives
- Supplementary Aids and Services
- All other editors needed for revision
- Enrollment Status
- Scan In-State IEP and staple to IEP Plan

**Decision D
MDT current; IEP
available but not current**

Create an Evaluation Plan:
Complete the following editor:

- Eligibility Header: **Evaluation Type** = from In-State IEP or Eligibility form
- **Evaluation Date** = from In-State IEP or Eligibility form
- Scan In-State Eligibility form to Evaluation Plan

**Create IEP With or Without
Transition Plan:**

- **Meeting Type** = Interim IEP
- **Date of Meeting** = Date of Interim IEP
- **IEP Services will Begin** = Date of Interim IEP
- **Anticipated Duration of Services** = 30 calendar days after IEP Services will Begin Date
- **Eligibility Date** = Date of NV Eligibility
- **Anticipated 3-Yr Reevaluation Date** = 3 years minus one day from NV eligibility date
- Complete editors necessary for Interim IEP
- Scan In-State IEP and staple to IEP