

## Out-of-State (OOS) Special Education Transfer in Infinite Campus

Review Out-of-State records to determine which outcome is appropriate for the student.  
Follow the appropriate outcome in Infinite Campus.

**Outcome 1**  
***OOS Special Ed. Records Not Available***  
***or***  
***OOS Eligibility is Not Current***

Contact School for Records

Refer to RTI Team (as appropriate)

Proceed with evaluation  
(as appropriate)

**Outcome 2**  
***OOS Special Ed. Records Available;***  
***OOS Eligibility is Current***  
*\*if NV eligibility is current, contact the school psychologist or  
the speech and language pathologist*

**IEP Decision Options**

**Decision A**

- IEP current and can be implemented as written; no revision needed

**Decision B**

- IEP current and cannot be implemented as written
- IEP revision needed within 10 school days

**Decision C**

- IEP available but not current
- Interim IEP needed within 10 school days

### Decision A

**Current OOS Eligibility, IEP current and can be implemented as written; no revision needed**

#### Complete the following forms:

- Notice of Temporary Placement (CCF - 554)
- Prior Notice (CCF - 563)
- Consent for Eval (CCF - 555) **OR** No Additional Assessments Needed (CCF - 607)

#### Create a Data Plan:

- **Meeting Type** = Other: "Out-of-State IEP"
- **Date of Meeting** = from OOS IEP
- **IEP Services will Begin** = Date of signed CCF - 554
- **Anticipated Duration of Services** = 45 school days plus 30 calendar days after "IEP Services will Begin" date
- **Eligibility Date** = Date of OOS Eligibility
- **Anticipated 3-Yr Reevaluation** = 45 school days after the "IEP Services will Begin" date

#### Initial Eligibility:

- Up to 45 school days later
- If student is found not eligible, do NOT complete CCF- 556 nor stop the current plan

#### Complete the following form:

- Consent for Initial Provision of Services (CCF - 556) if student was **not** previously in CCSD

#### Create Initial IEP:

- Up to 30 calendar days after initial eligibility

### Decision B

**Current OOS Eligibility, IEP current but revision is needed**

#### Complete the following forms:

- Notice of Temporary Placement (CCF - 554)
- Prior Notice (CCF - 563)
- Consent for Eval (CCF - 555) **OR** No Additional Assessments Needed (CCF - 607)

#### Create an IEP With or Without Transition Plan:

- **Meeting Type** = Revision to IEP Dated
- **Date:** Date of OOS IEP
- **Date of Meeting** = Date of revision IEP
- **IEP Services will Begin** = Date of revision IEP
- **Anticipated Duration of Services** = 45 school days plus 30 calendar days after "IEP Services will Begin" date
- **Eligibility Date** = Date of OOS eligibility
- **Anticipated 3-Yr Reevaluation** = 45 school days after the "IEP Services will Begin" date

#### Initial Eligibility:

- Up to 45 school days later
- If student is found not eligible, do NOT complete CCF- 556 nor stop the current plan

#### Complete the following form:

- Consent for Initial Provision of Services (CCF - 556) if student was **not** previously in CCSD

#### Create Initial IEP:

- Up to 30 calendar days after initial eligibility

### Decision C

**Current OOS Eligibility, IEP not current but interim is needed**

#### Complete the following forms:

- Notice of Temporary Placement (CCF - 554)
- Prior Notice (CCF - 563)
- Consent for Eval (CCF - 555) **OR** No Additional Assessments Needed (CCF - 607)

#### Create an IEP With or Without Transition Plan:

- **Meeting Type** = Interim IEP
- **Date of Meeting** = Date of interim IEP
- **IEP Services will Begin** = Date of interim IEP
- **Anticipated Duration of Services** = 30 calendar days after "IEP Services will Begin" date
- **Eligibility Date** = Date of OOS eligibility
- **Anticipated 3-Yr Reevaluation** = 30 calendar days after the "IEP Services will Begin" date

#### Initial Eligibility:

- Up to 30 calendar days later
- If student is found not eligible, do NOT complete CCF- 556 nor stop the current plan

#### Complete the following form:

- Consent for Initial Provision of Services (CCF - 556) if student was **not** previously in CCSD

#### Create Initial IEP:

- Up to 30 calendar days after initial eligibility