

"Every Student, Every Classroom"

Year 13-14

Index

Student

-

Help

Advanced Search

Search

School Cam

•

## How to Search for All Students with Disabilities at a School in Infinite Campus AND Beview Special Education Data

- **Review Special Education Data**
- 1. If the school in which you want to search for students is not displayed, select the **School** dropdown at the top, then select your School from the **School** drop-down

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2. Select the **Search** tab from the navigation panel on the left, then select **Advanced Search** 

3.	Choose Yes from the Special Ed Status drop-down, then click
	Search







## STUDENT SERVICES DIVISION Student Education Management Systems

"Every Student, Every Classroom"

4. A list of students will appear in the navigation panel to the left (*identifying student information is blacked out*) with the number of **Search Results** at the top of the list.

Select the desired student (**Note**: If there are multiple pages, scroll through each page using the page navigation buttons above the list)



5. To view the student's special education information, select the **Index** tab, then select **Student Information** > **General** from the

navigation panel, then select the **Enrollment** tab. Click on the student's <u>current</u> enrollment.



6. Scroll down to the **Special Education Fields** section, click the "+" symbol to expand it and view the special education data.

If the data is not correct, contact the special education teacher or SEIF to update it by completing a **NV Plan** located in the Special Education module. Instructions for completing the NV Plan are located on the **SEMS website** (sems.ccsd.net) in **Reference Materials** & on the **SEMS conference** in InterAct

Special Ed Status 1: Yes Primary Disability							
						HI: Other health impairments	
						Secondary Disability	
Student Placement							
B11: Regular class 0-39%							
Special Ed Exit Date							
Special Ed Exit Reason							