

District		02 Clark	
2-Year Report for Period of	Oct-13	through	Oct-15
REPORT OF CASELOADS FOR OCCUPATIONAL THERAPISTS			
(Must be submitted to the Nevada Department of Education <u>and</u> posted to the district's website by October 1 in each odd-numbered year)			
1. Describe the factors used in determining caseloads (check all that apply):			
Geographic considerations such as distance OTs must travel to get to sites			X
Number of students who need services at a given site			X
Number of students who need services in the district			X
Level of intensity of students' needs			X
Number of OTs employed by the district			X
Number of existing vacancies			X
Other – Describe:			X
<p>Certified Occupational Therapy Assistants assigned to work with therapists, Additional special assignments such as Child Find or Feeding Team, Total number of school sites</p>			
2. Describe the range of number of pupils with disabilities at different school sites who require services:			
Minimum number of students who receive OT at any given site:			0
Maximum number of students who receive OT at any given site:			109
3. Describe the range of levels of intensity of the services required:			
Number of pupils who receive direct services approximately 1-2 times per <u>week</u> :			347
Number of pupils who receive direct services approximately 1-2 times per <u>month</u> :			1669
Number of pupils who receive consultation services approximately 1 time per <u>week</u> :			3
Number of pupils who receive consultation services approximately 1 time per <u>month</u> :			359
Other: Number of pupils who receive services per quarter, per semester, or per year:			751
Number of pending assessments:			194
4. Describe the availability of appropriately certified assistants to assist with provision of services:			
<p>The district currently employs 4 full-time Certified Occupational Therapy Assistants (COTAs) as CCSD staff to assist with the provision of services. An additional 9 contract COTAs also assist with services. Generally the COTAs provide direct intervention to students and are assigned to work under the supervision of specific Occupational Therapists based upon factors such as caseload size, travel distances, and other circumstances.</p>			

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5. Describe the geographic factors that affect the ability of therapists to travel to provide the services (check all that apply and provide a brief description):			
Travel time / distance. Describe:			X
Therapists are expected to travel from site to site within the workday. Further, therapists must cover rural areas of the Clark County School District, with commutes up to an hour each way.			
Weather conditions. Describe:			X
Extreme summer heat			
Other – Describe:			X
<p>Significant city traffic, road construction</p>			
6. Describe the degree to which the district expects occupational therapists to participate in meetings pertaining to the pupils:			
<p>Therapists are expected to participate in annual IEP meetings for each student on their caseload. They are also expected to attend student meetings when assessments were completed. In addition to these annual meetings, they are expected to attend IEP revisions and informal staffing meetings when applicable.</p>			
7. Provide the number of occupational therapist vacancies experienced by the district in this reporting period:			29
8. Describe the efforts made by the district for the recruitment and retention of occupational therapists:			
<p>CCSD therapy staff worked with Human Resources to address shortages, participated in the Coalition to Address Nevada's Personnel Shortages in Special Education and Related Services, and made new affiliation agreements with universities to support students in OT programs. We contract with numerous staffing agencies to ensure the district is compliant with all students' IEPs in the delivery of services.</p>			

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9. List the number and caseload of each OT employed in this reporting period:

Full Time Occupational Therapists (OTs)			Part-Time Occupational Therapists (OTs)			
Full-Time Ots (FT OT)	Maximum Caseload	Employee (E) or Contracted (C)	Part-Time OTs (PT OT)	% FTE Worked	Maximum Caseload	Employee (E) or Contracted (C)
FT OT #1	65	E	PT OT #1	60	31	C
FT OT #2	43	E	PT OT #2	60	25	C
FT OT #3	41	C	PT OT #3	60	39	C
FT OT #4	34	E	PT OT #4	50	36	E
FT OT #5	39	E	PT OT #5	50	20	E
FT OT #6	41	E	PT OT #6	50	24	E
FT OT #7	43	E	PT OT #7	50	30	C
FT OT #8	55	E	PT OT #8	60	47	C
FT OT #9	50	C	PT OT #9	50	27	E
FT OT #10	42	E	PT OT #10	50	22	E
FT OT #11	55	E	PT OT #11	40	24	C
FT OT #12	64	C	PT OT #12	50	32	C
FT OT #13	38	E	PT OT #13	20	14	C
FT OT #14	48	E	PT OT #14	80	40	C
FT OT #15	47	C	PT OT #15	50	25	E
FT OT #16	38	E	PT OT #16	50	53	E
FT OT #17	29	C	PT OT #17	50	30	E
FT OT #18	45	E	PT OT #18			
FT OT #19	67	E	PT OT #19			
FT OT #20	42	E	PT OT #20			
FT OT #21	42	E	PT OT #21			
FT OT #22	64	E	PT OT #22			
FT OT #23	59	C	PT OT #23			
FT OT #24	69	E	PT OT #24			
FT OT #25	42	E	PT OT #25			
FT OT #26	34	E	PT OT #26			
FT OT #27	46	E	PT OT #27			
FT OT #28	49	C	PT OT #28			
FT OT #29	58	E	PT OT #29			
FT OT #30	41	E	PT OT #30			
FT OT #31	45	C	PT OT #31			
FT OT #32	52	E	PT OT #32			
FT OT #33	39	E	PT OT #33			
FT OT #34	73	C	PT OT #34			

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Full-Time Ots (FT OT)	Maximum Caseload	Employee (E) or Contracted (C)	Part-Time OTs (PT OT)	% FTE Worked	Maximum Caseload	Employee (E) or Contracted (C)
FT OT #35	45	E	PT OT #35			
FT OT #36	49	C	PT OT #36			
FT OT #37	40	C	PT OT #37			
FT OT #38	38	E	PT OT #38			
FT OT #39	55	E	PT OT #39			
FT OT #40	39	C	PT OT #40			
FT OT #41	45	C	PT OT #41			
FT OT #42	44	E	PT OT #42			
FT OT #43	44	E	PT OT #43			
FT OT #44	45	E	PT OT #44			
FT OT #45	30	E	PT OT #45			
FT OT #46	63	C	PT OT #46			
FT OT #47	45	C	PT OT #47			
FT OT #48	46	E	PT OT #48			
FT OT #49	62	E	PT OT #49			
FT OT #50	73	E	PT OT #50			
FT OT #51	66	E	PT OT #51			
FT OT #52	52	E	PT OT #52			
FT OT #53	42	E	PT OT #53			
FT OT #54	46	E	PT OT #54			
FT OT #55	49	C	PT OT #55			
FT OT #56	41	C	PT OT #56			
FT OT #57	39	E	PT OT #57			
FT OT #58	37	E	PT OT #58			
FT OT #59	40	E	PT OT #59			
FT OT #60	49	C	PT OT #60			
FT OT #61	45	E	PT OT #61			
FT OT #62	44	C	PT OT #62			
FT OT #63	45	C	PT OT #63			
FT OT #64	50	C	PT OT #64			