Dan Tafoya, Director djtafoya@interact.ccsd.net 702-799-1038

Department Overview

The Office of Charter Schools (OCS) strives to promote and support student achievement by providing administrative oversight and technical assistance to the seven charter schools sponsored by the CCSD. CCSD sponsored charter schools enroll 7,000 students on eight campuses. OCS endeavors to fulfill the obligations of a quality authorizer by ensuring charter schools are compliant with established laws and regulations. In exchange for autonomy, charter schools are required to uphold standards of accountability in the areas of academics, finances, and organizational performance. Through transparent policies and procedures, professional customer service, and collaborative practices, the OCS works in the interest of students and families in Clark County to provide a high quality, free, public education.

Performance Measures

<u>Communication</u>: OCS will ensure that schools receive all relevant communications that are important to student learning and the educational/ operational process.

<u>Consistency</u>: OCS will review and update key reporting and operational procedures and associated documents to ensure alignment with revised laws and regulations.

<u>Customer Service</u>: OCS will endeavor to provide an optimal customer experience for all related stakeholders as measured by the OCS customer care survey.

Department Services

• • •

- Provide customer service to CCSD sponsored charter schools as well as parents of charter school students.
- Assist with Title I and English Language Learner questions and concerns.
- Act as liaison between CCSD and the charter schools regarding student data.
- Consult with charter schools regarding their school performance plan.
- Provide budget data review and analysis.
- Provide special education training opportunities.
- Provide reasonable technical assistance regarding special education concerns.
- Prepare charter amendments for Board approval.
- Facilitate charter renewal process.
- Conduct annual compliance audit and monitoring.
- Consult regarding educational operations.
- Provide technical training/professional development opportunities.
- Provide legislative reporting and commentary.
- Provide Infinite Campus technical support.
- Provide food service contract support.
- Report on proportionate share.
- Create annual reports for the CCSD Board of School Trustees.
- Create annual reports to the Nevada Department of Education.

