

Attendance Regulations

- ❖ Students who EXCEED 10 UNEXCUSED ABSENCES in any course during the semester may receive a failing semester grade for that course and possibly be retained in the current grade. Exceptions may be made following an attendance appeal and review of all documentation.
- ❖ Students have three days to bring a written excuse upon their return from an absence. After three days, the absences may be classified as unexcused.
- ❖ Students enrolled in courses for which high school credit is granted (ex. Algebra I H) will receive a failing grade for the semester and will not receive credit for the course that semester. The failing grade will be used in the calculation of the student's high school grade average.
- ❖ Prearranged absences must be requested in advance and in writing.
- ❖ Prearranged absences will be excused, but they still count toward the student's total number of absences for the semester.

What do I do when I return from an absence?

- ❖ Go to the attendance window before the tardy bell rings with a written excuse signed by a parent/guardian within 3 days or it will count as a truancy.
- ❖ See your teachers for all missed work. You may do this during Opportunity Period or outside of class time.

Written Excuse

1. Name, Grade, and Student Number
2. Reason For Absence
3. Date(s) of Absence

BJHS Is a Closed Campus

- ❖ Visitors are asked to check in at the Principal's office and receive a visitor's badge.
- ❖ Students are not to leave school without signing out through the Health office.
- ❖ Students may only be picked up during school hours by an adult listed on your personal identification card.
- ❖ Adults picking up a student will be asked to show identification.

Harassment

- ❖ Harassment is defined as unwanted and unwelcomed behavior which interferes with a student's life.
- ❖ Harassment of a student by another student or an employee, including sexual harassment, will not be tolerated.
- ❖ All students should be able to attend school in an atmosphere of security and dignity and are not required to endure insulting, degrading, harassing, or exploitative treatment.

Tardy Policy

1 st	Warning
2 nd	Warning
3 rd	1 Day Dean's Detention – Detention will be served until 3:15 on the day following the tardy.
4 th	Phone call to parent/guardian – The school will make a courtesy call to parent/guardian to inform them of their child's tardy.
5 th	Temporary Removal from School (RPC – TRS), not to exceed 2 school days. Students must return signed paperwork the next day, if not, student will be reinstated back into school once a parent/guardian reports to the Dean's Office to sign their child in.
6 th	IHS (In-House Suspension) 1 day – Student will be assigned within 2 days after the tardy infraction. IHS will be served from 8:00 am – 3:15 pm.
7 th	IHS (In-House Suspension) 2 days – Student will be assigned within 2 days after the tardy infraction. IHS will be served from 8:00 am – 3:15 pm.
8 th	Suspension – 1 day
9 th	Suspension – 3 days
10 th	Suspension – 5 days

Habitual Disciplinary Problem Law

- ❖ A student shall be deemed a habitual disciplinary problem if the school in which the student is enrolled has written evidence which documents in one school year:
 - The student has threatened or extorted, or attempted to threaten or extort, another pupil, teacher, or other school employee;
 - The student has been suspended for initiating at least two fights on school property, at an activity sponsored by a public school, on a school bus or, if the fight occurs within 1 hour of the beginning or end of a school day, on his way to or from school; or
 - The student has a record of five suspensions from school for any reason.
- ❖ Students deemed a habitual disciplinary problem are expelled for a minimum of eighteen (18) weeks. They are not afforded the opportunity to pursue education during their term of expulsion unless it is through home or private schooling.

Opportunity Period

- ❖ Opportunity Period is available to students on Tuesdays, Wednesdays, and Thursdays so they may pick up make-up work or receive assistance. Teachers are in their rooms from 7:30 am until 7:55 am to assist students.

For Your Safety

Unacceptable behaviors which will not be tolerated at BJHS by any student at any time:

- ❖ property damage/theft
- ❖ plagiarism/cheating/dishonesty
- ❖ gambling
- ❖ defying authority