

## **GP-14: BOARD COMMITTEE PRINCIPLES**

**Adopted:** 07/26/00

**Revised:** 03/13/03; 11/13/03; 08/10/06; 11/17/09

*Board of School Trustees*

**CLARK COUNTY SCHOOL DISTRICT**

Working Board committees, comprised of Board members only, when used, will be assigned to make recommendations to the full Board.

This policy applies to any group, which is formed by Board action, whether or not it is called a committee and regardless whether the group includes Board members. It does not apply to committees formed under the authority of the Superintendent.

Accordingly, Board committees:

1. Are to support the Board in doing its job, not to help or advise the staff. Committees ordinarily will assist the Board by preparing policy alternatives and implications for Board deliberation. In keeping with the Board's broader focus, Board committees will normally not have direct dealings with current staff operations.
2. May not speak or act for the Board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the Superintendent. Decisions made by a committee do not carry the authority of the full Board unless it is a Board committee of the whole.
3. Cannot exercise authority over staff. Because the Superintendent works for the full Board, he or she will not be required to obtain approval of a Board committee before taking executive action.
4. Will avoid over-identification with organizational parts rather than the whole. Therefore, a Board committee that has helped the Board create policy on some topic will not be used to monitor organizational performance on that same subject.
5. Will be used sparingly and ordinarily in an ad hoc capacity. The Board will approve the committee's objectives, determine a timeline, and allocate an appropriate budget. All committee meetings will comply with Open Meeting Law requirements.
6. Will be presided over by the committee chair, who has the responsibility to determine meeting schedules, approve agenda items, facilitate the meeting, direct discussion, delegate assignments to committee members, direct the budget to meet the objectives of the committee, assign a facilitator in the absence of the chair, work with the President to keep the full Board informed of the committee's progress, and assume the commonly accepted responsibility of the position.

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(continued)

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7. Should be comprised of membership that reflects the diversity of the Clark County School District (CCSD) community.