

APPENDIX
Public Speaking Guidelines
Revised: 8/9/07

Board of School Trustees

CLARK COUNTY SCHOOL DISTRICT

Each speaker will have the opportunity to address the board on matters for consideration by the board.

Public speakers on agenda items shall address only those items that are being considered on the agenda. A person wishing to speak on agenda items will be allowed 3 minutes to address the board.

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Public Hearing on Non-Agenda Items. Speakers will be given 2 minutes to address the board. The public should be aware that the board is unable, by law, to deliberate or take action on non-agenda items.

If a speaker requests additional time, that person may be recognized by a board member one time for an additional 2 minutes on either agenda or non-agenda items, but not for both.

In those situations where large groups of people desire to address the board on the same matter, whether it is an agenda item or non-agenda item, the chair will request that those groups select only one or two speakers from the group to address the board on behalf of the group.

We ask that speakers provide their comments within the allocated time so that other speakers also have the opportunity to address the board.

Additionally, we ask that speakers avoid making public allegations of misconduct against individual employees, and would invite those speakers to discuss such individual employment issues specifically with the supervisor of the employee.

Your comments are important to us. For that reason, after we have listened to all public comments, trustees have the following options:

- Trustees may refer your comments to the Superintendent for his consideration and a report back to the board; or
- Trustees may choose to request that a staff member meet with you; or
- Trustees may choose to respond to you; or
- Under some circumstances, trustees may choose not to respond

This is a public hearing, and members of the public are free to express themselves as they see fit, and are personally responsible for their comments.

No person may sign up to speak for another individual. No person may yield his or her time to another person.

It is recommended that all speakers submit 15 copies of their testimony at the time they are called to speak.

Citizens are not required to address the board in person in order to express their concerns. The board also receives communication via email, fax, US Mail and by phone. Contact information is provided as follows:

Clark County School District
Office of the Board of School Trustees
5100 W. Sahara Ave.
Las Vegas, NV 89146
702-799-1072 (phone)
702-799-0257 (fax)
<http://ccsd.net/directory/trustees/>

Each trustee hosts monthly PAC (Parent Advisory Committee) or CEAB (Community Education Advisory Board) meetings. All meeting dates, times and locations can be found on the trustees' web page at: <http://ccsd.net/directory/trustees/> or by contacting the Board Office at 799-1072.