

APPENDIX

Public Speaking Guidelines

Adopted: 07/26/00

Revised: 08/09/07; 01/14/10; 11/08/12; 11/14/13

Board of School Trustees

CLARK COUNTY SCHOOL DISTRICT

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~~The Board of School Trustees recognizes that its deliberative process benefits greatly from public input and perspective. At the same time, it wishes to organize its agendas and use its meeting time effectively, and ensure an equitable allocation of time to speakers.~~

~~Prior to each agenda item being voted on, members of the public are allowed to speak on the item after the Board's discussion and prior to their vote. Since approval of the consent agenda may be approved in 1 motion, members of the public wishing to speak on a consent agenda item may speak prior to the vote. A person wishing to speak on an agenda item will be allowed 3 minutes to address the Board. Those members of the public who are speaking on 4 or more consent items will be allowed a total of no more than 10 minutes. Customarily, speakers will be called in the order in which they signed up. No person may sign up for another individual. No person may yield his or her time to another person.~~

~~Public comments must be related to matters within the jurisdiction of the Clark County School District Board of Trustees. The Board may prohibit comments if the speaker's comments become unduly repetitious or the speaker's behavior is willfully disruptive and interferes with the proceedings of the Board. Public speakers should avoid making public allegations of misconduct against individual employees. The Board invites those speakers to discuss such individual employment issues specifically with the supervisor of the employee. Members of the public are personally responsible for their comments.~~

~~Those wishing to address the Board may sign up to speak by calling the Board Office at 799-1072 during regular business hours and at least 3 hours prior to the scheduled start of the meeting. Alternatively, speakers may sign up in person immediately prior to the beginning of the meeting. Speakers are invited to submit extended remarks in writing. It is recommended that all speakers submit 20 copies of their written comments or other materials at the time they are called to speak.~~

~~Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Public Comment Period. Speakers will be given 2 minutes to address the Board. The public should be aware that the Board is unable, by law, to deliberate or take action on items raised during the Public Comment Period.~~

~~If a speaker requests additional time, any Board member may request that the President recognize a speaker for, at most, an additional 2 minutes. Recognizing a speaker for additional time does not set a precedent for other speakers and should be requested and granted with restraint.~~

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(continued)

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In those situations where large groups of people desire to address the Board on the same matter, the chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group.

Citizens are not required to address the Board in person in order to express their concerns. The Board also receives communication via e-mail, fax, US Mail, and by phone. Contact information is provided as follows:

Clark County School District
Office of the Board of Trustees
5100 W. Sahara Ave., Las Vegas, NV 89146
702-799-1072 (phone) 702-799-0257 (fax)
<http://ccsd.net/trustees/>

Each Trustee may host monthly Parent Advisory Committee (PAC), Community Advisory Committee (CAC), or Community Education Advisory Board (CEAB) meetings. All meeting dates, times, and locations can be found on the Trustees' web page at: <http://ccsd.net/trustees/> or by contacting the Board Office at 799-1072.