

MINUTES  
CLARK COUNTY SCHOOL DISTRICT  
SPECIAL MEETING OF THE BOARD OF SCHOOL TRUSTEES  
EDWARD A. GREER EDUCATION CENTER, BOARD ROOM  
2832 E. FLAMINGO ROAD, LAS VEGAS, NV 89121

Wednesday, July 1, 2009

9:00 a.m.

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Roll Call:	<u>Members Present</u>	<u>Member Absent</u>
	Terri Janison, President	Larry P. Mason, Member
	Carolyn Edwards, Vice President	
	Sheila R. Moulton, Clerk	
	Chris Garvey, Member	
	Deanna L. Wright, Member	
	Dr. Linda E. Young, Member	

Dr. Walt Rulffes, Superintendent of Schools

Also present were: Mark Wood, Board Counsel, District Attorney's Office; Bill Hoffman, General Counsel, Legal Department; Dr. Lauren Kohut-Rost, Deputy Superintendent, Instruction Unit; Paul Gerner, Associate Superintendent, Facilities Division; Cindy Krohn, Executive Assistant, Board Office; Lisa Chrapcynski, Administrative Secretary II, Board Office; and Stephanie Gatlin, Transcriber/Recording Secretary, Board Office.

#### **ADOPT AGENDA**

*Adopt agenda, except delete Item 4.04, and move Items 4.01, 4.02, 4.03, 4.05, and 4.06 to follow Item 2.01 as 2.01a through 2.01e, respectively.*

*Motion: Edwards Second: Moulton Vote: Unanimous*

#### **PUBLIC HEARINGS/RESPONSE TO PUBLIC COMMENT**

Contract Award: Construct the Ruby Duncan Elementary School, Construct the Evelyn Stuckey Elementary School, Construct the Shirley and Bill Wallin Elementary School, and Construct the Vincent L. Triggs Elementary School – Ken Small, Marzette Lewis, Helen Toland, Deborah Jackson, Anyika Kamal, Anthony Snowden

Mr. Small spoke about misinformation and incomplete information being provided between CCSD staff, the Board, and the Bond Oversight Committee (BOC) concerning the building of schools. He accused the District of constructing schools in order to provide employment.

Ms. Lewis spoke in opposition to building new schools in areas where she says there is no growth while there are other schools in need of repairs or replacements, such as schools with portables on campus in West Las Vegas.

**PUBLIC HEARINGS/RESPONSE TO PUBLIC COMMENT (continued)**

Ms. Toland requested that the Board reconsider the construction of new schools and take the citizens of West Las Vegas' needs and thoughts into consideration, as well as the taxes they pay.

Ms. Jackson spoke in opposition to the location of the proposed schools where there are not many homes. She stated the citizens of West Las Vegas are in need of new schools. She suggested the Board should conduct their own investigation along with considering staff's recommendations.

Mr. Kamal stated the school district should be concerned with placing schools in all areas, not with what the ethnic makeup is of any particular community. He accused the District and Board of not caring about the citizens and children in West Las Vegas.

Mr. Snowden talked about a plan to build and renovate schools out of the 1998 bond program. He stated no matter what ethnicity the children and families are in a community, the quality of the schools and the available programs or services should be equal in all areas. He asked the Board to reconsider the items before them.

Contract Award: Construct the Ruby Duncan Elementary School, Construct the Vincent L. Triggs Elementary School – Kevinn Donovan

Mr. Donovan asked if it had been determined how much of the cost savings to build the schools in question was attributed to the current economy as opposed to a direct savings produced by the architects. He continued to talk about cost comparisons and savings concerning the current economic climate and the current cost of construction. He talked about the locations of the school sites, school enrollment numbers, overcrowding and underutilization, and the need to build schools that would alleviate overcrowding and potentially returning schools to 9-month schedules.

Contract Award: Construct the Ruby Duncan Elementary School – Kathy McManus

Ms. McManus spoke on behalf of West Prep Academy and commended the school for their programs that promote student achievement. She asked the Board to reevaluate the process for deciding where new schools are to be built.

West Prep – Lucille Bryant, West Prep students and parents

Ms. Bryant stated the citizens of West Las Vegas had been requesting an updated facility for their community for a very long time. She agreed with comments made by the previous speakers. She stated the students of West Prep need a facility that would promote their self-esteem and pride.

Several West Prep students spoke on behalf of West Prep and asked the Board to consider giving them a new facility that would reflect the positive things going on at their school.

West Prep parents spoke positively about the school and their children's success because of the programs West Prep offers.

**PUBLIC HEARINGS/RESPONSE TO PUBLIC COMMENT (continued)**

Ms. Lewis spoke in favor of the successful K-12 program at West Prep.

Trustee Edwards noted that the siting of the schools was not on the agenda for approval or discussion, but it was the awarding of the contract that was before the Board for approval. She explained that the Open Meeting Law (OML) prohibits the Board from deliberating on issues that are not on the agenda. She clarified that the state sets the funding for the District, and the District must work within what is given to the District by the state. She thanked those that spoke for their parental and community involvement. She commented that every community in need should be taken into consideration. She noted that there are several schools with many portables. She listed several schools that have been built and remodeled with the 1998 bond funds.

Trustee Janison stated on August 5, 2009, the Board would be having a discussion concerning plans for West Prep. She stated the schools that are on the agenda have been vetted through the appropriate processes, including data brought forth from District staff with regard to community growth. She expressed her disagreement with Mr. Kamal's comment regarding the Board's disregard for certain communities. She stated that every Board member has every student's best interest in mind.

Trustee Moulton shared a brief history of portables being placed on campuses around the District. She stated the program at West Prep originated as a pilot program, and she suggested reviewing that pilot to determine whether or not the program is doing what it was intended to do. She stated she looked forward to the discussion regarding plans for West Prep.

Trustee Young expressed her appreciation to the parents and students of West Prep. She agreed that West Prep needs a new facility. She acknowledged that the parents, the students, the Board, the District, and the community members need to continue to work together to benefit the students and community of West Las Vegas.

**APPROVE ITEMS 4.01, 4.02, 4.03, 4.05, AND 4.06**

*Approval of Items 4.01, 4.02, 4.03, 4.05, and 4.06, respectively, as follows:*

*Motion: Edwards      Second: Moulton*

Trustee Moulton asked about information concerning the year-round status of the schools in the areas of the three schools being awarded.

Mr. Gerner stated Sharon Dattoli, Director II, Demographics, Zoning, and GIS Department, Operations Support Unit, would have that information.

Trustee Moulton asked what the vote of support was from BOC for these three schools.

Mr. Gerner answered that there was unanimous consensus for these schools among BOC members.

**APPROVE ITEMS 4.01, 4.02, 4.03, 4.05, AND 4.06 (continued)**

Trustee Moulton commented that there has been a steady rise in birthrates of children coming into Clark County although there is a decline for the moment. She stated other factors in her support of these three schools are that in the current economic climate, the District is able to build schools at lower costs, and as the largest employer in Clark County, she feels an obligation to help support families secure employment. She asked whether these properties had been purchased by the District or if they were properties of the Bureau of Land Management (BLM).

Trustee Edwards stated Stuckey Elementary School was on BLM land. She further stated the land surrounding Stuckey Elementary School is planned for a park.

Trustee Young stated there is some concern in District C that schools are being built in other areas. She asked for a response to the concerns that had been expressed regarding the need for new facilities in District C. She asked if the Ruby Duncan Elementary School site could be changed.

Mr. Gerner stated there would be no way to relocate Ruby Duncan Elementary School without essentially going through the entire process again. In response to a comment made earlier alluding that CCSD was somehow responsible to the developers, he stated the District decided to relocate Triggs Elementary School at a site different from the developers' recommendation.

Trustee Young clarified that at this point in the process, the timeline could not be modified.

Mr. Gerner agreed with Trustee Young's statement and reiterated that the District decided to place Triggs Elementary School in a different location than developers had preferred.

Trustee Young asked if the District could choose to move the site for Duncan to another more needed location as opposed to the planned site.

Mr. Gerner pointed out differences in the two schools' circumstances, citing with regard to Triggs, the location had been discussed as a second site choice, the zoning had been reviewed, the District owned the land, and the surrounding area had been fully developed. He stated with regard to Duncan, the site would have to first be located, the zoning would have to be reviewed and deemed appropriate, and the land would have to be purchased, which would take approximately one to two years.

Trustee Young stated the District owns the land located in front of West Prep and commented that a review had been conducted approximately a year-and-a-half ago.

Mr. Gerner stated that different scenarios had been looked at as a plan to move away from portables and into permanent facilities, and the District paid an architect to conduct a study. He stated it would need to be determined at the August 5, 2009, meeting whether or not the best solution would be to keep the K-12 school intact or to remove the middle school component and find another location for that or to build a dedicated K-12 school.

**APPROVE ITEMS 4.01, 4.02, 4.03, 4.05, AND 4.06 (continued)**

Trustee Wright, in response to comments made by Mr. Donovan, commented that it was her understanding that Shirley and Bill Wallin Elementary School was being constructed to provide relief to Frank Lamping and Elise L. Wolff Elementary Schools. She stated staff indicated to BOC that the population projections for the Madeira Canyon development had grown by approximately 100 in the past year, so she was supportive of Wallin Elementary School being built in that area. She stated the Board needed to move forward with taking West Prep from a pilot program to an actual program, taking into consideration the students' and the community's needs.

Trustee Garvey offered that Duncan Elementary School is also on BLM leased property. She expressed her support of moving Triggs and of the location of these schools.

Trustee Moulton asked if there was any flexibility with the naming of Ruby Duncan Elementary School.

Trustee Janison responded that could be discussed at the July 9, 2009, Board meeting. She asked Mrs. Krohn to place an item on the July 9, 2009, agenda for discussion.

Trustee Edwards stated that the schools' locations and contract awards had been fully vetted through BOC. She disagreed that Wallin was being built specifically to relieve Lamping and Wolff. She stated that while she is hopeful that Wallin is able to provide relief to Lamping and Wolff, that determination would have to be made by the Attendance Zone Advisory Commission (AZAC).

Trustee Wright stated that although there are committees that make certain determinations and recommendations, the Board does make the final decision after taking those committees' findings into consideration and asking questions and making changes. She asked if these items could be voted on separately.

Mr. Wood advised that if the motion on the floor was withdrawn or if the current motion did not pass, then each item could be considered separately.

Trustees Edwards and Moulton decided to move forward with the current motion.

Trustee Young expressed her appreciation for the Board committees but commented that the Board does not necessarily have to accept recommendations from the committees after considering all information.

*Vote on Trustee Edwards' motion: Yeses (5) – Janison, Edwards, Moulton, Garvey, Wright;  
No (1) – Young*

*The motion passed.*

**APPROVE CONTRACT AWARD: CONSTRUCT THE RUBY DUNCAN ELEMENTARY SCHOOL**

Approval of an award of contract to the lowest responsive and responsible bidder to construct the Ruby Duncan Elementary School, to be paid from the 1998 Capital Improvement Program, Fund 3080000000, Project C0001560, and for J. P. Gerner, Facilities Division, to act as the Board of School Trustees' designee for all project documents, as recommended in Reference 4.01.

**APPROVE CONTRACT AWARD: CONSTRUCT THE EVELYN STUCKEY ELEMENTARY SCHOOL**

Approval of an award of contract to the lowest responsive and responsible bidder to construct the Evelyn Stuckey Elementary School, to be paid from the 1998 Capital Improvement Program, Fund 3080000000, Project C0001559, and for J. P. Gerner, Facilities Division, to act as the Board of School Trustees' designee for all project documents, as recommended in Reference 4.02.

**APPROVE CONTRACT AWARD: CONSTRUCT THE SHIRLEY AND BILL WALLIN ELEMENTARY SCHOOL**

Approval of an award of contract to the lowest responsive and responsible bidder to construct the Shirley and Bill Wallin Elementary School, to be paid from the 1998 Capital Improvement Program, Fund 3080000000, Project C0001558, and for J. P. Gerner, Facilities Division, to act as the Board of School Trustees' designee for all project documents, as recommended in Reference 4.03.

**AUTHORIZE CAREER AND TECHNICAL EDUCATION STATE ALLOCATION FUNDS – NEVADA DEPARTMENT OF EDUCATION**

Authorization to submit and implement the Career and Technical Education State Allocation Funds, under the Nevada Department of Education, in the amount of \$1,404,395.73 to be paid from Fund 0279, from July 1, 2009, to June 30, 2010, with no impact to the general fund, as recommended in Reference 4.05.

**AUTHORIZE CAREER AND TECHNICAL EDUCATION STATE COMPETITIVE FUNDS – NEVADA DEPARTMENT OF EDUCATION**

Authorization to submit and implement the Career and Technical Education State Competitive Funds, under the Nevada Department of Education, in the amount of \$860,513.31, to be paid from Fund 0279, and Internal Orders G4914150008, G4914130010, G4914120010, G4914110010, G49141160010, G4914140010, from July 1, 2009, to June 30, 2010, with no impact to the general fund, as recommended in Reference 4.06.

Trustee Edwards stated she believed that her comment concerning the extent to which the committees make decisions was misinterpreted. She clarified that she was not suggesting that Board members should base their votes solely on recommendations brought forth by Board committees, but that the committees' recommendations should bear some weight. She agreed that as elected officials, each of them retains the right to vote however they choose.

Mr. Wood advised the Board to move on to the next agenda item.

RECESS: 10:44 a.m.

RECONVENE: 10:56 a.m.

#### **EMPLOYEE LABOR RELATIONS AND CLOSED SESSION**

*Motion to move to Item 4.07.*

*Motion: Wright Second: Moulton Vote: Unanimous*

*Approval of closed session pursuant to NRS 288.*

*Motion: Moulton Second: Edwards Vote: Unanimous*

RECESS: 10:59 a.m.

RECONVENE: 11:50 a.m.

#### **BOARD MEMBER LEAVES**

Trustee Garvey left the Board meeting during the recess.

#### **RECESS TO A TIME, DATE, AND PLACE CERTAIN**

Trustee Janison announced that due to time constraints, staff recommended that the remainder of this meeting be recessed to another time.

Consensus was had that the meeting would be held on Thursday, July 2, 2009, at 5:00 p.m. at the Administrative Center.

*Approval to recess the July 1, 2009, Board meeting to Thursday, July 2, 2009, at 5:00 p.m. in Room 466 of the Administrative Center, 5100 W. Sahara Avenue, Las Vegas, Nevada, for the purpose of completing the remainder of the agenda.*

*Motion: Moulton Second: Young Vote: Unanimous*

*Trustee Garvey was not present for the vote.*

The July 1, 2009, Board meeting recessed at 11:57 a.m.

#### **RECONVENE MEETING OF JULY 1, 2009**

The July 1, 2009, Board meeting reconvened at 5:00 p.m., July 2, 2009, in Room 466 of the Administrative Center, 5100 W. Sahara Avenue, Las Vegas, Nevada.

All Board members were present except Trustee Mason. Also present were Mark Wood, Board Counsel, District Attorney's Office; Bill Hoffman, General Counsel, Legal Department; Dr. Lauren Kohut-Rost, Deputy Superintendent, Instruction Unit; Martha Tittle, Chief Human Resources Officer, Human Resources Division; Dr. Craig Kadlub, Chief of Staff; Maureen Fox, Director, Management Process System (MPS) Office, Office of the Chief of Staff; Carmen West, Administrative Secretary I, Office of the Superintendent; and Cindy Krohn, Executive Assistant, Board Office.

## **APPROVE CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES GOVERNANCE POLICIES**

Approval regarding the Board's application of Clark County School District Board of Trustees Governance Policies.

Mrs. Fox gave a presentation of Board governance which focused on the following issues: effecting change as a Board member; deciding what constitutes a valid issue that calls for action as opposed to concerns expressed that are important; next steps once an issue has been identified; reviewing and utilizing the different governance policies and Board-approved District policies and regulations to address different issues and effect change; determining value and developing a value statement related to addressing issues; determining whether or not an issue should become policy, a policy provision, or if it is operational; and possible avenues for addressing and resolving issues.

Trustee Janison expressed an interest in having more work sessions involving the topics discussed here. She asked who would be responsible for providing parliamentary support to the Board should the Board choose to request that.

Dr. Rulfes stated he would be able to provide that support to the Board.

Trustee Moulton suggested modifying the Board's debriefing to look at policies and possibly using some examples in the book written by Dr. John Carver, Policy Governance® model creator, to help find policies that coincide with a particular issue.

Trustee Wright expressed her preference with having that type of conversation in a work session where a more in-depth discussion could take place.

## **APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX**

Approval regarding suggestions for future modification, additions, language changes, and deletions to, GP-1: Global Governance Commitment, GP-2: Governing Style, GP-3: Board Responsibilities, GP-4: Board Members' Principles of Operation – Conduct and Ethics, GP-5: Board Officers, GP-6: President's Role, GP-7: Vice President's Role, GP-8: Clerk's Role, GP-9: Meeting Planning, GP-10: Construction of the Agenda, GP-11: Public Hearings, GP-12: Types of Meetings, GP-13: Closed Sessions of the Board, GP-14: Board Committee Principals, GP-15: Board Affiliated Committees, GP-16: Policy Development, GP-17: Cost of Governance, GP-18: Travel and Other Board Expenses, GP-19: Vacancies on the Board, B/SL-1: Global Governance – Management Connection, B/SL-2: Unity of Control, B/SL-3: Accountability of the Superintendent, B/SL-4: Delegation to the Superintendent, B/SL-5: Monitoring Superintendent Performance, EL-1: Global Executive Constraint, EL-3: Treatment of Students and Their Families, EL-4: Treatment of Staff, EL-5: Financial Planning/Budgeting, EL-6: Financial Condition and Activities, EL-7: Emergency Superintendent Succession, EL-8: Asset Protection, EL-9: Compensation and Benefits, EL-10: Communication and Support to the Board, EL-12: Annual Report to the Public, E-1: Vision Statement, and E-2: Academic Achievement, as requested.



**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

By direction of the Board, any changes recommended at this meeting will not be implemented unless adopted by the public policy review process at a regular Board of School Trustees' meeting.

**GP-1: Global Governance Commitment**

Trustee Janison suggested adding "...by setting the policies and regulations." to the end of the sentence.

Trustee Edwards clarified that the Board sets policies and approves regulations.

Trustee Wright stated the Board is responsible for both policies and regulations.

Trustee Janison changed her proposed language to, "...by setting the policies and approving the regulations."

Mr. Hoffman stated the Board achieves what is stated in GP-1: Global Governance Commitment through several responsibilities, and he cautioned against enumerating those responsibilities at the risk of losing the impression of the concise statement.

Trustee Janison opted to leave GP-1: Global Governance Commitment as is.

The Board members agreed.

**GP-2: Governing Style**

Referring to number 5, specifically attendance, Trustee Moulton commented that the Board needed to improve in that area. Regarding number 8, she commented that the debriefing document may not be doing what the Board intended it to do and should be reviewed. She suggested using the debriefing document to review policies.

Trustee Edwards cautioned that the purpose of the debriefing is to conduct a self-evaluation, and the Board should be careful not to lose the focus of examining how the trustees are functioning and moving forward as a Board.

Trustee Janison suggested placing a standing item on the agenda titled "meeting debriefing" so the Board would have the opportunity to have that discussion at every meeting, if necessary.

Mr. Hoffman commented that he felt the Board would benefit from including an inexperienced, nonbiased person's observations as part of the Board's self-assessment.

Trustee Janison asked if Mr. Hoffman could ask permission of his students to anonymously submit their observations to the Board after they have attended a Board meeting.

**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

Mr. Hoffman agreed that would be one avenue to explore.

Dr. Rulfes stated that he previously worked for a district where once per year the Board would ask staff to submit comments that were filtered and summarized into a productive format, and the Board also videotaped one of their meetings, later viewed it, and conducted a type of self-assessment based on what they observed in a work session.

Trustee Janison recalled that the Board had agreed to observe one of their meetings and conduct a self-assessment, and they have not done so.

Mrs. Fox suggested that each Board member could watch two to three segments of a meeting via BoardDocs individually for self-observation and improvement.

Trustee Edwards stated for that purpose the meetings would need to be captured differently so the entire Board could be seen, not just the person speaking.

Trustee Young suggested the Board should also gather some insight and observations from the taxpayers since the Board is responsible to them. She stated the taxpayers should be educated in Policy Governance® and how the Board operates.

Trustee Janison asked each Board member to consider the discussion and bring their thoughts or ideas back to a continued discussion at a later time.

Trustee Wright asked what could be done to ensure attendance by all seven Board members.

Trustee Janison requested an agenda item for the July 9, 2009, Board meeting to discuss meeting times that would be convenient for all Board members.

Trustee Edwards asked that the discussion only take place if all seven Board members are present.

Trustee Garvey asked that the meetings not be scheduled too far in advance so that she could coordinate the meeting schedule with her job schedule.

**GP-3: Board Responsibilities**

Trustee Edwards noted that on number 2, "decision" needed to be changed to "decisions"; that on number 2B, "...prudence and ethics..." should be removed so as not to limit the constraints on executive authority just to prudence and ethics; and that on number 6, "such as" should be replaced with "including, but not limited to," for consistency in the language used throughout the document. She stated she believed the Board should also be responsible for ensuring that all relevant functions are attended. She stated there needed to be a consistent procedure to make sure the Board is represented at all those functions.

**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

Trustee Janison stated "community functions" could be added to the list in number 7, but she felt this was something that should be coordinated among staff.

Trustee Young suggested that Dr. Rulffes could suggest or recommend public functions for Board members to attend.

Trustee Janison explained that Dr. Rulffes currently does that, but it is because of the many invitations the trustees receive that some functions are attended by many trustees, and some are not attended at all. She stated some coordination is needed among staff members after they are informed of the trustees' intentions.

Trustee Edwards stated she believes this issue could be taken care of through simple communication between the Board members and the Board office staff. She went on to say that there are many grammar, punctuation, and formatting errors throughout the Board policy document. She stated those issues do not need to come before the Board and suggested that she and Mrs. Krohn, along with a third person, could meet and make those corrections together.

Trustee Young agreed to help with the project.

Trustee Edwards stated it would be reviewed by Mr. Hoffman.

Mr. Wood advised that all changes should come back before the Board for approval.

Trustee Janison stated the corrections could be made, and when the policies come before the full Board for approval, the changes could be identified at that time.

Trustee Edwards restated her suggested changes as deleting "prudence and ethics" and changing "such as" to "including, but not limited to."

Trustee Janison stated that would come back as a Notice of Intent.

**GP-4: Board Members' Principles of Operation – Conduct and Ethics**

Trustee Garvey stated this policy does reflect the value of the Board; that the policy does state what the Board intended it to mean; and that the Board has acted in a manner consistent with the policy. She highlighted numbers 9B and 9G as specific ways in which the Board could improve the quality of their leadership. She noted that in number 3B the "with" should be changed to "within." She pointed out that the statement in number 5C is repetitive of number 8I and one should be removed.

Trustee Janison said the grammatical change in number 3B and the deletion of number 8I would be brought back as a Notice of Intent.

**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

**GP-5: Board Officers**

There were no changes to GP-5: Board Officers.

**GP-6: President's Role**

There were no changes to GP-6: President's Role.

**GP-7: Vice President's Role**

Trustee Young recommended changing "...in the Board in the absence of the President..." in the first paragraph to "...on the Board and in the absence of the President..." adding to number 1, "open, and inclusive" after "...to ensure fair..." and changing "deliberation" to "deliberations."

Board members were agreeable to those changes.

**GP-8: Clerk's Role**

There were no changes to GP-8: Clerk's Role.

**GP-9: Meeting Planning**

Referring to number 1, Trustee Edwards pointed out that the Board had not been conducting a quarterly governance policy review. She asked if the trustees felt that the last day in February, as stated in number 2, was still an appropriate timeframe.

The trustees agreed that February was a good timeframe.

Trustee Edwards stated she did not believe the Board was engaging in the planning described in number 3. She pointed out that there should not be a comma after "engaging in," and the words "by utilizing" should be placed before "...other methods..."

Trustee Janison acknowledged that the Board had been participating as described in number 3 through engaging in community linkage meetings with other elected officials.

Trustee Edwards stated the Board is also engaging in community linkage through meeting with their parent and community groups.

Trustee Janison stated she would work with Mrs. Krohn to schedule future community linkage meetings.

**GP-10: Construction of the Agenda**

Trustee Moulton asked if the direction given in number 4 was permissible under the OML.

Mr. Wood agreed that under the OML Board members are prohibited from communicating in that manner.

**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

Trustee Moulton cautioned that the Board should be more cognizant of the direction given in number 5 with regard to reference material. She stated the Board Reports portion of the agenda conducted at the end of the meeting should be more concise.

Trustee Janison stated perhaps the issue may be that the Board reports on activities such as school visits and ceremonies attended in addition to Southern Nevada Region Planning Commission (SNRPC) conferences or Nevada Interscholastic Activities Association (NIAA) meetings, for example, that impact education.

The trustees agreed that the Board Reports item is for reporting back to the full Board on those activities that involve organizations the Board members participate in as representatives of the Board of Trustees.

Mr. Hoffman suggested striking, "...inform Board members of the purpose of the closed session..." in number 4.

**GP-11: Public Hearings**

Trustee Garvey stated she believed that sometimes the three minutes a public speaker is given to address the Board is not adequate, and she pointed to the paragraph following number 6 as a way to allow some flexibility. She suggested that the following language should be printed in bold print: "The public should be aware that the Board is unable, by law, to deliberate or take action on non-agenda items." She also suggested that the public should be made aware that the Board does not have the ability to have a dialogue with the public speakers but must wait until the Response to Public Comment item to respond.

Trustee Wright suggested researching what information other public entities provide for their public input procedure.

Trustee Janison asked that Trustee Garvey work with Mrs. Krohn on that project.

Trustee Moulton stated she believed consistency was essential in public hearings, and the non-agenda public speaking portion of the meeting ought to be kept where it is and not be moved up on the agenda.

Trustee Edwards explained the way in which public hearings are listed on the regular Board meeting agenda and the special meeting agenda differ in that for the regular meetings, there is speaking on both agenda and non-agenda items, and for the special meetings, there is only one item for public hearing. She stated that has been consistent. She suggested it just needs to be made clear that at the special meetings all public hearing is conducted at the same time.

**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

Trustee Moulton expressed a preference in having public hearings for both agenda and non-agenda items separately for special meetings as it is for regular meetings.

Consensus was had among the Board to have public hearings on agenda items and public hearings on non-agenda items at all meetings.

Trustee Edwards pointed out that at this time the public hearing pilot program was only being conducted during regular Board meetings.

Mr. Wood advised the Board that if they chose to extend the pilot program to the work sessions, it would be appropriate to follow the same process in announcing it to the public at a regular meeting.

Trustee Edwards clarified that the Board only wished to change their work sessions to have public hearings for both agenda and non-agenda items, but not to apply the pilot program to the special meetings.

It was decided then to simply add an agenda item for Public Hearings on Non-Agenda Items to the work session agendas.

**GP-12: Types of Meetings**

There were no changes to GP-12: Types of Meetings.

**GP-13: Closed Sessions of the Board**

There were no changes to GP-13: Closed Sessions of the Board.

**GP-14: Board Committee Principals**

Trustee Young suggested changing in number 1 "Are to help the Board do its job..." to, "Are to support the Board in doing its job..."; add an s to the word "deliberation" on the third line; in number 2 changing the second sentence to read, "Expectations and authority will be carefully stated and in writing..."; and suggested adding a number 7 which would read, "Will be comprised of membership that reflects the diversity of the school district community."

Dr. Rulffes questioned whether or not the existing committees would have to be changed to accommodate that change in policy.

Trustee Edwards suggested that the language should be permissive rather than mandatory.

Trustee Young pointed out that diversity is not just related to race but also to age and gender.

Trustee Wright suggested the language, "Should be comprised..."

**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

With reference to Trustee Young's suggestion regarding number 2, Mr. Wood stated the authority given to a committee by the Board to act on behalf of the Board would appear in writing in the minutes for the meeting where that authorization took place.

Trustee Edwards stated it would also be in the committee's bylaws.

Trustee Wright pointed out that is not made clear in the policy and agreed with Trustee Young.

Trustee Janison offered the language, "Expectations and authority will be carefully stated through the bylaws..."

The trustees acknowledged that bylaws are not always what guide all committees' actions.

Mr. Wood stated that if authorization is not outlined in the bylaws, then when a committee is formed, there ought to be clear direction given to the committee that authorizes the committee to conduct certain business for a particular timeframe, which would be in the form of a motion, which would then be part of the minutes.

The Board reached consensus to change the language in number 1 to, "Are to support the Board in doing its job..." and to add the number 7, "Should be comprised of membership that reflects the diversity of the school district community."

**GP-15: Board Affiliated Committees**

Trustee Janison noted that the appendix is not aligned with this policy and needs to be corrected.

**GP-16: Policy Development**

Trustee Edwards explained her proposed language for GP-16: Policy Development as reflective of the state statutes for Notice of Intent in bringing policies and policy changes forward. She recommended that the beginning paragraph shall remain the same, except adding "and regulations" to read, "...the Board shall adopt general policies and regulations..."; number 1 would read, "All District policies and regulations, as well as the policies of the Board, shall be approved under the 15-day notice process set forth in NRS 386.365. Any Board member or the Superintendent may ask for policies and regulations to be reviewed or developed"; that the current number 2 would be removed; and that number 3 would now become number 2, with the removal of "...except as provided..." and changing, "... and the policies of the Board." to "..., including the policies of the Board."

Trustee Moulton questioned the inclusion of "regulations" in the opening paragraph.

Mr. Hoffman stated the phrase "policies and regulations" is appropriate because that phrase is used in statute that directs how the Board has to adopt policies and regulations.

**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

Trustee Young noted that the use of "CCSD" or "District" should be consistent throughout the document.

Dr. Kohut-Rost added that in number 2, line 3, it should read either "...the District's polices and regulations..." or "...District policies and regulations..."

Trustee Edwards stated it should read, "...District policies and regulations..."

**GP-17: Cost of Governance**

Referring to number 1A, Trustee Moulton stated she would prefer to have orientation take place for all candidates after the primary.

Trustee Edwards stated orientation is offered to candidates every year by the Community and Government Relations Department.

Trustee Moulton commented positively on the aspects of numbers 1C and 1D. She stated the Board should continue to improve on Board communications as described in number 1D1. She asked if an annual Board budget had been available in the past.

Trustee Janison responded that she and Mrs. Krohn were currently working on that report, and it would be forthcoming.

**GP-18: Travel and Other Board Expenses**

Trustee Garvey questioned whether number 1 was still appropriate. She questioned the procedure whereby a trustee must live more than five miles from the Board meeting location in order to claim expenses.

Trustee Edwards clarified that procedure was in state statute.

**GP-19: Vacancies on the Board**

There were no changes made to GP-19: Vacancies on the Board.

**B/SL-1: Global Governance – Management Connection**

Trustee Wright suggested adding, "or his designee" to the end of the sentence.

Trustee Janison stated because the Superintendent is the only employee the Board is responsible for, the current language is appropriate.

Trustee Edwards stated she believed the current language gives the Superintendent the flexibility to assign a designee or not.



**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

Trustee Wright debated that the language she proposed would not take that flexibility away from the Superintendent but would merely clarify that as a choice.

Trustee Janison pointed out that the word "through" illustrates that the Superintendent has that flexibility to assign a designee or not.

After further discussion, there was no change to B/SL-1: Global Governance – Management Connection.

**B/SL-2: Unity of Control**

There were no changes to B/SL-2: Unity of Control.

**B/SL-3: Accountability of the Superintendent**

There were no changes to B/SL-3: Accountability of the Superintendent.

**B/SL- 4: Delegation to the Superintendent**

Trustee Edwards stated that her concern surrounding the Superintendent's reorganization of the District is directly related to number 4 as she questions whether or not the Board believes it was within the Superintendent's realm of authority to make those changes without input from the Board.

There were no changes to B/SL- 4: Delegation to the Superintendent.

**B/SL-5: Monitoring Superintendent Performance**

There were no changes to B/SL-5: Monitoring Superintendent Performance.

**EL-1: Global Executive Constraint**

There were no changes to EL-1: Global Executive Constraint.

**EL-3: Treatment of Students and Their Families**

There were no changes to EL-3: Treatment of Students and Their Families.

**EL-4: Treatment of Staff**

There were no changes to EL-4: Treatment of Staff.

**EL-5: Financial Planning/Budgeting**

There were no changes to EL-5: Financial Planning/Budgeting.

**EL-6: Financial Condition and Activities**

There were no changes to EL-6: Financial Condition and Activities.

**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

Dr. Rulffes commented that in relation to number 3, the Board might want to consider expanding that statement because some may interpret the current statement to include making commitments about what might be included in future bond issues. He cautioned against adopting programs that presuppose the inclusion of a new building.

The trustees asked Mr. Hoffman to craft some language to reflect Dr. Rulffes's comments to bring back to the Board for recommendation.

**EL-7: Emergency Superintendent Succession**

There were no changes to EL-7: Emergency Superintendent Succession.

**EL-8: Asset Protection**

Trustee Edwards pointed out that number 3 should read, "Subject plant and equipment to improper wear..." Regarding number 5D, she raised the question of whether or not the Board felt it necessary at this point to raise the dollar amount from \$25,000. She asked if the state had increased this amount.

Mr. Hoffman stated it was now \$50,000.

The Board agreed to keep the amount as it is but to review it annually.

Trustee Edwards suggested adding the sentence found in number 5E, "Splitting orders to avoid these requirements is not allowed." to number 5D as well or removing it from number 5E and making it a separate number, which would be 5F.

The trustees agreed.

**EL-9: Compensation and Benefits**

There were no changes to EL-9: Compensation and Benefits.

**EL-10: Communication and Support to the Board**

There were no changes to EL-10: Communication and Support to the Board.

**EL-12: Annual Report to the Public**

Trustee Edwards asked whether the Board wanted to indicate a timeframe and whether or not there should be some notification that the annual progress report would be presented.

Trustee Janison recommended there be some language included that indicates that the Superintendent would communicate to the Board and to the public regarding a time and date the progress report would be presented.

**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

The trustees decided no changes were necessary at this time.

**E-1: Vision Statement**

Trustee Wright suggested the current language should be further defined. She questioned how attitudes and values are accurately measured.

Trustee Janison guided Trustee Wright to E-2: Academic Achievement, which shows a breakdown of specific areas that move the students toward those goals.

Trustee Wright disagreed that the curriculum was aligned with the vision statement. She stated the District educates children but does not teach values because values differ from family to family.

Trustee Moulton encouraged Trustee Wright to have a discussion with Dale Erquiaga, principal, Get Consensus, who helped the Board developed the vision statement and to take her concerns to her parent group discussions.

There were no changes to E-1: Vision Statement.

**E-2: Academic Achievement**

Trustee Young pointed out that in number I it reads, "Students meet state and federal guidelines..." and in number II it reads, "Students meet state and district guidelines." She proposed instead, "Students meet district, state, and federal guidelines..." or "Students meet state and federal guidelines as well as appropriate district benchmarks..." or "Students meet district, state, and federal guidelines as well as appropriate benchmarks..."

Dr. Kohut-Rost suggested number I should read, "Students meet state and federal guidelines as well as district benchmarks..."

Trustee Young asked if in number II "district" could come before "state."

Trustee Edwards stated she preferred, "Students meet federal, state, and district guidelines as well as appropriate district benchmarks..."

After further discussion, the trustees agreed that the proposed language change to number I would be, "Students meet district, state, and federal guidelines as well as district benchmarks..."

Trustee Young pointed out that in number I.A.2., "communication" should be capitalized. She recommended for consistency placing "district" before "state" in number II. She recommended including a number III.L. Study Skills, a number III.M. Test Taking Strategies, and a number IV.G. Appropriate Behavior.

**APPROVE BOARD REVIEW OF CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEE'S POLICY GOVERNANCE MANUAL, GLOSSARY, AND APPENDIX (continued)**

Trustee Edwards and Trustee Janison pointed out that number IV encompasses appropriate behavior.

Dr. Kohut-Rost stated on a national level, those skills listed under number III are what the workforce is looking for, and study skills is important and should be included in perhaps organization or problem solving.

Trustee Janison stated the policy changes for two to three policies at a time would come back to the Board as a Notice of Intent.

Trustee Moulton stated she would like to have the trustees review the policies to ensure that the information that is in the Superintendent Evaluation Manual is somewhere else in policy to be able to remove it from the Appendix.

Mr. Hoffman stated he believed that had already been removed.

Trustee Janison asked Mrs. Krohn to confirm whether or not it had been removed.

**ADJOURN:** 8:25 p.m.

*Motion: Edwards    Second: Garvey    Vote: Unanimous*