

MINUTES  
CLARK COUNTY SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES  
EDWARD A. GREER EDUCATION CENTER, BOARD ROOM  
2832 E. FLAMINGO ROAD, LAS VEGAS, NV 89121

Thursday, January 28, 2010

4:00 p.m.

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Roll Call: Members Present  
Terri Janison, President  
Carolyn Edwards, Vice President  
Dr. Linda E. Young, Clerk  
Chris Garvey, Member  
Larry P. Mason, Member  
Deanna L. Wright, Member  
Sheila R. Moulton, Member

Dr. Walt Rulffes, Superintendent of Schools

**INVOCATION**

Trustee Janison asked everyone to take a moment and focus on the reason for coming together tonight, the children.

**FLAG SALUTE**

Basic High School ROTC led the Pledge of Allegiance.

**ADOPT AGENDA**

*Adopt agenda, except delete Item 4.11; move Items 6.01 and 6.02 to follow the consent agenda; move Item 6.04 to follow Item 8.01 as 8.01a; delete student's name on line 76, page 5 of 5 of Item 4.03; and note revised backup material for Reference 4.10.*

*Motion: Edwards Second: Wright Vote: Unanimous*

*Trustee Mason was not present for the vote.*

**APPROVE MINUTES**

Special meetings – October 20, 2009, November 18, 2009

Regular meeting – October 8, 2009

Trustee Edwards stated because she was not present at the joint Audit Committee meeting, she would like to separate the motion for the approval of the minutes.

## **APPROVE MINUTES (continued)**

*Motion to approve the minutes of October 8, 2009, and October 20, 2009.*

*Motion: Edwards Second: Young Vote: Unanimous*

*Trustee Mason was not present for the vote.*

*Motion to approve the minutes of November 18, 2009.*

*Motion: Moulton Second: Wright Vote: Yeses – 5 (Janison, Young, Garvey, Moulton, Wright); Abstain – 1 (Edwards)*

*The motion passed.*

*Trustee Mason was not present for the vote.*

## **STUDENT REPORTS**

Maui Orozco, student body president at Advanced Technologies Academy, Linda Young, District C trustee; Nicole Lightell, student body president at Basic High School, Deanna Wright, District A trustee; and Ashley Casas, student body president at Cheyenne High School, Linda Young, District C trustee, gave brief overviews of present and future activities, plans, and goals for their respective schools.

## **PRESENTATION OF CLARK COUNTY CENTER FOR TEACHING EXCELLENCE**

Presentation and update on the Center for Teaching Excellence. Karyn Wright, Director of Program Development, Clark County Center for Teaching Excellence.

Ms. Wright conducted a PowerPoint® presentation of the Center for Teaching Excellence (CTE) and an update of the Advanced Studies Certification (ASC) program of CTE. She asked Rick McEnaney, Coordinator, Secondary Fine Arts, Curriculum and Professional Development Division, to speak about the newly developed ASC program for the fine arts teachers.

Mr. McEnaney spoke about the process of developing a program that would meet the unique needs of the fine arts teachers and would move toward the goal of developing a K-12 comprehensive fine arts program throughout the District.

Trustee Moulton asked if there is a measurement of the teachers that have gone through the program and the success rates of their students.

Ms. Wright stated at this point there is no formalized process for teachers to measure that, but that there are anecdotal affirmations from teachers.

Trustee Moulton encouraged developing a process for measuring the impact on student achievement with relation to this program.

## **PRESENTATION OF CLARK COUNTY CENTER FOR TEACHING EXCELLENCE (continued)**

Trustee Janison asked about the collaboration with the Superintendent's Schools in offering ASC courses for working in empowerment schools.

Vikki Courtney, Project Facilitator, Teacher Induction and Mentoring, Human Resources Division, stated the classes for empowerment are partly focused on trust, collaborative methods, and leadership skills.

Trustee Young asked what some comments are of teachers that have expressed a need for improvement in the program.

Ms. Wright stated for the most part, teachers are satisfied because the design of the programs is intended to meet the needs of certain groups of teachers.

Trustee Young asked if there is a correlation between this program and teacher retention.

Ms. Wright stated at the start of the program, the purpose of the program was to focus on teacher induction for retention and renewal purposes.

Trustee Young asked if there is any aspect of the courses that focuses on dropout prevention.

Ms. Wright stated there is not a class specifically focused on dropout prevention at this time.

Trustee Young asked how these seasoned teachers are being encouraged to work in schools with challenging issues.

Ms. Wright stated there is not currently a program in CTE to address that issue.

## **PRESENTATION OF COMMUNITIES IN SCHOOLS**

Presentation and update of Communities In Schools programs. Jessica Bretzlaff, Executive Director, Communities In Schools of Southern Nevada.

Trustee Garvey shared that she is one of only three dental hygienists that have a public health endorsement to work specifically at the clinics in schools.

Ms. Bretzlaff presented an overview and update of Communities In Schools programs, along with Paula Zier, Program Manager, School-Community Partnership Program, Community and Government Relations; Louise Helton, State Director, Communities In Schools of Southern Nevada; and Terri Chandler, public health dental hygienist with the Nevada State Health Division's oral health program and founder of the Future Smiles program.

Trustee Moulton talked about the importance of Communities In Schools and encouraged them to work with not only children but families.

## **PRESENTATION OF COMMUNITIES IN SCHOOLS (continued)**

Trustee Wright commended Trustee Garvey for her commitment and effort in working with Communities In Schools. She thanked Communities In Schools for their commitment and support.

Trustee Young commended the programs presented here. She stressed the importance of what Communities In Schools does for children.

Trustee Garvey asked Ms. Bretzlaff to talk about funding.

Ms. Bretzlaff stated Communities In Schools is a nonprofit organization, and they use donations of cash, service time, and noncash donations to help provide their services.

Trustee Garvey stated they have only been able to raise money for one pediatrician, and there is only one dental chair available for a minimal number of days per week.

Ms. Bretzlaff stated the organization also receives money from the United Way.

Trustee Garvey asked Charlene Green, Associate Superintendent, Student Support Services Division, to comment on the issue of identifying all the children with these health needs.

Ms. Green stated that through data staff is able to learn which services a particular group of students are not receiving.

Trustee Garvey asked if it were possible that some children with individualized education programs (IEPs) would not need IEPs if they had health issues identified and addressed.

Ms. Green hoped that the health personnel that evaluate the children are paying close attention to these issues.

**RECESS:** 5:28 p.m.

**RECONVENE:** 5:47 p.m.

## **BOARD MEMBER ARRIVES**

Trustee Mason arrived at the Board meeting at 5:47 p.m.

## **ENTERTAINMENT RECOGNIZED**

Trustee Edwards acknowledged the musical presentation given during the recess by Jack Lund Schofield Middle School. Board members thanked the students; A. J. Adams, Principal; Deborah Fleischer, Music Specialist; and Jolene Wallace, Area 3 Associate Superintendent.

## **APPROVE CONSENT AGENDA**

Approval of consent agenda, as submitted, as recommended.

**APPROVE CONSENT AGENDA (continued)**

Public Hearings

Contract Award: Resurface Tennis Courts, Replace Basketball Equipment, and Correct Drainage, Durango High School – Marzette Lewis

Ms. Lewis disagreed with the amount of money the District is spending on projects other than what is needed on the West Prep campus. She stated the West Prep campus was in need of a canopy. She began talking about the lack of proper bathroom facilities at West Prep.

Trustee Edwards asked Ms. Lewis to stay on the topic of the agenda item.

Ms. Lewis stated the children at West Prep needed some type of enclosure that would protect them from the weather as they walked from their classrooms to other buildings on the campus.

Purchasing Awards – Bo Yealy

Ms. Yealy provided copies of letters from Telecommunications Services and stated any privatization of any job is unacceptable to the Education Support Employees Association (ESEA). She stated for the employees that were affected by the reduction in force (RIF), there was no choices offered. She suggested that more research should be done in connection with Telecommunications Services.

Contract Award: Resurface Tennis Courts, Replace Basketball Equipment, and Correct Drainage, Durango High School – Annette Reda

Ms. Reda stated she stated a support group called “Workplace Dignity” in response to an incident she encountered.

Trustee Janison informed Ms. Reda that the issue she is speaking about would be under Employee Labor Relations and stated she would call Ms. Reda back to speak at the appropriate time under Item 6.04.

Purchasing Awards – Ron Esparzz

Mr. Esparzz thanked the Board members for their service. He spoke about the accomplishments of the Communications Department and the negative impact the reduction in staff will have on the department and the schools. He asked for the Board’s consideration and recognition of the accomplishments of the department.

*Motion to accept the consent agenda, taking Items 4.01, 4.02, and 4.08 separately, as follows:*

*Motion: Wright    Second: Young*

Trustee Edwards commended Paul Gerner, Associate Superintendent, Facilities Division, for moving forward with the project as shown in Item 4.10.

*Vote on Trustee Wright’s motion was unanimous.*

**APPROVE STUDENT EXPULSIONS**

Approval of student expulsions according to NRS 392.467 (Board Policy 5114 and Regulations 5114 and 5141.1), as listed, as recommended in Reference 4.03.

**APPROVE LICENSED PERSONNEL EMPLOYMENT**

Approval to employ licensed personnel, as recommended in Reference 4.04.

**APPROVE UNIFIED PERSONNEL LEAVE OF ABSENCE EXTENSION**

Approval to grant a leave of absence extension to a unified employee (Regulation 4351), as recommended in Reference 4.05.

**APPROVE LICENSED PERSONNEL LEAVE OF ABSENCE**

Approval to grant a leave of absence to a licensed personnel employee (Regulation 4355 and Article 16-5 of the Negotiated Agreement between the Clark County School District and the Clark County Education Association), as recommended in Reference 4.06.

**RATIFY PURCHASE ORDERS**

Ratification of the purchase orders in the total amount of \$1,349,100.12, as listed, as recommended in Reference 4.07.

**RATIFY WARRANTS**

Ratification of the warrants as listed in the Bills Payable Transmittal and the Board Memorandum #12-09-10 in the total amount of \$133,859,011.89, as recommended in Reference 4.09.

**APPROVE CONTRACT AWARD: RESURFACE TENNIS COURTS, REPLACE BASKETBALL EQUIPMENT, AND CORRECT DRAINAGE, DURANGO HIGH SCHOOL**

Approval of an award of contract to the lowest responsive and responsible bidder to resurface the tennis courts, replace basketball equipment, and correct drainage, at Durango High School, to be paid from the 1998 Capital Improvement Program, Fund 3080000000, Project C0012077; and for J. P. Gerner, Facilities Division, to act as the Board of School Trustees' designee for all project documents, as recommended in Reference 4.10.

**RATIFY CHANGE IN SERVICES, ARCHITECTURAL/ENGINEERING SERVICES AGREEMENT**

Ratification of total change in services to the architectural/engineering services agreement for a net increase of \$4,490.50 for Southwest Career and Technical Academy (Pugsley Simpson Coulter Architects), and Development of Site Security at the Food Services Cold Storage and Warehouse Facility (Nevada By Design), as recommended in Reference 4.12.

**RATIFY CHANGE ORDERS**

Ratification of total change orders for a net increase of \$22,377.00 to the construction contracts for Emergency Lighting, Alarm, and Intercom Upgrades at Eldorado High School (Communication Electronic Systems), and Renovation/Expansion at Dorothy Seigle Diagnostic Center II (Mountain Vista Development, Inc.), as recommended in Reference 4.13.

**AUTHORIZE THE TEACHING AMERICAN HISTORY GRANT PROGRAM – UNITED STATES  
DEPARTMENT OF EDUCATION**

Authorization to submit and implement the 5-year Teaching American History Grant Program, under the United States Department of Education, in the approximate amount of \$2,607,277.00, to be paid from Fund 0280, from July 1, 2010, through June 30, 2015, with no impact to the general fund, as recommended in Reference 4.01.

Trustee Young inquired about Delphi Research of Nevada, Inc.

Brenda Larsen-Mitchell, Executive Director, Curriculum and Instruction, Curriculum and Professional Development Division, explained that Delphi Research of Nevada, Inc. had been identified as the outside evaluator for the grant necessary for the District to be competitive in order to receive the grant.

Trustee Young asked if the services for the research institute are being funded out the department's budget for consultant fees.

Ms. Larsen-Mitchell stated Delphi Research of Nevada, Inc. is being paid as an out-of-district consultant.

Trustee Young asked if the fees for the consultants for College of Southern Nevada (CSN) and University of Nevada, Las Vegas (UNLV) are also part of the consultant's fee.

Ms. Larsen-Mitchell answered yes, there are five out-of-district consultants, which are one UNLV professor, two CSN professors, one educational scholar who is a former UNLV professor, and one external grant evaluator.

Trustee Young asked if the salary is going to the Curriculum and Professional Development staff.

Ms. Larsen-Mitchell stated the salary includes project facilitators for the Teaching American History grant and support staff.

Trustee Young asked if this was a 1<sup>st</sup>- through 12<sup>th</sup>-grade model.

Ms. Larsen-Mitchell stated this would serve 4<sup>th</sup>-, 5<sup>th</sup>-, 7<sup>th</sup>-, and 11<sup>th</sup>-grade teachers.

Trustee Young asked if the standards that this grant would be working through are in line with the standards at CSN and UNLV.

Ms. Larsen-Mitchell explained that the newly adopted social studies state standards would be used in these modules.

**AUTHORIZE THE TEACHING AMERICAN HISTORY GRANT PROGRAM – UNITED STATES DEPARTMENT OF EDUCATION (continued)**

*Motion to accept.*

*Motion: Young Second: Moulton Vote: Yeses – 6 (Janison, Edwards, Young, Garvey, Moulton, Wright); Abstain – 1 (Mason)*

*The motion passed.*

Trustee Mason stated that because he is employed by CSN, he was abstaining from the vote.

**AUTHORIZE TITLE I AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA) – SCHOOL IMPROVEMENT GRANTS**

Authorization to submit and implement the Title I American Recovery and Reinvestment Act of 2009 (ARRA) School Improvement Grants through the Nevada State Department of Education, from February 15, 2010, through June 30, 2010, through Unit 0137, FY 2010, Fund 0280, in the approximate amount of \$2,240,000.00, with no impact to the general fund, as recommended in Reference 4.02.

Trustee Young asked if information is available that shows which of the 100 K-12 sites is receiving what portion of grant funding.

Dr. Susan Wright, Director, Title 1, Student Support Services, Division, stated that information was provided to Trustee Edwards and would be forwarded to Trustee Young as well.

Trustee Young asked if this is a follow-up for most of the schools from the beginning of the year.

Dr. Wright stated this is additional money being allocated to the schools.

Trustee Janison requested that all Trustees receive any additional information that would be helpful.

*Motion to accept.*

*Motion: Young Second: Edwards Vote: Unanimous*

**APPROVE PURCHASING AWARDS**

Approval to purchase goods or services in the estimated total amount of \$6,143,285.51, in compliance with NRS 332, as listed, as recommended in Reference 4.08.

Trustee Edwards asked Jhone Ebert, Chief Technology Officer, Technology and Information Systems Services, to speak to item c in Reference 4.08.



**APPROVE PURCHASING AWARDS** (continued)

Ms. Ebert explained that the Request for Proposal (RFP) is for telecom services for 71 schools that qualify under the Federal E-rate program; that they are all FRL schools; and that the services that would be provided were covered under bond-funded positions, which will no longer be in the bond fund.

Trustee Edwards asked if these positions are the same positions that will no longer be funded under the bond fund; therefore, those employees will no longer be employed.

Ms. Ebert stated that is correct. She went on to explain that the District had been using E-rate funding in the past, and the most recent project was wireless technology which was placed in 113 schools and for which the District was reimbursed through the E-rate program. She explained that for the current project before the Board tonight, the District would receive 90 percent of the cost of the telecom services, making the total cost to CCSD \$30,000.

Trustee Edwards asked if there was a connection between this bid and the bond-funded positions.

Ms. Ebert answered the two pieces are not connected, one being that the bond fund is ramping down, and the other piece is that services need to be provided to the schools.

Trustee Edwards asked if the District would be losing personnel as a result of this bid.

Ms. Ebert answered no.

Trustee Edwards asked if these bond-funded employees would have the same rules regarding seniority and opportunities afforded them as with any other RIF process.

Mr. Weiler answered yes.

Dr. Rulfes explained that would depend on which bargaining unit would be involved.

Trustee Edwards asked if the communications positions in question were support staff positions.

Ms. Ebert answered yes.

Trustee Janison asked for further clarification of whether these employees were aware that their positions were bond funded and that those positions were contingent upon the bond.

Mr. Weiler stated that during the RIF process last year, staff communicated that there would likely be another phase of the RIF which would include bond-funded positions, although no recommendations are being made at this time. He pointed out that with this particular project, there could be no reimbursement of monies spent if District employees were providing the services, and that those services must be contracted out in order to receive reimbursement from the Federal E-rate funds program.

**APPROVE PURCHASING AWARDS (continued)**

Trustee Young commented on working to secure jobs and challenging the government when there are limitations placed on programs such as this.

Trustee Janison asked what would be the consequences of not utilizing this E-rate program.

Ms. Ebert stated those 71 schools would not receive any service.

Trustee Wright asked for a timeframe for when the positions would no longer be funded, whether there would be any overlap of service providers, and whether it is possible to postpone this program until more information could be gathered.

Ms. Ebert said there is more work needed than there are employees currently.

Dr. Lauren Kohut-Rost offered that this contract would provide services and help fill the gap caused by the loss of positions.

Ms. Ebert stated there have been four positions lost in Telecommunication Services because of the bond as of July 1, 2009, along with other positions in Technology and Information Services Division, which impacts staff's ability to provide services to the schools in a timeframe that they are accustomed to. She added that specific questions regarding the telephone were added to the survey which was distributed to staff, teachers, parents, and students, and staff is using that information in the process of assessing the need for these services moving forward. In response to Trustee Young's comment, she stated staff had been communicating with the Federal Communications Commission (FCC) in an attempt to change some of the business practices.

Trustee Mouton asked if the specific contractors in this project have worked with the District in the past.

Ms. Ebert answered no but that this contractor went through a rigorous bid process, and staff ensured that the contract had all the necessary certifications and a local office.

Trustee Moulton asked whether or not it is true that the District had been using bond monies to supplement some of the facilities projects, and now that the bond is ramping down, some of those employees have lost their jobs, and now the District is going outside and using operational funds to supplement projects.

Mr. Weiler stated most of the telecommunications staff and work has been bond funded, and as the bond ramps down, the difference would have to be made up elsewhere, such as scaling back the level of service in some areas.

Trustee Moulton asked if the District had a contract to fulfill these types of services in the past.

**APPROVE PURCHASING AWARDS** (continued)

Ms. Ebert answered no because it had been done by employees through the bond fund.

Trustee Moulton asked if it is being paid for through the general fund.

Ms. Ebert said it was a combination of general funds and bond funds.

Dr. Rulfes suggested that perhaps staff could communicate with the vendor and see if they might be interested in hiring some experienced former District personnel.

Trustee Young agreed with that suggestion as an option for employees. She asked if that could be included in the contract as a negotiation.

Ms. Ebert stated the deadline for filing the documentation with the FCC is on February 11, 2010.

Trustee Moulton stated based on the number of bids sent and the number of bids received, this was not a very competitive bid.

Trustee Young asked if the deadline was flexible.

Ms. Ebert said she would need to defer to the Purchasing Department as far as the filing date, but that the work would not begin until July 1, 2010.

Trustee Janison suggested that a vote on this item could be held to allow Ms. Ebert to speak with staff and gather some more information.

Mr. Weiler stated the purchasing deadline would not be a problem, but that the FCC deadline would be more of an issue.

Trustee Edwards suggested approving the agenda Item, but asking staff not to submit the documentation until that discussion could be had with the contractor regarding their employment needs and whether they would be interested in hiring any former District personnel, noting at this point, there is no recommendation or plan to RIF any employees.

Mr. Weiler stated he was not sure what could be done contractually, but that staff could have that discussion with the vendor.

Trustee Wright asked if this contract was necessary at this time to fill the void of positions lost to be able to provide services to the schools.

Ms. Ebert answered yes.

**APPROVE PURCHASING AWARDS (continued)**

Trustee Moulton noted that the Board would be meeting on Saturday, January 30, 2010, and additional information could be brought forth at that time.

Trustee Garvey asked how long this work is estimated to take.

Ms. Ebert stated the work is ongoing and the contract is for one year with one year renewal options for up to four years.

Trustee Garvey asked if the one-year option is strictly the District's decision.

Ms. Ebert answered yes.

Trustee Garvey asked for an estimate of the next bond fund RIF.

Mr. Weiler stated staff would be coming back to the Board likely in the spring with some recommendations.

Trustee Janison stated she would like to recess this item to gather more information but stated if employees are not facing a RIF at this time, the District needs to continue to provide services to the schools.

Trustee Mason agreed with Trustee Moulton's suggestion and stated that perhaps Dr. Rulfes could speak to the vendor on Friday and bring that information to the Board.

Trustee Edwards stated that she did agree with recessing this portion of the Purchasing Awards but was not sure that the Board retreat would be the best forum for this discussion. She suggested that it be recessed until Wednesday, February 3<sup>rd</sup> at 2:00 p.m.

Trustee Moulton clarified that there are two pieces of information needed by February 11<sup>th</sup>, one being whether or not the deadline for filing could be pushed back and the other being the contractor's interest in hiring former District employees. She agreed that perhaps the retreat is not where a decision should be made.

Trustee Janison agreed that the Board work session scheduled for February 3<sup>rd</sup> would be the appropriate forum to reconvene this item and stated this meeting would be recessed until Wednesday, February 3, 2010, for continued discussion of Item 4.08, item c.

*Motion to accept Item 4.08 with the exclusion of item c to be brought back at the reconvened meeting.*

*Motion: Edwards    Second: Wright    Vote: Unanimous*

**APPROVE ITEMS 6.01 AND 6.02**

Approval of Items 6.01 and 6.02, respectively, as follows:

**APPROVE NOTICE OF INTENT – CLARK COUNTY SCHOOL DISTRICT POLICY 5131**

Approval of the Notice of Intent to Adopt, Repeal, or Amend Clark County School District Policy 5131, Dress and Appearance, prior to submission to the Board of School Trustees for approval on February 25, 2010, as recommended in Reference 6.01.

**APPROVE NOTICE OF INTENT – CLARK COUNTY SCHOOL DISTRICT REGULATION 5131**

Approval of the Notice of Intent to Adopt, Repeal, or Amend Clark County School District Regulation 5131, Dress and Appearance, prior to submission to the Board of School Trustees for approval on February 25, 2010, as recommended in Reference 6.02.

Trustee Wright explained that the Board requested that the Instruction Unit review Regulation and Policy 5131; that the Instruction Unit formed a committee facilitated by Kaweeda Adams, Director, Instruction and Facility Administration, Instruction Unit, which was comprised of three high school principals, four middle school principals, three elementary school principals, nine parents, and herself; and that after every detail of the regulation was vetted, the committee developed the recommendation for the new regulation, which then went to Dr. Kohut-Rost's parent group, Associate Superintendents Council, and to cabinet for additional input. She went over some of the discussions and recommendations that took place at the committee meetings.

Trustee Moulton stated she had a concern with the two-year minimum of implementation because a school had expressed to her the difficulty they were facing with the Standard Student Attire and that they would like the flexibility to discontinue it if it was not working for their school. She also expressed a concern with stating the jeans cannot have rips and tears, although she could see where that could become immodest. She asked if an individual wanted to change schools because of Standard Student Attire, would there be transportation available to that student.

Mrs. Adams stated there is no transportation provided, but that the parents could request a zone variance.

Trustee Moulton asked whether a student could wear a short dress or skirt but with leggings since leggings are like pants.

Mrs. Adams stated even with leggings the top cannot be shorter than fingertip length. She explained that this is the practice of some of the schools.

Trustee Wright stated she and Mrs. Adams had discussed developing a standard presentation to be used District-wide that would talk about the basic dress code to be run on the schools' morning announcements and to be placed on the District web site.

Trustee Janison commented that feedback from administrators is that to implement Standard Student Attire is too expensive because the information must be mailed. She stated that she believes enforcement of the dress code policy is the answer to avoiding problems in this area on campuses.

## APPROVE NOTICE OF INTENT – CLARK COUNTY SCHOOL DISTRICT REGULATION 5131

(continued)

Trustee Garvey commented on the fingertip length measurement, stating that people are shaped differently and some people's fingertips are farther away from their knees than others. She stated she believed there ought to be some flexibility for those schools that recognized that the Standard Student Attire is not right for their community.

Trustee Edwards referenced an anonymous email Trustee Wright had received and asked if staff had looked at it. She stated she believed it had raised some reasonable questions; namely, the reference to Regulation 3621 Records Retention Schedule, CCF 828, and CCF 829. She stated it is difficult to achieve a 33 percent return on a survey, and she suggested the percentage should be brought down to around 8 percent. She asked for information regarding average returns on surveys.

Mrs. Adams stated based on information from the Accountability and Assessment Department, the District average for surveys returned is 7.5 percent to 10 percent, and that from 2004-2008 before the online survey, the maximum number of surveys returned was approximately 19,000 with 200,000 being sent out to the families.

Trustee Edwards suggested then moving in the direction of lowering the percentage of surveys returned and then asking for 51 percent of the returned surveys to adopt the dress code. She said she would like to see the Area Service Center Associate Superintendents and District staff place more effort on enforcement of the policy.

Dr. Kohut-Rost explained that the rationale behind the two-year timeframe in which a school could reconsider implementing Standard Student Attire was the concern with doing it after one-year's time and the impact that would have on families who had already invested in Standard Student Attire. With regard to the school that Trustee Moulton referred to, she suggested that perhaps new schools should not implement Standard Student Attire until they are open for one year and are able to get to know their students, families, and community. She commented that the rips in jeans appear in different places, and perhaps the language can specify where the rips cannot be on the jeans. She stated in terms of enforcement, some schools do educate their parents on what is and is not acceptable attire.

Trustee Wright suggested adding the language, "Trousers are not to have rips and tears that expose undergarments." She stated that she felt the distinction should be made between a District-wide survey that is designed to gather communities' thoughts on any given topic and a vote on what families' students would be wearing to school for the next four years. She suggested the return on surveys should be 15 to 20 percent and the return in favor of should be 55 percent. She stated that some schools receive a ParentLink® message that informs the families that they would be receiving their surveys soon.

**APPROVE NOTICE OF INTENT – CLARK COUNTY SCHOOL DISTRICT REGULATION 5131**  
(continued)

Mrs. Adams explained that some of the things that have been implemented operationally for those schools that are currently implementing Standard Student Attire and for those schools that are interested in Standard Student Attire are that schools must have a minimum of five informational meetings; that whenever there are parent gatherings or meetings, information is given concerning the Standard Student Attire in the event that it does pass; that the site-based committee is an 11-member committee to encourage more parental and community involvement; and that ParentLink® message and autodialing is utilized.

Trustee Wright stated the definition of a school logo may need to be redefined regarding whether or not the school logo includes only the school name or the school name and the school's mascot because schools that have Standard Student Attire are not allowed to where field day shirts, for example, because of the design.

Trustee Moulton stated she would be willing to work with the percentage of returns; that the timeline should be flexible; and that if there is going to be a two-year minimum, there should be an appeal process. She stated if there are some exemplary schools that have been successful with their enforcement of the policy, their methods should be looked at.

Trustee Young, referring to Reference 6.02, page 11 of 13, I. Financial Considerations, commented that sometimes parents and students are embarrassed and would not be forthcoming regarding their financial situation, and she asked how those actions in Item I. 2 would be accomplished and whether there are any guidelines or best practices to look at.

Mrs. Adams stated this topic was addressed by the committee, and one thing they discussed was that schools have clothing to supply students with for those students who are found to be recurrent with not wearing the appropriate attire. She introduced Karen Smallwood, Principal, Duane D. Keller Middle School.

Ms. Smallwood explained that at Keller if there is a student that is consistently in violation of the dress code, the dean, family advocate, or counselor would talk privately with the student to find out what that student's needs were. She stated the school houses all their donated clothing items in a portable. She asked the Board to consider that the middle schools may not receive as high of a survey return percentage as the elementary schools.

Trustee Mason agreed with Trustee Moulton in terms of the needed flexibility of implementation. He commented that he believes the school administrators and staff would be sensitive enough so that they would work discreetly with their families in need.

Mrs. Adams stated that elementary schools do have the highest returns on surveys with middle schools being next and then high schools. She stated that looking at surveys returned by area, the highest return rate was 19 percent, and the lowest was 1 percent. She said feedback from the schools is that a 10 percent return is possible, 15 percent would be difficult, and 20 percent would be a push for the community.

**APPROVE NOTICE OF INTENT – CLARK COUNTY SCHOOL DISTRICT REGULATION 5131**  
(continued)

Dr. Andre Denson, Associate Superintendent, Area Service Center 2, expressed support of the two-year implementation minimum, stating two years is a sufficient amount of time to assess whether or not the program is right for the school and for the community. He commented that he feels parental and community input is extremely important but that asking for a certain level of percentages of returned surveys would prohibit some schools from participating in Standard Student Attire.

Public Hearings

Notice of Intent – CCSD Policy 5131, Notice of Intent CCSD Regulation 5131, Deborah Jackson, Marzette Lewis

Ms. Jackson expressed concern that the children's coats are considered part of this dress code. She referenced page 6, item IV. A. 9. of Reference 6.02 and stated the determination to allow students to wear certain coats should be standard and not left to the discretion of staff. She suggested that if coats are going to be a part of the Standard Student Attire, then the appropriate type of coat should be made available for parents to purchase and should be provided at no cost for those families who cannot afford to purchase them.

Ms. Lewis stated the dress code should be consistent throughout the entire District for every school.

Trustee Janison asked about language in the policy concerning coats.

Trustee Wright stated the language on outerwear refers to the regular dress code and not to Standard Student Attire, and it speaks to the removal of outerwear when entering the buildings or classrooms. She stated this was a topic of discussion as well. She said the language may need to be clarified for consistency regarding jackets and Standard Student Attire because some schools will only allow students to wear sweat jackets or sweat shirts that are in the appropriate colors.

Dr. Kohut-Rost clarified that a coat is not addressed in Standard Student Attire; however, a sweat shirt is. She stated the purpose of the language regarding outerwear in the regular dress code is to have the students remove the outerwear once the child enters the building but for students to be able to have their coats with them for traveling between buildings on their campus if needed. She stated as the class sizes continue to grow, for schools that are issuing lockers, the coats should be stored in the students' lockers because there is simply not room in the classrooms for backpacks.

Trustee Janison asked if there was Board consensus to add language to Reference 6.02, page 5 of 13, number 4, to address rips and tears in jeans as previously suggested by Trustee Wright.

Trustee Edwards stated the language should not only prohibit showing undergarments, but should be in line with having those rips and tears too high up on the leg like the skirts and dresses.



**APPROVE NOTICE OF INTENT – CLARK COUNTY SCHOOL DISTRICT REGULATION 5131**

(continued)

Regarding the survey, Trustee Wright suggested a 15 percent return on surveys with a 55 percent approval.

Trustee Edwards stated she believed the requested return should be 10 percent with a 55 percent approval. She said in the past it was higher, and schools were not able to get the responses they needed. She said she was also concerned about the level of cost and the level of effort that would be required.

Trustee Moulton suggested a 10 percent return with a 60 percent approval.

Mrs. Adams stated that acquiring 60 percent approval would depend on the particular community, and this policy and regulation addresses all Clark County schools.

Trustee Edwards reminded the Board that this could be reviewed again in two years to see if the 10 percent return with a 55 percent approval was appropriate.

Trustee Mason stated in his opinion, a 15 percent return was a reasonable request .

Trustee Jansion stated she would be willing try the suggestion made by Trustee Edwards.

Trustee Wright stated she believed a 15 percent return could be reached with the added tools and procedures that the schools now have, such as ParentLink® and additional meetings.

Trustee Young suggested considering the recommendation of the committee.

Trustee Wright reminded the Board that the committee recommended a 33 percent return.

*Motion to amend the voting to 15 percent returned as the first marker with a 55 percent approval.*

*Motion: Wright*

Trustee Edwards stated a motion is not needed, but that Trustee Wright should take the information from this discussion and bring recommendations back to the Board.

*Trustee Wright withdrew her motion.*

Trustee Wright asked if the Board had an appetite to address developing language for sweat shirts in Standard Student Attire. She suggested deleting that language that specifically names sweat shirt as part of Standard Student Attire.

Trustee Janison stated she was amenable to that as long as the jackets do not have logos on them.

**APPROVE NOTICE OF INTENT – CLARK COUNTY SCHOOL DISTRICT REGULATION 5131**  
(continued)

Trustee Wright clarified that any color is fine as long as there are no logos on the jackets at Standard Student Attire schools. She suggested that the words “sweat suit” should then be changed to “sweat pants.” She stated the language on page 12 of 13, item F. would be changed to, “...a minimum of one year of implementation...”

The Board members expressed that they were in favor of the two-year minimum but was looking for flexibility.

Trustee Moulton suggested providing that flexibility in the form of an appeal process.

Trustee Edwards noted that schools could initiate the survey process to discontinue Standard Student Attire in the second year, not at the end of the second year, and it would apply to the following year.

Trustee Moulton stated she would like to have an appeal process in the first year.

Trustee Janison asked Mrs. Adams to work on language to address the concerns expressed by the Board.

**APPROVE PURCHASING AWARDS (continued)**

Trustee Janison clarified that this meeting would recess to 2:00 p.m. on Wednesday, February 3, 2010, at the Administrative Center, to continue discussion of Item 4.08, item c.

**BOARD MEMBER LEAVES DAIS**

Trustee Wright left the dais at 8:06 p.m.

**APPROVE ITEMS 5.01 AND 5.02**

Approval of Items 5.01 and 5.02, respectively, as follows:

**APPROVE NOTICE OF INTENT OF THE CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES’ GOVERNANCE POLICY GP-15**

Approval of the Notice of Intent to Adopt, Repeal, or Amend Clark County School District Board of Trustees’ Governance Policy GP-15: Board Affiliated Committees, prior to submission to the Board of School Trustees for approval on February 25, 2010, as recommended in Reference 5.01.

**APPROVE NOTICE OF INTENT OF THE CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES’ APPENDIX, BOARD COMMITTEES**

Approval of the Notice of Intent to Adopt, Repeal, or Amend Clark County School District Board of Trustees’ Appendix, Board Committees, prior to submission to the Board of School Trustees for approval on February 25, 2010, as recommended in Reference 5.02.

**APPROVE ITEMS 5.01 AND 5.02 (continued)**

Trustee Edwards explained that changes to GP-15 Board Affiliated Committees and Clark County School District Board of Trustees' Appendix, Board Committees includes language corrections and an update of current committees. She asked for clarification of the Nevada Association of School Boards (NASB) legislative representative.

Trustee Moulton stated that typically, the executive director also served as the legislative representative. She suggested removing the legislative representative position and having the director be responsible for that role as well.

Trustee Edwards stated she preferred to keep both positions and have the director be appointed for both. She proposed adding language that would outline "a way for there to be a designated person on the Board for the executive director of NASB to contact with regard to potential legislative issues for input."

Trustee Janison stated that Trustee Wright suggested reinstating the community linkage committee, consisting of four Board members, whereby the committee would organize community linkage meetings, including staff that would attend and assignment of Board members who would chair the meetings.

**BOARD MEMBER RETURNS TO THE DAIS**

Trustee Wright returned to the dais at 8:10 p.m.

**APPROVE ITEMS 5.01 AND 5.02 (continued)**

Trustee Wright stated the community linkage committee was necessary to assist the Board in improving communication and engagement with the community.

Trustee Moulton suggested holding this item to give the Board an opportunity to discuss it further at their upcoming Board retreat.

The Board agreed to hold this item and bring it back as a Notice of Intent possibly with the addition of a community linkage committee.

Trustee Moulton noted that there was a change regarding the Public Broadcasting Service (PBS) and the Association of Public Television Stations (APTS), and she asked for an explanation.

Trustee Edwards stated that the intent was to separate the two organizations, and that the language was provided by Tom Axtell, General Manager, Vegas PBS. She pointed out that the time commitment is left to the Trustee's discretion, and she has chosen to be an ex officio member of the Southern Nevada Public Television Board. She stated regarding APTS, a Trustee may also elect, but is not required to, attend the annual three-day conference in Washington, and she has also elected to do so.

**APPROVE ITEMS 5.01 AND 5.02 (continued)**

Trustee Janison asked if this could be two separate appointments for two people, one for PBS and the other for APTS.

Trustee Edwards answered that it could be two separate positions, and one person could also do both, and to reflect that in the Appendix, both positions could be listed in the same section with two descriptions.

Trustee Moulton asked what the responsibilities are of an ex officio member.

Mr. Axtell explained that the ex officio member position for a member of the CCSD Board of School Trustees is created through the bylaws of the Southern Nevada Public Television Board, and that an ex officio member would not be held to the same financial commitment of a full board member of Southern Nevada Public Television.

Trustee Mason asked if the ex officio member is a voting member position.

Mr. Axtell answered the organization's bylaws name the member a voting ex officio member.

Trustee Moulton asked if there were ever a time when there might be a conflict for a Trustee serving in this capacity.

Mr. Axtell stated there is an inherent conflict for the Board as a federal licensee of the public television station versus an elected Trustee in a school district.

Trustee Moulton spoke about potential conflicts for Board members as they serve dual roles as members of the CCSD Board and as Board liaisons. She stated that with the definition of responsibilities of the ex officio member of this board, the position appears to be more like a member than a liaison. She asked for a definition of liaison.

Bill Hoffman, General Counsel, Legal Department, stated that in his opinion, the ex officio member, who may be called a liaison, would be serving as a member in some capacity on this board.

Mr. Axtell explained that the concept of the liaison position was to ensure that the Trustees would be informed by a peer of the activities of the Southern Nevada Public Television, PBS, and APTS.

**APPROVE NOTICE OF INTENT OF THE CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' APPENDIX, SUPERINTENDENT EVALUATION MANUAL**

Approval of the Notice of Intent to Adopt, Repeal, or Amend Clark County School District Board of Trustees' Appendix, Superintendent Evaluation Manual, prior to submission to the Board of School Trustees for approval on February 25, 2010, as recommended in Reference 5.03.

**APPROVE NOTICE OF INTENT OF THE CLARK COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES' APPENDIX, SUPERINTENDENT EVALUATION MANUAL (continued)**

Trustee Moulton stated that almost every statement in the Superintendent Evaluation Manual is found in policy, and much of it is direct quotes from Dr. John Carver, creator of Policy Governance®.

*Motion to remove the Superintendent Evaluation Manual from the Appendix with the exception of pages 15 through 18, which are sample superintendent evaluation completion forms and are not found anywhere else in the document.*

*Motion: Moulton Second: Garvey Vote: Unanimous*

**APPROVAL FOR MEMBERSHIP IN THE INTERNATIONAL POLICY GOVERNANCE® ASSOCIATION**

Approval to join the International Policy Governance® Association, for a total not to exceed \$300.00, to be paid from FY10, Cost Center 1010001002, G/L Account 5810000000, Dues and Fees, for a period of one year, as requested in Reference 5.04.

Trustee Edwards commented that Maureen Fox, Director, Management Process System (MPS) Office, Office of the Chief of Staff, is currently a member of this organization. She stated that the International Policy Governance® Association (IPGA) is holding a conference in Las Vegas this July, and she, along with Trustee Moulton, Dr. Kohut-Rost, and Mrs. Fox, would like to conduct a presentation at this upcoming conference and must be a member to do so.

*Motion to accept.*

*Motion: Edwards Second: Mason*

Trustee Young asked for clarification of the presentation.

Trustee Edwards stated they would be presenting the history of the evolution of the Board's policies, the development of the Quality Assurance Framework (QAF), and the calendar the Board members would be reviewing at their upcoming retreat as tools in the monitoring of the Superintendent.

Public Hearings – Karen Gray

Mrs. Gray wanted to clarify that the \$300 membership fee was for the organizational membership. She asked what membership in this association affords the school district besides an opportunity to give a presentation and how does it promote student achievement. She asked if this membership would prevent the Board from moving away from Policy Governance® in the future.

Trustee Moulton stated that the application for the presentation may or may not be accepted; that governance is an important function of the Board, and the governance model drives student achievement. She commented that the discussion of continuing with or moving away from Policy Governance® could be had at any time.

**APPROVAL FOR MEMBERSHIP IN THE INTERNATIONAL POLICY GOVERNANCE® ASSOCIATION (continued)**

Trustee Edwards stated membership in this association would not preclude the Board from abandoning this governing style should they choose to do so.

Trustee Mason asked what the benefits were of membership in this organization.

Trustee Edwards directed Board members to the IPGA web site to view a list of membership benefits. She asked Mrs. Fox to speak about the benefits.

Mrs. Fox stated membership in IPGA gives you means by which to review what other organizations are doing in terms of governance through a variety of forums and other resources.

Trustee Mason asked if any of the groups that are part of this organization public education groups.

Mrs. Fox answered not that she was aware of but offered to request a list of what educational organizations are applying Policy Governance®.

Trustee Edwards stated that some of the benefits that members receive are a 10 percent discount off the price of the conference, a quarterly newsletter, and discounts on books and other items. She commented that one area of interest to her was the mention of effective governance with effective community representation because she feels that the area the CCSD Board needs improvement in is its interaction with the community.

Trustee Moulton stated while there were very few groups in K-12 education, there were several in higher education that had used this form of Policy Governance®.

*Vote on Trustee Edwards' motion was unanimous.*

**APPROVE VOLUNTARY RESOLUTION AGREEMENT**

Approval of the Voluntary Resolution Agreement regarding the U.S. Department of Education OCR Complaint #10091345 and authorization for Walt Ruffes, Superintendent, to sign the necessary document(s) as recommended in Reference 6.03.

*Motion to accept.*

*Motion: Moulton      Second: Edwards*

Public Hearings – Marzette Lewis

Ms. Lewis questioned why items are labeled as confidential but are placed on the agenda, and the backup material is not available. She commented that since the District is a public entity, information should be available to the public.

Trustee Janison asked Mr. Hoffman to respond to Ms. Lewis's comments.

## **APPROVE VOLUNTARY RESOLUTION AGREEMENT (continued)**

Mr. Hoffman stated the advice is confidential, but the resolution is not, and if the Board approves the recommended resolution, that resolution then becomes public.

*Vote on Trustee Moulton's motion was unanimous.*

## **EMPLOYEE LABOR RELATIONS AND CLOSED SESSION**

Public Hearings – Bo Yealy, Annette Reda

Ms. Yealy spoke about the organizations' theme for tonight of "lay it on the line" requesting no privatization, no fake promises, no new unassigned days, and no extra write-ups.

Ms. Reda talked about forms of harassment present at her workplace. She referenced Regulation 4110, and she inquired about protocol when following the chain of command yields no resolution.

Dr. Rulfes requested that Dr. Craig Kadlub, Chief of Staff, speak with Ms. Reda.

## **BOARD AND SUPERINTENDENT COMMUNICATION**

Trustee Janison stated that it had been brought to her attention that at times new hires do not change their license with the Nevada Department of Motor Vehicles (DMV). She wondered if there was something in regulation that instructs that in order to be hired by CCSD, one must acquire their Nevada driver's license because those funds help support public education.

Trustee Moulton asked about the timeline of the determination of the bond.

## **AGENDA PLANNING: ITEMS FOR FUTURE AGENDAS**

Trustee Wright requested an agenda items for discussion of Regulation and Policy 6150 and of Regulation and Policy 7111.

Trustee Janison advised Trustee Wright to develop and bring forward some proposed language for discussion regarding Regulation and Policy 6150.

## **BOARD REPORTS**

Trustee Edwards reported on the recent Bond Oversight Committee (BOC) meeting, stating the committee is using a new tracking system for their requests that seems to be helpful. She stated she attended the ACR2 committee meeting, where the group had been receiving information regarding existing committees, and the Nevada Vision Stakeholders meeting, where the group is currently reviewing issues.

Trustee Young talked about the Rotary Club teacher mini grant distribution of funds that she and Trustee Garvey attended and stated many teachers received \$300 from the Rotary Club for a variety of projects. She spoke positively about the Dr. Martin Luther King Jr. parade she had attended. She reported that she visited Mario C. and Jo-Anne Monaco Middle School and presented certificates to teachers and students at an assembly for the American essay contest.

## **BOARD REPORTS (continued)**

Trustee Wright directed everyone to a new link on the CCSD web site on the homepage at the top of the page titled CCSDTV, where one can view Educational Service Announcements (ESAs) and past Board meetings among other things.

Trustee Mason reported on the recent event at Bonanza High School that he attended where he listened to parents who were there to support their children and their education but who were facing difficult times being unemployed. He commended those parents for their support and Bonanza High School for hosting that event.

Trustee Edwards expressed a concern with the ESAs running on the CCSD web site as she would be running for office this year, and she wanted to ensure that the District was acting within the law.

## **DISCUSSION AND REQUEST FOR SPECIAL MEETINGS**

None.

## **MONTHLY DEBRIEFING**

Trustee Janison stated she believed the discussions were balanced, albeit long, and that the focus was on policy.

## **PUBLIC COMMENT PERIOD**

CCSD Rezoning Process and Policies – Steve Saladino, Mary Saladino

Mr. Saladino recalled AZAC zoning meetings and what he perceived to be a lack of consideration of Regulation 7111 in decisions made to rezone children. He mentioned potential issues with this year's zoning recommendations.

Ms. Saladino spoke about what she believed to be the wrong decision to rezone students in her community last year. She asked the Board to vote no regarding the Coronado High School rezoning recommendation until further investigation could be conducted.

Racism, Public Hearing Box – Marzette Lewis

Ms. Lewis mentioned the need for the use of lockers and backpacks at West Prep. She stated the District has saved money by not having more staff and more facilities to accommodate the number of students at West Prep, and taking those savings and using it in other areas is racism.

Purchasing Awards, item c – Karen Gray, Larry Arevalo

Mrs. Gray asked what fund is the \$306,000 coming out of and where the E-rate reimbursement would be going to.

Mr. Arevalo requested the contract documentation regarding the E-rate program. He spoke about a situation concerning the Food Service Department where District employees had their work hours reduced, and Manpower employees had been hired and are making more money than the District's employees.



**EMPLOYEE LABOR RELATIONS AND CLOSED SESSION (continued)**

*Approval of closed session pursuant to NRS 288.*

*Motion: Wright Second: Edwards Vote: Unanimous*

**RECESS:** 9:27 p.m.

**RECONVENE:** 10:23 p.m.

**RECESS TO A TIME, DATE, AND PLACE CERTAIN**

*Approval to recess the January 28, 2010, Board meeting to Wednesday, February 3, 2010, at 2:00 p.m. in the Executive Conference Room 466 of the Administrative Center, 5100 West Sahara Avenue, Las Vegas, Nevada, for the purpose of discussion and/or action on Item 4.08, item c.*

*Motion: Young Second: Garvey Vote: Unanimous*

The January 28, 2010, Board meeting recessed at 10:24 p.m.

**RECONVENE MEETING OF JANUARY 28, 2010**

The January 28, 2010, Board meeting reconvened at 2:00 p.m., February 3, 2010, in the Executive Conference Room 466 of the Administrative Center, 5100 West Sahara Avenue, Las Vegas, Nevada.

All Board members were present. Also present were: Bill Hoffman, General Counsel, Legal Department; Dr. Lauren Kohut-Rost, Deputy Superintendent, Instruction Unit; Jeffrey Weiler, Chief Financial Officer, Operations Support Unit; Jhone Ebert, Chief Technology Officer, Technology and Information Systems Services; Tom Nacos, Director I, Purchasing and Warehousing, Operations Support Unit; and Kimberley Dauterive, Coordinator I, Budget Department, Operations Support Unit.

**TELECONFERENCE CALL CONNECTED**

Teleconference call with Trustee Mason was connected at 2:00 p.m.

**TELECONFERENCE CALL CONNECTED**

Teleconference call with Trustee Garvey was connected at 2:03 p.m.

**PURCHASING AWARDS (continued)**

Ms. Ebert gave a presentation regarding the Federal E-rate program. Her presentation included: E-rate Program Details, E-rate Process, E-rate Currently in CCSD, Current Application Details, Services Provided to CCSD, Cost Savings to CCSD, and Will CCSD Staff be Displaced by This E-rate Application?

Trustee Young asked if this is a contract that would need to be renewed annually and is effective July 1 to June 30.

Ms. Ebert answered yes.

Trustee Young asked if the amount varies.

**PURCHASING AWARDS** (continued)

Ms. Ebert explained that the amount does change depending on the request for service and what the District qualifies for, but that the percentage of reimbursement does not change.

Trustee Young asked for clarification if the District had to complete an RFP as well as a form 470.

Ms. Ebert stated yes, those are two separate processes, and the RFP is internal as staff is following the CCSD guidelines for procurement.

Trustee Young asked who was responsible for the funding decision commitment letter to be provided to the District and the service provider as part of this process.

Ms. Ebert stated that would be the Universal Service Administrative Company (USAC), the administrators of the grant.

Ms. Ebert asked Ms. Dauterive to speak to the E-rate process.

Ms. Dauterive explained that USAC is a federal organization and is part of the FCC.

Trustee Young asked if USAC is continually involved in this process.

Ms. Dauterive answered USAC is involved in every process from the submission of form 470 forward.

Trustee Young asked if the District selects the service provider.

Ms. Ebert answered yes.

Trustee Garvey asked if the contract was for up to four years with each year being up for renewal after the first year.

Ms. Ebert responded yes.

Trustee Garvey asked if with the E-rate program, what qualifies for a rebate changes periodically.

Ms. Ebert explained that most entities periodically review what they will provide rebates for.

Trustee Garvey asked if the District has the option not to enter into a contract if it is determined that something would not qualify for a rebate before July.

Ms. Ebert answered yes this would not go into effect until July 1.

**PURCHASING AWARDS** (continued)

Trustee Garvey asked if the District has the option of making this contract a one-year contract only with the option to renew every year as opposed to a four-year contract renewable every year to allow for review of the use of service, qualifying rebates, and the financial status of the District.

Mr. Nacos addressed Trustee Garvey's concerns, stating that this particular contract is tied solely to the E-rate funding; that should the funding decrease, for example, the District would have the right to pull out of the contract; that there are a number of other contractual protections as well; and that the contract is essentially a one-year contract, but that the contract does not have to be bid every year.

Trustee Garvey asked if it would come before the Board each year.

Mr. Nacos stated in the past the Board has allowed staff to determine whether or not to move forward and renew a contract, but it is possible if that is the pleasure of the Board.

Trustee Mason asked for clarification of the issues being discussed regarding this contract and how it impacts CCSD personnel.

Trustee Janison clarified that the E-rate contract and employment issues are two separate issues, and it is the E-rate contract that is being discussed at this meeting.

Trustee Wright asked if the District must use a contracted third party to deliver the services to be eligible for the E-rate reimbursement.

Ms. Ebert answered yes.

Trustee Moulton asked if there was an annual cost associated with preparing and submitting the RFP.

Mr. Nacos answered yes. He explained that the District does not typically rebid on an annual basis, and that the process of preparing an RFP every year is removed by having the contract designed as a four-year contract with one-year renewal options, which also sometimes could elicit better pricing.

*Motion to accept.*

*Motion: Moulton      Second: Wright*

Trustee Mason asked if any jobs would be lost in connection with this specific item.

Ms. Ebert stated that no jobs would be lost as a result of this item.

### **PURCHASING AWARDS (continued)**

Trustee Mason asked if the services would continue to be provided by District employees if this item is approved.

Ms. Ebert stated the services would be provided by CCSD and by Morris Communications.

Trustee Mason asked if any jobs would be lost because of this in the future.

Ms. Ebert answered that CCSD is currently understaffed to efficiently provide constant service to the schools, and this would allow CCSD to accomplish more in more schools and not have to perform certain tasks at the 71 schools named in this contract.

Trustee Mason asked if the 90 cents that the District receives would go into the general fund.

Mr. Weiler explained that the reimbursed funds go back into the same source.

Trustee Mason asked with the total amount the District is spending and the reimbursement, how much is actually being spent.

Ms. Ebert stated the total cost would be approximately \$30,600.00.

Trustee Mason asked what would be the consequences of not approving the contract.

Ms. Ebert answered those 71 schools would not be provided service.

Trustee Mason asked for specific services lost.

Ms. Ebert stated the contract is to provide telephone services, including repair, to these schools.

Trustee Mason asked if there would be any instructional time lost or direct impact to the students.

Dr. Kohut-Rost stated there would be no instructional time lost, and that this contract would provide telephone services to the schools.

*Vote on Trustee Moulton's motion: Yeses – 6 (Janison, Edwards, Young, Garvey, Moulton, Wright); No – 1 (Mason)  
The motion passed.*

### **TELECONFERENCE CALL DISCONNECTED**

Teleconference call with Trustee Garvey was disconnected at 2:38 p.m.

### **BOARD MEMBER LEAVES**

Trustee Moulton left the Board meeting at 2:38 p.m.

**PUBLIC COMMENT PERIOD**

AZAC Policies and Procedures – Steve Saladino

Mr. Saladino spoke about what he considered to be an injustice in the rezoning of students last year in the Madeira Canyon community and the upcoming zoning recommendations.

**ADJOURN:** 2:44 p.m.

*Motion: Edwards Second: Young Vote: Unanimous*

*Trustee Garvey and Trustee Moulton were not present for the vote.*

Meeting minutes transcribed by Stephanie Gatlin.