

MINUTES  
CLARK COUNTY SCHOOL DISTRICT  
SPECIAL MEETING OF THE BOARD OF SCHOOL TRUSTEES  
**BOND OVERSIGHT COMMITTEE**  
ADMINISTRATIVE CENTER, ROOM 466  
5100 W. SAHARA AVE., LAS VEGAS, NV 89146

WEDNESDAY, DECEMBER 19, 2013

11:30 a.m.

**Members Present**

Bruins, David	Lazaroff, Gene
Earl, Debbie	Lopez, George
Haldeman, Joyce	Philpott, Steve
Halsey, Jim	Tate, Cameron
Kubat, Charles	

**Members Absent**

Davis, Al,
Hawkins, Frank
Herr, Robert
Lavelle, Eleissa

A recording of this meeting can be obtained by contacting the Capital Program Office at 799-8710.

1.01 ROLL CALL.

Jim Halsey, Chair, called the meeting to order at 11:35 a.m.

1.02 ADOPTION OF THE AGENDA.

*Motion was approved to adopt the Agenda for December 19, 2013.*

*Motion: Haldeman                      Second: Lazaroff                      Vote: Unanimous*

2.01 PUBLIC COMMENT PERIOD.

None.

3.01 APPROVAL OF THE MINUTES.

*Approval of the Minutes for September 19, 2013, and November 13, 2013.*

*Motion: Lazaroff                      Second: Philpott                      Vote: Unanimous*

3.02 REVENUE PROJECTIONS.

Jim McIntosh, Chief Financial Officer, provided copies of Reference 3.02, "Revenue Projections," to explain room tax and real property transfer tax projections.

Mr. McIntosh explained that the debt service will absorb \$78.2 million of the \$87.5 million in combined revenues from room tax and real property transfer tax for fiscal year 2014. The District will have available the remaining \$9.3 million for pay-as-you-go projects. The projections are estimations.

Steve Philpott questioned when the bonds will be paid. Mr. McIntosh explained that the District is planning to restructure some of the debt this year and would provide additional information at a future meeting.

Mr. Philpott also questioned if bonds were coming up that could free up additional capacity. Mr. McIntosh explained that there is no expectation for additional capacity for these revenue sources to bond against.

Gene Lazaroff questioned if the Legislature changed any laws that would affect the revenue distribution to the District in comparison to the convention and visitors authority and others who share these revenues. Mr. McIntosh explained that there have been no changes.

### 3.03 MEETING CONSTRUCTION SCHEDULE DEADLINES.

Jim McIntosh provided copies of Reference 3.03, "Meeting Construction Schedules and Deadlines," and summarized the design standards for each classroom, the responsibilities of Networking Services and School Technology Deployment, processes, and recommendations to alleviate future delays.

Dan Wray, Director of Technology Services, explained that Wi-Fi access has been installed since 2007 utilizing various funding sources.

Steve Philpott questioned the installation and cost of having both coaxial cable and closed-circuit television (CCTV). Mr. Wray explained instructional content is delivered to the classrooms using the wide area network and CCTV is used for the emergency broadcast system.

Chuck Kubat provided an explanation and historical discussion leading to this Motions and Taskings request. Mr. Kubat stated that the technology components for new construction and/or renovation projects were coming in late and suggested that the standards appeared to be evolving. The architects may not have had the latest standards and when the projects were in the construction phase, change orders occurred to accommodate the requirement. Members felt that the technology component of school construction was lagging behind to prevent an efficient delivery of the project thereby affecting the project budget.

Mr. Kubat stated this presentation helps in the explanation; however, it does not address whether or not the technology piece will be completed on time.

Gene Lazaroff questioned if an explanation would be provided on staff's role in meeting the deadlines of a construction schedule, why the construction schedule cannot be met, and what curriculum needs are being delivered by the technology staff. Mr. Lazaroff also questioned what devices are needed that would have an impact to the capital program.

Mr. Philpott provided an example stating that during construction of a renovation project, it would be determined that a room was not available to contain all of the components/equipment, and because this was not anticipated, a change order would be created. Then there would be insufficient power to the components and another change order would be created.

Mr. Kubat explained that members are not concerned whether or not these systems should be installed, but expressed the need for processes to be coordinated to provide an efficient delivery.

Mr. Kubat recommended that staff provide a few examples of renovation projects of when the technology component was included and the impact on the schedule. This may be informative or instructive for staff and to report back to this committee of any lessons learned.

Mr. Lorenzo explained that at the time of this request, several projects involving technology and intrusion alarm were stuck in the close-out process. These projects are now complete and are closed out. This presentation explaining the construction manager at-risk process for future low voltage projects eliminates the engineers as the design component. An architect is being utilized and site walks are being performed to obtain existing conditions.

#### 3.04 REPORT BY LIAISON REPRESENTATIVES.

None.

#### 3.05 QUESTIONS REGARDING MONTHLY STATUS REPORTS.

Ruby Alston, Director of Facilities and Bond Fund Financial Management, informed members that the Projects in Progress report is the last report within her 1998 Capital Improvement Program Reports.

Jim McIntosh stated that the quarterly Facility Condition Index report will be provided in January 2014.

In reviewing the Projects in Progress report, Steve Philpott directed staff to the numerous CCTV replacements.

Dan Wray explained that he will be getting with Emergency Management and Vegas PBS to clarify their need for CCTV.

#### 3.06 REPORT BY THE CLARK COUNTY SCHOOL DISTRICT BOARD OF SCHOOL TRUSTEES LIAISON.

Trustee Deanna Wright stated she had no report, but is open for any questions.

Steve Philpott questioned if there was an update on the purchase of the Saint Joseph's Catholic School that was presented last month. Jim McIntosh stated that staff is awaiting the results of an appraisal. Risk Management has provided an initial assessment of the facility and there are concerns of asbestos and lead. The facility is not up to the required condition for a pre-K and it may require significant renovation.

Mr. Philpott mentioned that he had seen a notice of auction for the site and inquired if the District was going to participate.

Gene Lazaroff reminded staff that any renovation of an older facility will require the facility be brought up to code.

Jim Halsey questioned if there will be a proposal for a "pay-as-you-go" or a search for additional funds. Trustee Wright stated that the Board of School Trustees is interested in have discussions related to future building programs and is unsure of the timeframe. Trustee Wright stated that due to the overcrowding of schools, the community is becoming more aware of the need and will mention this to the Superintendent of Schools to get this discussed sooner rather than later.

3.07 QUESTIONS ON AND/OR REMOVAL OF ITEMS ON MOTIONS AND TASKINGS.

Mr. McIntosh requested clarification on the additional information/clarification that members are requesting from his presentation on "Meeting Construction Schedule Deadlines." Members Charles Kubat and Gene Lazaroff provided input and suggested staff provide a couple of examples from a cost and scheduling point of view and what changes were made for improvement.

3.09 AGENDA PLANNING: ITEMS FOR FUTURE AGENDAS:

None

4.01 PUBLIC COMMENT PERIOD.

None.

5. ADJOURN: 12:20 p.m.

*Motion: Kubat*

*Second: Tate*

*Vote: Unanimous*