

CLARK COUNTY SCHOOL DISTRICT REGULATION

R-1140.1

PARENT AND FAMILY ENGAGEMENT AND SCHOOL CULTURE INVESTIGATIONS

Nevada law requires an investigation concerning parent and family engagement and school culture if requested by (1) the petition of at least 50 percent of the licensed employees and classified employees assigned to a school, (2) the petition of parents and legal guardians of pupils who are enrolled in a school which is signed by a number of parents and legal guardians representing at least five percent of the number of the average daily enrollment of pupils for the school that was most recently reported pursuant to NRS 387.1223, or (3) the affirmative vote of a majority of the members of a school organizational team (SOT).

- I. A petition or affirmative vote of the SOT seeking to require an investigation into parent and family engagement and school culture may be submitted to the school supervisor or the Office of the Board of School Trustees.
 - A. Petitions of licensed and classified employees must include the first and last name of each employee whose signature is represented.
 - B. Petitions of parents and legal guardians must include:
 1. The first and last name of the parent or legal guardian whose signature is represented.
 2. The first and last name of each student represented by the parent or legal guardian.
 3. Contact information for any parent or legal guardian willing to discuss concerns during the investigation.
 - C. Affirmative votes of the SOT may be submitted as SOT meeting minutes reflecting the vote results or as a separate document listing all SOT members with individual votes recorded.
- II. Within 90 days of the receipt of a petition or vote listed above, the Superintendent will ensure the process outlined below is carried out.
 - A. Validation of petition signatures or SOT vote.
 1. Petition signatures will be assumed genuine unless significant and obvious signs of misrepresentation are present. If cause for suspicion is found, signature verification will be sought as necessary and appropriate.
 2. If a parent or legal guardian petition has been received, the average daily enrollment of pupils for the school that was most recently reported

pursuant to NRS 387.1223 will be requested from Student Records Services. If an employee petition has been received, staffing assignments for the school will be requested from Human Resources.

3. Signatures/votes will be validated if they meet the following criteria:
 - a) In the case of an employee petition:
 - (1) The represented employee is assigned to the school.
 - (2) The signature is unduplicated.
 - (3) If signatures representing at least 50 percent of the employees of the school are validated, an investigation will occur.
 - b) In the case of a parent or legal guardian petition:
 - (1) The represented student is enrolled at the school.
 - (2) The parent or legal guardian listed is identified in the student's household record.
 - (3) The student(s) represented by the signature is unduplicated. Multiple signatures received for a single student are valid for one student represented. One signature from a parent or legal guardian of multiple students is valid for as many students represented.
 - (4) If signatures representing at least five percent of the most recent average daily enrollment are counted, an investigation will occur.
 - c) In the case of majority vote of the SOT:
 - (1) Each vote is cast by an official voting member of the SOT.
 - (2) If a majority vote of the SOT is validated, an investigation will occur.

B. Investigation concerning parent and family engagement and school culture.

1. A random sampling of validated petitioners or SOT members will be contacted to further understand their concerns.
2. Districtwide Survey and/or other applicable data will be reviewed.
3. School Performance Plan(s) and related documentation will be reviewed.
4. The school supervisor will be consulted.

C. Response and reporting on the results of the investigation.

1. If the investigation results in the need for action, the investigator will work with the school supervisor to implement the appropriate response.
2. When the investigation is complete, the petitioners or the SOT will be notified that an investigation has occurred. When possible, the notification will include the outcome of the investigation, excluding relevant confidential information. Personnel matters are confidential.

Review Responsibility:
Adopted:

Strategy Unit
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