

CLARK COUNTY SCHOOL DISTRICT POLICY

P-7122

SCHOOL FACILITY DESIGN

- I. Educational facilities must be designed to accommodate current and future educational programs and be consistent with identified needs of the district within fiscal limitations. Over time, as program requirements and other factors change, it will become appropriate to modify the design of educational facilities to support these changes.
 - A. Sources of requirements for changes include, but are not limited to, the following:
 1. Educational program changes
 2. Code requirements
 3. Site limitations, such as size, topography, availability, etc.
 4. Emerging technology
 5. Special community requirements
 6. Cost avoidance opportunities
 7. Expansion of energy conservation measures
 - B. Substantial changes to a prototype design, development of custom designs for new schools, or substantial program changes must be reviewed by the Bond Oversight Committee and be approved by the Superintendent and Board of School Trustees prior to any financial expenditure, except for limited expenditures necessary to create conceptual presentation material, and develop preliminary cost comparison data.
 1. Substantial changes are typically regarded as those that involve one or more of the following:
 - a. The construction cost exceeds \$100,000
 - b. Extensive changes to interior load bearing walls
 - c. Requires changes to exterior walls or footprint of the building
 - d. Requires stamped drawings

Examples of substantial changes:

Redesigning the combined cafeteria/multipurpose room in elementary schools to recreate them as separate spaces
The expansion of parking by adding a parking garage
Adding an athletic field where extensive grading is required
Adding an auxiliary gym

2. Changes that are typically not regarded as substantial changes, therefore not subject to this policy, involve one or more of the following:
 - a. The construction cost is less than \$100,000
 - b. Changes are contained within existing walls
 - c. Does not require stamped drawings

Examples of changes that are not considered substantial:

Converting a weight room to a dance studio
Removing the hydraulic lift from an auto-mechanics shop
Changing to a different mechanical system
Adding power assist systems to entry doors for handicapped access
Expanding parking or athletic fields where a limited amount of grading is required
Replacing existing lighting with energy efficient lighting

3. Requests for approval of these changes must include, as a minimum, the following information:
 - a. The reason for the change
 - b. The cost analysis addressing design fees, land costs, and capital costs
 - c. Projected long-term operational cost requirements including, but not limited to, utilities, staffing, maintenance, and equipment

Review Responsibility: Facilities Division
Adopted: 1/09/03