

Coordinator IV, GASB Compliance and Implementation Specialist

Position Details

Job Code: U7403

Reference Code: A618

Division/Unit: Business and Finance

Classification: Professional-Technical

Terms of Employment: [Step 41 of the Unified Administrative Salary Schedule, 12 Months](#)

FLSA STATUS: EXEMPT

Position Summary

This position serves as the primary authority on the application of Governmental Accounting Standards Board (GASB) pronouncements, ensuring the Clark County School District's (CCSD) financial reporting and accounting practices comply with GASB standards. The expert will play a key role in guiding the Accounting Department through the implementation of new GASB pronouncements, providing technical advice, and offering leadership to the accounting team in government-related financial matters. This position is further responsible for providing analysis, reconciliations, and required note disclosures of CCSD's financial information for all funds. This position is also responsible for the development and support of methodologies, processes, and practices for financial data analysis consistent with State and Federal statutory reporting requirements. The position is directly responsible to the Accounting Director.

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Maintains accounting records in accordance with accounting guidelines, such as the Financial Accounting Standards Board (FASB) and GASB pronouncements.

2. Participates in Audit committee presentations on GASB and financial reporting.
3. Leads and manages the implementation process for new GASB pronouncement standards and ensures compliance by providing expert guidance on the interpretation and application of accounting standards, including in-depth analysis and assessment of the impact on CCSD's financial reporting, recommending changes to accounting policies and principles, and oversees the timely execution of changes.
4. Assists in the preparation of the Annual Comprehensive Financial Report (ACFR) ensuring that CCSD adheres to GASB standards for financial reporting, note disclosures, auditing, and compliance, as well as State and Federal statutory reporting requirements.
5. Collaborates with other departments, including purchasing, legal, IT, payroll, and human resources to ensure that accounting practices and financial reporting align with overall standards and regulations related to accounting standards and reporting.
6. Provides financial information, as requested or needed, to the media, the public, other governmental agencies, and for collective bargaining agreements (CBA) with various groups representing the employees of CCSD.
7. Actively participates in Government Finance Officers Association's (GFOA) Standing Committee for Government Finance Officers, contributing expertise and insights to discussions on best practices, policies, and financial management standards for governmental entities, as well as state and/or local committees related to financial accounting.
8. Works closely with external auditors to ensure that the organization's financial statements and note disclosures are accurately prepared in accordance with generally accepted accounting principles (GAAP) and GASB standards; addresses audit findings and assists in the resolution of any issues raised during the audit process.
9. Represents CCSD in meetings, conferences, and public forums related to government finance; advocates for fiscal transparency, ethical accounting practices, and sound financial management within public institutions.
10. Supervises and evaluates the performance of assigned staff in the management of general ledger.
11. Develops and conducts training sessions for accounting staff on GASB standards, best practices for governmental accounting, and any changes in the regulatory environment; provides ongoing support to the finance team by answering technical accounting questions.

12. Serves as the subject matter expert for all questions related to governmental accounting and GASB standards; advises management and other departments on the accounting implications of transactions, policies, and new initiatives.
 13. Assists in the development, review, and update of accounting policies and procedures to ensure alignment with GAAP and GASB standards; identifies areas of improvement and streamlines processes to enhance efficiency and compliance; identifies risks in financial reporting and helps mitigate potential issues related to the implementation and ongoing compliance with GAAP and GASB standards.
 14. Ensures compliance with state statutes, regulations, and guidelines in all financial reporting and accounting functions with the standards of Nevada Revised Statutes (NRS) and the Nevada Department of Education (NDE).
 15. Performs other duties related to the position, as assigned.
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Position Expectations

1. Deep understanding of the GASB framework, including the pronouncements, guidelines, and interpretations set forth by the GASB.
2. Familiarity with recent updates to GASB standards and how these impact financial reporting for governmental entities.
3. Knowledge of fund accounting principles, as applied in government entities, including the modified accrual basis for governmental funds and the full accrual basis for proprietary and fiduciary funds.
4. Accounting principles for public-sector organizations, including Federal reporting requirements, fund-based accounting, budgetary accounting, and the preparation of government financial statements.
5. Understanding of the Government-wide Financial Reporting Model, internal controls, and financial disclosures required for governmental entities.
6. Familiarity with government audit standards and how they align with GASB standards, especially during the preparation for and response to audits.
7. Knowledge of current NRS and how they relate to CCSD and complying with such state requirements and deadlines.
8. Skilled in preparing presentations for senior management, auditors, and oversight committees, explaining compliance with GASB standards and financial reporting outcomes.
9. Ability to interpret and apply GASB standards to real-world scenarios, adapting them to the specific needs of the governmental entity and ability to communicate complex technical information to non-financial stakeholders, such as government officials or the public.

10. Ability to train and educate other staff on new or evolving GASB pronouncements, ensuring the organization remains compliant.
 11. Ability to interact with regulatory bodies (e.g., state/local auditors, GASB representatives) and provide explanations of financial reports and compliance measures.
 12. Ability to stay current with changes in GASB pronouncements and other regulatory requirements, adapting practices and policies as necessary to remain compliant.
 13. Ability to implement process improvements based on changes in GASB standards, ensuring greater efficiency and accuracy in financial reporting.
 14. Ability to interpret complex financial data and apply GASB standards to various governmental accounting situations.
 15. Excellent written communication skills for creating clear, comprehensive reports, policies, and documentation that explain GASB standards and accounting processes.
 16. Ability to make independent decisions when faced with complex accounting issues, ensuring adherence to GASB guidelines and overall financial integrity.
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Position Requirements

Education and Training

An earned bachelor's degree from an accredited college or university in accounting or finance; or,

Currently serving as a professional-technical employee with the Clark County School District.

Licenses and Certifications

A valid driver's license or state-issued identification card.

Experience

1. Satisfactory service in corresponding or related positions, or five (5) years of successful supervisory experience related to the administrative position.
2. Four (4) years of successful experience in an administrative or executive position with responsibility for accounting or other financial management.
3. Two (2) years of accounting standard and/or auditing experience.
4. Successful performance in the position held at the time of application.

Preferred Qualifications

1. Knowledge of computer accounting systems.
2. Certified Public Accountant (CPA)
3. Certified Public Finance Officer (CPFO).
4. A master's of business administration (MBA) degree.

When applying for an administrative position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

Job Revision Information

- Created: 03/26/25