

Director I, Security/Fire/Life-Safety Systems

Position Details

Job Code: U7100

Reference Code: A576

Division/Unit: Facilities Services

Classification: Professional-Technical

Terms of Employment: [Step 42 of the Unified Administrative Salary Schedule, 12 Months](#)

FLSA STATUS: EXEMPT

Position Summary

This position is responsible to provide development, maintenance, and coordination of a comprehensive technical support program for all security systems i.e., security cameras, intrusion alarms, central station monitoring systems and access control systems (ACS), fire alarm systems, life safety systems, and associated peripherals for Clark County School District schools and offices. This position is directly responsible to the Director III, Facilities Management Services (FMS), Facilities Services Unit.

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Provide for strategic planning for security, fire alarm, and life safety systems selection, implementation, and maintenance.
2. Administrative supervision for security, fire alarm, and life safety systems and related engineering and acquisition review activities.
3. Administrative supervision of all security, fire alarm, and life safety systems maintenance activities.
4. Fiscal resource, human resource, and asset management activities.

5. Liaison with other departments and divisions to determine the validity of requests for work and determine/recommend methods of accomplishment.
 6. Liaison with other departments and divisions to participate in initiative discussions, support requirements, and planning for current and future system upgrades.
 7. Liaison with outside security, fire alarm, and life-safety system professionals to maintain currency and proficiency with professional standards in technology, standards, methodologies, and best practices.
 8. Ensure all work performed complies with all applicable building codes, National Fire Alarm Code (NFPA) 72, Nevada Revised Statutes (NRS), and the American with Disabilities Act (ADA).
 9. Supervision and evaluation of the performance of assigned staff.
 10. Perform other duties related to the position, as assigned.
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Position Expectations

1. Substantial knowledge of high-level fire alarm, life safety, and security and electronics system implementation and support.
2. Knowledge of fire alarm, life safety, and security system-industry standards, policies, and best practices.
3. Knowledge of performance of physical assessments relating to building fire alarm, life safety, and security systems.
4. Knowledge of current technology for implementing non-standard solutions, when required.
5. Knowledge of applicable District practices and policies.
6. Ability to establish working user groups that provide requirements, help in justifying resources, and help in establishing standards; demonstrated success in evaluating the effectiveness of technology solutions with effective communication skills to translate highly technical terms and solutions into an understandable dialogue.
7. Ability to run multi-tiered problem response units, including the staffing of problem response lines, service measurements, customer satisfaction measurements, and vendor interfacing.
8. Ability to integrate District resources with the resources of vendors, integrators, and contractors to provide technology solutions; in the completion of tasks and projects that lead to customer satisfaction.
9. Ability to implement an effective system, which provides standards, support, problem response, and individual school fire alarm, life safety, and security system planning while maintaining current capabilities.

10. Ability to process and interpret computer query languages.
 11. Ability to maintain complex data and prepare complex reports.
 12. Ability to read and interpret complex materials.
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Position Requirements

Education and Training

An earned bachelor's degree from an accredited college or university in computer science, engineering, security management, or related field or currently serving as a professional-technical employee with the Clark County School District.

Licenses and Certifications

None specified.

Experience

1. Satisfactory service in corresponding or related positions, or have previously demonstrated at least five (5) years of successful supervisory experience related to the administrative position.
2. Five (5) years' demonstrated successful experience in design and/or engineering experience for fire alarm, life safety, and/or security systems.

Preferred Qualifications

1. Experience in an organization or unit responsible for maintenance and/or daily operation of fire alarm, life safety, and/or security systems in a geographically diverse environment serving a medium to large customer base.
2. Coursework in data communications.

When applying for an administrative position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or military status or other characteristics protected by applicable law. Here at Clark County School District we are a diverse group of people who honor the differences that drive

innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.

Job Revision Information

- Revised: 04/04/22
- Created: 12/01/08