

# Director I, Crisis Response Team

## Position Details

Job Code: U7100

Reference Code: A710

Division/Unit: Student Services

Classification: Licensed Administrator

Terms of Employment: [Step 42 of the Unified Administrative Salary Schedule, 12 Months](#)

FLSA STATUS: EXEMPT

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## Position Summary

This position is responsible for the coordination the Crisis Response including oversight of threat assessment consultations and comprehensive threat evaluations, technical assistance and support to schools related to critical event responses and implementation of the Clark County School District Suicide Intervention Protocol, and direct counseling services including, coordinating postvention services in the schools, and training responsibilities associated with student crisis related to intervention. The person selected for this position will also collaborate with other program directors on a regular basis for activities associated with safe learning environments, crisis intervention, and student mental health. The person selected for this position is directly responsible to the Director, Psychological Services, Student Services Division (SSD).

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## Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Provide oversight and general supervision for all Crisis Response Team responsibilities and operations.
2. Provides administrative support, assistance, and supervision for department staff including direct supervision for the coordinator who supervises the licensed school counselors, school psychologists, and school social workers on staff.

3. Prepares and administers appropriate budgets for the Crisis Response Team.
  4. Provides specialized professional learning and training opportunities for department staff.
  5. Provides administrative support and assistance to general education and special school site administrators related to crisis intervention and postvention services.
  6. Provides centralized, administrative support to units, divisions, and departments for practices associated with safety, crisis intervention, and mental health, and development of District mental health resources and programming.
  7. Provides leadership, direction, oversight, and general support within the District for student suicide prevention, including facilitating development of District policies and procedures related to suicide prevention, and the delivery of suicide prevention services to students and families.
  8. Serves as the District's representative on various community service governing boards and state advisory entities.
  9. Develops, implements, and evaluates services designed to meet the mental health needs of all students.
  10. Collects, analyzes, and reports data that ensures District compliance with federal, state, and local mandates.
  11. Performs other duties related to the position, as assigned.
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## **Position Expectations**

1. Knowledge of the provision of mental health services within the school setting.
2. Working knowledge of Southern Nevada resources and services for children's mental health.
3. Knowledge of Nevada Revised Statutes (NRS) 388.253 and 388.256
4. Knowledge of Handle with Care: NRS 388.14538 and SafeVoice: NRS 388.1455.
5. Knowledge of school-based behavioral and mental health practices including the understanding of Provider Type 60 of Nevada Medicaid policies and procedures.
6. Knowledge of the Nevada Administrative Code (NAC) as it applies to school psychologists, school counselors, school social workers, and other mental health professionals.
7. Knowledge of the Family Educational Rights and Privacy Act (FERPA).
8. Knowledge of District policies and regulations including those associated with student safety, crisis intervention, student mental health, and emergency management. .
9. Knowledge of District and agency resources available to assist students, families, and school personnel in improving the safe and respectful school environment.

10. Ability to provide guidance to District administrators for student social-emotional and behavioral functioning in line with the District's Multi-Tiered System of Supports (MTSS) framework.
  11. Ability to communicate clearly both orally and in writing.
  12. Ability to plan, organize, set priorities, and make frequent adjustments to work schedules.
  13. Ability to maintain professionalism across work pressures and stressful situations.
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## **Position Requirements**

### **Education and Training**

An earned master's degree or higher from an accredited college or university in the area of School Counseling, School Psychology, or School Social Work.

### **Licenses and Certifications**

Hold or be able to acquire, by the time of appointment to the position, an appropriate Nevada program or school administrative endorsement.

### **Experience**

1. Have previously demonstrated five (5) years of successful experience as a licensed school psychologist, school counselor, or school social worker in an accredited K-12 public or private school and be able to acquire, by time of appointment, appropriate Nevada program or school administrative endorsement; or, have previously demonstrated at least three (3) years of successful experience as a licensed school psychologist, school counselor, or school social worker in an accredited K-12 public or private school and currently hold a valid Nevada program or school administrative endorsement.
2. Successful performance in the position held at the time of the application.

### **Preferred Qualifications**

1. Certified school psychologist, school counselor, or school social worker.
2. Educational administrative experience.
3. Working knowledge of Southern Nevada resources and services for children's mental health.

**When applying for an administrative position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.**

## **AA/EOE Statement**

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or military status or other characteristics protected by applicable law. Here at Clark County School District we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.

## **Job Revision Information**

- Revised: 02/14/23
- Created: 09/15/09