

# Student Success Instructional Facilitator

## Position Details

Division: Human Resources

Classification: Certified

Terms of Employment: This is a salaried position assigned to the Licensed Employee Salary Schedule, 9 Months

FLSA STATUS: EXEMPT

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## Position Summary

The student success instructional facilitator is a position designed to address the duties and responsibilities that support students of diverse cultural backgrounds and experiences. He/she will actively support the school to ensure that a strong commitment to improving academic and social achievement of students is evident. The student success instructional facilitator collaborates with appropriate individuals to provide professional development for staff and implement systems to support students through rigorous learning experiences, supportive relationships, and relevant real-life applications. This position will report directly to the school site administrator.

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## Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Assists licensed and support professional personnel by providing teacher leadership in the area of academic, behavioral, and social-emotional prevention and intervention.
2. Assists licensed and support professional personnel in supporting, mentoring, and modeling best practice instructional strategies and techniques.
3. Facilitates professional development related to cultural competency, instructional practices, Multi-tiered System of Supports (MTSS) and Restorative Approaches.

4. Coordinates programs, workshops, special events, and meetings designed to inform, train, motivate, recognize, and engage parents.
  5. Assists administration in developing and implementing systems and structures to ensure every student has a supportive, positive, and meaningful relationship with an adult on campus.
  6. Monitors and provides staff with information on attendance, conduct, health, and safety of students.
  7. Assists administration with interventions to improve daily student attendance and positive student conduct.
  8. Serves as a member of the school SafeVoice multidisciplinary team and conducts investigations and interventions related to the tips, which includes providing prevention and intervention steps and measures.
  9. Supports and motivates parents to become involved in effective activities that increase student achievement and encourage students to stay in school.
  10. Works closely with school communities and external agencies as the site liaison to ensure access to needed services.
  11. Provides student supervision during daily student activities and implements interventions to support student success.
  12. Assists licensed and support professional personnel to resolve problems that impede student learning and/or participation in school activities.
  13. Provides support for and monitors student safety, transitional placements, wellness, and student engagement.
  14. Analyzes and interprets school-level data in order to address school performance plan goals that improve student academic growth and overall wellness of all students.
  15. Assists administration with the implementation of the Clark County School District and school site progressive discipline plan to include prevention, intervention, and restorative practices.
  16. Assists administration in implementation of building-level goals and subsequent action steps focused on the improvement of student learning.
  17. Assists administration in establishing a school climate that promotes equal opportunities for all students; positive conduct and positive attitudes and values.
  18. Works professionally with administrators, staff, students, parents, and the community.
  19. Participates in other job-related duties and activities related to the position, as assigned.
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## Position Expectations

1. Demonstrates strong knowledge of cultural competency, curriculum and instruction, and successful implementation of culturally competent and instructional strategies in the classroom.
  2. Demonstrates the ability and desire to establish positive relationships with persons regardless of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, or national origin, with an active commitment to equal opportunity for all students.
  3. Demonstrates the ability to communicate effectively in both written and verbal form.
  4. Demonstrates effectiveness in planning, organizing, and coordinating meaningful activities for appropriate individuals and/or groups in a pleasant, professional manner.
  5. Demonstrates success in leading the improvement of student learning, as evidenced by the improvement of classroom and/or school-based data points.
  6. Provides teacher leadership to others in accomplishing goals and solving problems through motivating, developing, and supporting a diverse staff, encouraging continuous improvement, and working effectively as a member of a diverse team.
  7. Demonstrates understanding of the change process and its relationship to current trends in education at the position's grade level.
  8. Demonstrates effectiveness in using computer technologies to enhance instruction and to manage building functions.
  9. Demonstrates success incorporating culturally competent strategies and utilizing culturally responsive communication and engagement strategies with all members of the school community.
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## Position Requirements

### Education and Training

1. An earned bachelor's degree from an accredited college or university.
2. Completed three (3) years of successful licensed teaching experience in an accredited K-12 public or private school.

### Licenses and Certifications

Must possess or be able to acquire by time of appointment to the position, a teaching license issued by the Nevada Department of Education.

**When applying for a certificated licensed position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.**

### **AA/EOE Statement**

This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, or national origin.

### **Job Revision Information**

- Revised: 06/27/19
- Created: 06/27/19