

Hazardous Materials Field Technician I

Position Details

Class Code: 2117

Job Family: Business/Finance

Classification: Support Professional

Terms of Employment: [Pay Grade 56 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

Position Summary

Under general supervision, participates in hazardous materials, hazardous waste, and environmental compliance activities (tracking, inspection, classification, transportation, storage, disposal, etc.).

Essential Duties and Responsibilities

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Collects, transports, and provides tracking documentation from receipt through disposal to an approved accumulation facility for all hazardous materials.
2. Monitors all underground storage tank remediation activities performed by contractors and engineers.
3. Provides spill response action assistance during hazardous material spill events.
4. Maintains current knowledge of various management and control measures, health risks, environmental regulations, and legislative developments associated with hazardous materials.
5. Performs tests using samples, lab results, Resource Conservation and Recovery Act (RCRA) guidelines, etc., to declare substances as hazardous materials or waste.
6. Coordinates inspection schedules with schools/departments.

7. Provides field monitoring and material safety data sheet (MSDS)/safety data sheet (SDS) support for the fire department, when necessary.
 8. Monitors and maintains current records of all hazardous materials used in schools/departments.
 9. Acts as sign-off person for the hazardous waste manifest for the shipment of hazardous waste materials for disposal.
 10. Serves as resource person for the schools and departments for current MSDS/SDS reports/records.
 11. Determines correct method of packaging, transportation, and disposal of hazardous materials and/or waste.
 12. Inspects and ensures Clark County School District (CCSD) facilities comply with local, state, and federal regulations for the storage of hazardous materials.
 13. Uses regulations, literature, MSDS/SDS, and field examinations to identify hazardous materials and/or waste.
 14. Audits hazardous materials waste storage and hazardous waste disposal.
 15. Provides data and generates reports to the Environmental Compliance Manager for hazardous waste documentation and the Environmental Protection Agency (EPA) and Resource Conservation Recovery Act (RCRA) bi-annual reports.
 16. Provides support and continuity for hazardous communication, emergency response, community right-to-know programs, spill-reporting plans, and national contingency plans.
 17. Collects environmental samples (air, soil, water, etc.) for testing from all schools/departments and maintains chain of custody records, as required.
 18. Maintains database for the collection and preparation of reports required by environmental regulations.
 19. Conforms to safety standards, as prescribed.
 20. Performs other tasks related to the position, as assigned.
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Distinguishing Characteristics

Involves environmental compliance activities, including hazardous materials and waste cleanup, transportation, storage, and records management in compliance with Federal and State regulations.

Knowledge, Skills, and Abilities (Position Expectations)

1. Knowledge of general and industrial chemicals and their hazards.

2. Knowledge of local, state, and federal environmental regulations for hazardous materials, waste management, waste disposal and transportation (Code of Federal Regulations 29, 40 and 49).
 3. General knowledge of basic air, soil, and water sampling procedures.
 4. Ability to learn computer software applications.
 5. Ability to communicate effectively and read/write inspection reports.
 6. Ability to read and understand environmental safety and transportation regulations.
 7. Ability read and understand MSDS/SDS as they relate to materials used by CCSD.
 8. Ability to handle hazardous materials while wearing protective clothing and equipment.
 9. Ability to wear respiratory protection, protective clothing, and work in hot environments.
 10. Ability to pass an Occupational Safety and Health Administration (OSHA) type physical examination.
 11. Ability to safely move and relocate heavy objects.
 12. Ability to work flexible hours/shifts, including response to after-hours emergencies.
 13. Ability to work in confined areas.
 14. Ability to withstand heights and perform work safely.
 15. Ability to work cooperatively with employees, students, the public, and other agencies.
 16. Ability to recognize and report hazards, and apply safe work methods.
 17. Possess physical and mental stamina commensurate with the responsibilities of the position.
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Position Requirements

Education, Training, and Experience

1. High school graduation or other equivalent (General Education Development (GED), foreign equivalency, etc.).
2. Five (5) years of experience in the hazardous materials/waste field (inspection, sampling, clean up, transportation, disposal and storage, etc.); or, Bachelor's degree from an accredited college or university in Science with an emphasis on chemistry, physics, environmental or chemical engineering; plus one (1) year of experience as outlined above; or,

3. Associate degree from an accredited college or university with emphasis as outlined above and three (3) years of experience as outlined above.
4. Must successfully pass OSHA physical examination for work with respiratory protection and work in hot environments prior to employment. Must be maintained for the duration of assignment.

Licenses and Certifications

1. A valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada. License must be maintained for the duration of the assignment.
2. Current driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles (DMV) at the time of application or Qualified Selection Pool (QSP) placement and at the time of interview prior to final selection.
3. Safe driving record. Safe driving record must be maintained for the duration of the assignment.
4. Current OSHA 40 hour Hazardous Waste Operations and Emergency Response Standard (HAZWOPER) certification and Hazardous Materials Transportation certification which includes security procedures. Certification must be maintained for duration of assignment.
5. Hold or be able to obtain forklift qualification card. If qualification card is not in possession at time of application or QSP request, it must be obtained within five (5) months of hire into position. Qualification card must be maintained for the duration of the assignment.

Preferred Qualifications

Hazardous waste-site worker training.

Document(s) Required at Time of Application

1. High school transcript or other equivalent (GED, foreign equivalency, etc.).
2. College transcript(s) from an accredited college, university, or trade school, if applicable.
3. Copy of a valid driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada.
4. Copy of current driving history (dated within six (6) months from the date printed) issued by the DMV.
5. Safe driving record.
6. Copy of current OSHA physical examination.

7. Copy of current OSHA HAZWOPER and Hazardous Materials Transportation certification.
 8. Forklift qualification card, if applicable.
 9. Specific documented evidence of training and experience to satisfy qualifications.
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Examples of Assigned Work Areas

CCSD facilities – offices and schools (classrooms, chemistry labs, cafeterias, science labs, auto shop, etc.), building rooftops, garage areas, construction sites, etc.

Work Environment

Strength

Medium/heavy - exert force of 50-100 lbs., occasionally; 25-50 lbs., frequently; 10-25 lbs., constantly.

Physical Demand

Frequent sitting, standing, walking, pushing, pulling, stooping, kneeling, climbing, crouching, reaching, handling, and repetitive fine motor activities. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Vision: Frequent near and far acuity, and color vision. Vision to read printed and online materials, Video Display Terminal (VDT) screens, or other monitoring devices.

Environmental Conditions

Varies from a climate-controlled office setting to work outdoors with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud for occasional to frequent time periods, and frequent exposure to hazardous materials/waste.

Hazards

Furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment).

Examples of Equipment/Supplies Used to Perform Tasks

CCSD-issued/personal vehicle, respirators, personal protective equipment/clothing, forklifts, drum dollies, lift gates, sampling devices, hand tools, computers, telephones, etc.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

Job Revision Information

- Revised: 04/04/24
- Created: 03/16/15