

Tire Inspector / Repairer

Position Details

Class Code: 6080

Job Family: Service/Transportation Workers

Classification: Support Professional

Terms of Employment: [Pay Grade 53 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

Position Summary

Under general supervision, inspects, repairs, and replaces tires, rims, and tubes on vehicles/heavy-duty equipment.

Essential Duties and Responsibilities

The list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Inspects tires, tubes, and rims on school buses, trucks, cars, trailers, tractors, and heavy-duty/miscellaneous equipment for safety and state of repair.
2. Evaluates tires for conformance to specified tolerances; measures tread width and sidewall dimensions to ensure compliance with state/federal safety regulations.
3. Diagnoses cause(s) of abnormal tire wear or vehicle handling problems.
4. Inspects used tires to be retread for automobiles, buses, trucks, and construction equipment.
5. Repairs and/or replaces tires/tubes using adhesive materials, patches, and/or rubber plugs.
6. Removes wheels/tires using hand and power tools.
7. Performs visual inspections of brakes and steering components.
8. Installs new or repaired tires on wheels and vehicles.
9. Balances wheels using computerized balancing equipment.

10. Coordinates and schedules tire repair/maintenance work to be performed throughout the Clark County School District.
 11. Responds to service calls for damaged tires in hazardous environments (i.e., freeways, etc.)
 12. Prepares and maintains tire usage records.
 13. Operates computerized work order system.
 14. Monitors inventory and initiates requests for parts/supplies.
 15. Communicates and works with outside vendors/service providers regarding warranties, special repairs, and supplies.
 16. Performs vehicle road tests, as needed.
 17. Responsible for the safe handling and disposal of hazardous materials.
 18. Coordinates with parts department for tire adjustments in response to warranty defects, poor performance/workmanship, etc.
 19. Conforms to safety standards, as prescribed.
 20. Performs other tasks related to the position, as assigned.
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Distinguishing Characteristics

Inspects, repairs, and/or replaces tires and associated parts on vehicles and construction equipment.

Knowledge, Skills, and Abilities (Position Expectations)

1. Knowledge of safety guidelines for mounting and dismounting tires of various sizes and types.
2. Knowledge of tire changing and wheel balancing equipment/procedures.
3. Ability to inspect, evaluate, and determine required repairs of various tires/wheels.
4. Ability to recognize tire and wheel defects.
5. Ability to determine causes of abnormal tire wear (i.e., brake rotor, drums, steering arms, suspensions, etc.)
6. Ability to work independently.
7. Ability to write legibly and prepare/maintain accurate records.
8. Ability to operate a computer and software applications.
9. Ability to perform strenuous physical work.
10. Ability to safely move and relocate heavy objects.

11. Ability to obtain a Class B commercial driver's license (CDL) with required endorsements, as appropriate.
 12. Ability to work flexible hours or shifts.
 13. Ability to work in confined areas.
 14. Ability to withstand heights and perform work safely.
 15. Ability to work cooperatively with employees, other agencies, and the public.
 16. Ability to recognize and report hazards and apply safe work methods.
 17. Possess physical and mental stamina commensurate with the responsibilities of the position.
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Position Requirements

Education, Training, and Experience

1. High school graduation or other equivalent (i.e., General Educational Development (GED), foreign equivalency, etc.)
2. Two (2) years' experience in tire inspection and light/commercial vehicle repair (i.e., trucks, buses, trailers, tractors, or heavy-duty equipment.)
3. Must have own set of tools at time of hire (set of impact sockets, air impact gun, and hand tools.)
4. Safe driving record.

Licenses and Certifications

1. A valid Class B CDL with required endorsements to operate a school bus in Nevada. This license must be maintained for the duration of the assignment. If valid Nevada Class B CDL is not in possession at time of application, a valid Class C driver's license that allows the applicant/employee to legally operate a motor vehicle in Nevada must be in possession, and the Nevada Class B CDL with required endorsements must be obtained within five (5) months of hire date.
2. Copy of current driving history (dated within six (6) months from the date printed) issued by the Department of Motor Vehicles (DMV) at time of application or Qualified Selection Pool (QSP) placement and at time of interview prior to final selection.
3. Hold or be able to obtain forklift qualification card. If qualification card is not in possession at time of application or QSP request, it must be obtained within five (5) months of hire into position. Qualification card must be maintained for the duration of the assignment.

Preferred Qualifications

None Specified.

NOTE: Applicants/employees are subject to all aspects of mandatory drug and/or alcohol testing as required by law and/or District regulations/procedures.

Document(s) Required at Time of Application

1. High school transcript or other equivalent (i.e., GED, foreign equivalency, etc.)
 2. Copy of a valid Class B CDL with required endorsements as indicated above, or a valid Class C driver's license, if CDL is not in possession at time of application.
 3. Copy of current driving history (dated within six (6) months from date printed) issued by the DMV.
 4. District-issued forklift qualification card, if in possession at time of application.
 5. Specific documented evidence of training and experience to satisfy qualifications.
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Examples of Assigned Work Areas

District facilities, roadside service, parking lots, etc.

Work Environment

Strength

Medium/heavy - exert force of 50-100 lbs., frequently; 25-50 lbs., occasionally; or 10-20 lbs., constantly. Grasp/Grip: must have sufficient grasp to maintain steering control of a commercial vehicle. (Federal Motor Carrier Safety Regulations 391 – a person shall not drive a commercial motor vehicle with an impairment of a hand or finger which interferes with prehension or power grasping.)

Physical Demand

Occasional climbing, balancing, lying on back/stomach, and crawling. Frequent sitting, standing, pushing, pulling, bending, twisting, kneeling, stooping, crouching, reaching, handling, repetitive fine motor activities, talking, and hearing. Requires sitting for long periods of time. Walking – up to 500 feet at any one occurrence without rest. Climb steps and curbing constantly. Neck Motion – Continuous neck motion and flexion is performed throughout the work shift. Hearing/Vision – Constant looking and listening to identify hazards and/or emergency vehicles far enough in advance to react. Hearing and speech

to communicate in person, via video conference and computers, or over the telephone. Vision: Frequent near and far acuity, depth perception, focal length change, color vision, and peripheral vision. Vision to read printed and online materials, a Video Display Terminal (VDT) screen, or other monitoring devices.

Environmental Conditions

Varies from a climate-controlled office setting to work outdoors with temperatures ranging from mild/moderate to extreme cold/heat. Exposure to noise levels ranging from moderate to loud for occasional to frequent time periods.

Hazards

Frequent exposure to vehicle fumes and cleaning solvents. Frequent electrical shock hazards. Furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment.)

Examples of Equipment/Supplies Used to Perform Tasks

Tire changers and computer balancers (heavy and light trucks/cars), tire spreaders, air compressors, one-ton tire trucks, impact wrenches, air and hydraulic jacks, tire and tube buffers (air), various hand and power tools, forklifts, etc.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

Job Revision Information

- Revised: 06/23/23
- Created: 08/20/91